



**PHILIPPINE CHARITY SWEEPSTAKES OFFICE**  
**PROJECTS, PROGRAMS, AND ACTIVITIES**  
**1st Quarter, CY 2022**

| Department/<br>Division | Project/ Program/<br>Activity Name                          | Location                          | Total Cost     | Date Started   | No. of<br>Extensions | Target<br>Completion Date | Project Status  |                                | Remarks  |
|-------------------------|---|-----------------------------------|----------------|----------------|----------------------|---------------------------|-----------------|--------------------------------|--|
|                         |   |                                   |                |                |                      |                           | % of Completion | Total Cost Incurred<br>to Date |  |
| PCSO-SPPD               | 3 Months Supply and<br>Delivery of Printed<br>Thermal Rolls | PCSO, San<br>Marcelino,<br>Manila | P57,282,500.00 | Nov. 23, 2021  |                      | February 2022             | 100%            | P57,282,500.00                 | Contract and Notice to<br>Proceed were issued and<br>received by APO<br>Production Unit, Inc. on<br>March 7, 2022.                       |
| PCSO-SPPD               | 3 Months Supply and<br>Delivery of Lotto<br>Betslips        | PCSO, San<br>Marcelino,<br>Manila | P34,301,925.00 | Nov. 23, 2021  |                      | February 2022             | 100%            | P34,301,925.00                 | Contract and Notice to<br>Proceed were issued and<br>received by APO<br>Production Unit, Inc. on<br>March 7, 2022.                       |
| PCSO-SPPD               | Supply and Delivery<br>of 15,000 Reams of<br>Book Paper     | PCSO, San<br>Marcelino,<br>Manila | P17,820,000.00 | Sept. 24, 2021 |                      | December 2021             | 100%            | P14,964,300.00                 | Contract and Notice to<br>Proceed were issued and<br>received by Metro Paper<br>Converter Philippines<br>Corporation on Feb. 9,<br>2022. |
| PCSO-SPPD               | Supply and Delivery<br>of 7,500 Reams of<br>Book Paper      | PCSO, San<br>Marcelino,<br>Manila | P10,965,000.00 | March 8, 2022  |                      | June 2022                 |                 |                                | Bidding documents are<br>being prepared for review<br>and signature of the BAC.  |
| PCSO-SPPD               | Supply and Delivery<br>of Lotto Betslips                    | PCSO, San<br>Marcelino,<br>Manila | P44,454,375.00 | March 16, 2022 |                      | June 2022                 |                 |                                | Request for Quotation<br>(RFQ) is being prepared<br>to be sent to all<br>Recognized Government<br>Printers (RGPs)                        |

|           |   |                             |                 |               |           |               |      |              |   |
|-----------|---|-----------------------------|-----------------|---------------|-----------|---------------|------|--------------|---|
| PCSO-SPPD | Supply and Delivery of Printed Thermal Rolls  | PCSO, San Marcelino, Manila | P200,850,000.00 | Feb 16, 2022  |           | May 2022      |      |              | Submission and Opening of sealed quotation/s was held on Feb. 16, 2022. Post Qualification of the Single Calculated Quotation (SCQ) is on-going.  |
| PCSO-SPPD | Supply, Delivery and Installation of One (1) Unit Brand New 5 Color Web Offset Printing Machine | PCSO, San Marcelino, Manila | P200,000,000.00 | Feb. 15, 2022 |           | October 2022  |      |              | Opening of bid/s and Post Qualification were held on Feb. 15, 2022 and March 14, 2022, respectively. Exit Report of the BAC to be submitted to the Office of the GM for approval and subsequent confirmation by the Board of Directors. |
| PCSO-ABD  | Implementation of Computerized Accounting System  | PCSO Head Office            |                 |               |           |               |      |              |   |
|           | a. Completion of UAT of Budget Module   |                             | 9,000,000.00    | January 2021  | none      | April 2021    | 100% | 9,000,000.00 | UAT were accepted subject to validation of reports based on the live transactions.  |
|           | b. Completion of Milestone 3 (Revenue Allocation Module and Budget Module)                      |                             |                 |               | none      | October 2021  | 100% |              |   |
|           | c. Completion of Milestone 4 (Integration Module)   |                             | 9,000,000.00    | June 2021     | June 2022 | December 2021 | 30%  |              | off-target due to lockdowns caused by CoVid 19 pandemic; modification of the system still on-going  |

|           |  |             |                 |                |     |                        |  |      |   |
|-----------|--|-------------|-----------------|----------------|-----|------------------------|--|------|---|
| PCSO-ITSD | Development of Human Resource System (HRS) | Main Office | No cost to PCSO | 2020 January   | n/a | Continuing Improvement | Phase 1 - Planning (100%)<br>Phase 2 - Systems Analysis and Design (50%)<br>Phase 3: Development (0%)<br>Phase 4: Testing (0%)<br>Phase 5: Implementation (0%)   | None | A. Development of Leave Administration Module<br>B. Enhancement of the following Modules:<br><br>1. File Maintenance Module<br>2. HR Portal<br>3. Employee Portal |
| PCSO-ITSD | II. Human Resource Payroll System (HRPS)   | Main Office | No cost to PCSO |                | n/a | Continuing Improvement | 100% completed   | None | A. Notice of Salary Adjustment<br>B. Adjusted Payroll based on CPCS   |
| PCSO-ITSD | Charity Services Information System (CSIS) | Main Office | No cost to PCSO | 2020 September | n/a | Continuing Improvement | A. CSIS MAP: - Ongoing data Gathering<br>D. CSIS Malasakit Center Rollout<br>B. CSIS Online Application System: Ongoing data gathering<br>C. CSIS MC System: 35% completed (1 out of 3 target functions)<br>D. CSIS MC System Rollout: NCL area completed while Mindanao areas is scheduled on April 3-8, 2022 by CAD. | None | A. CSIS Medical Access Program<br>B. CSIS Online Application System<br>C. CSIS Malasakit Center Enhancement<br>D. CSIS Malasakit Center Roll-out                  |

|           |  |                           |                 |              |     |                      |  |      |   |
|-----------|--|---------------------------|-----------------|--------------|-----|----------------------|--|------|---|
| PCSO-ITSD | Medical Services Information System (MSIS) | Main Office               | No cost to PCSO | 2022 January | n/a | On-going Development | Phase 1 - Planning (100%)<br>Phase 2 - Systems Analysis and Design (50%)<br>Phase 3: Development (0%)<br>Phase 4: Testing (0%)<br>Phase 5: Implementation (0%)   | None | Completion of project tasks of the MSIS deliverables for the 1st Semester 2022, as per approved and scheduled in the Project Plan, in coordination with the AGM for Charity Sector and the Charity Assistance Department (CAD)  |
| PCSO-ITSD | Computerized Accounting System (CAS)       | Main Office/Branch Office | 42M             | 2014 October | n/a | 2022 December        | 100% issues reported to the vendor and back the status to the end-users within two (2) working days from receipt of request with the submission of (ISO) Monitoring Report on status of submitted issues to EXACT. | None | Provision of technical support to the end-users and vendor by receiving, determining and reporting the problem. 90% issues reported to the vendor and back the status to the end-users within two (2) working days from receipt of request with the submission of Monitoring Report on status of submitted issues to EXACT. |

|           |   |                           |   |              |     |   |   |      |   |
|-----------|---|---------------------------|---|--------------|-----|---|---|------|---|
| PCSO-ITSD | Modernizing Nationwide IT Infrastructure (MNITI) Project Phase II | Main Office/Branch Office | 1. Php 70M under Capital Expenditure (CAPEX)<br><br>2. Php 40M under Capital Expenditure (CAPEX)<br><br>3. Php 40M under Maintenance & Other Operation Expense (MOOE) | 2022 January | n/a | Preparation of pre-procurement documents for review, evaluation & approval of the AGM for MSS and submission to the Office of the General Manager by June 30, 2022. | Ongoing review and finalization of Terms of Reference (TOR) by the Technical Working Group for IT Concern.  | None | 1. MNTI Project (Branch Office A)<br><br>2. Procurement of Server and Storage (Head Office)<br><br>3. Cloud-based Zero Trust Network Access.                            |
| PCSO-ITSD | PCSO Cloud Primary Site (Cloud Services Subscription)             | Main Office               | Php 42M under Maintenance and Other Operation Expense (MOOE)  | 2022 January | n/a | 2022 June   | Provisioning and configuration of PCSO Data Center to Cloud as mirror site done and 100% completed on February 14, 2022 with Certificate of Completion from ITSD. | None | 100% Completion on the Provision and configuration of PCSO Data Center to Cloud as mirror site by 2nd Quarter of 2022 with Certificate of Completion from PCSO partner. |

|   |   |             |   |                     |     |   |   |                 |  |
|---|---|-------------|---|---------------------|-----|---|---|-----------------|--|
| PCSO-ITSD   | Modern Workplace and Office Productivity (Software Licenses, Cloud Security and Management Solutions Subscriptions) | Main Office | Php 100M under Maintenance and Other Operation Expense (MOOE)                 | 2022 January        | n/a | 2022 June                                     | Agency Procurement Request (APR) with Cheque and Voucher payment received by PS-DBM on March 30, 2022 | None            | Preparation of related documents for payment and submission to the OAGM-MSS by June 30, 2022.<br><br>Submission of Monitoring Report on the status of the Modern Workplace and Office Productivity (Software Licenses, Cloud Security and Management Solutions Subscriptions) to the Office of the AGM for MSS by June 30, 2022. |
| PCSO-Legal Department-Litigation and Investigation Division (LID) | Arbitration Proceedings with Globaltech Online Mobile Corporation   |             | Arbitrator's fee<br>Php8,644,800.00   | 1st Quarter CY 2020 | 0   | see attached Procedural Order No. 1 Timetable | -   | Php9,900,410.36 | On 21 February 2022, Glo   |
|   |   |             | Processing of Administrative fee and miscellaneous expense<br>Php1,255,610.36 |                     |     |   |   |                 |  |
|   |   |             |   |                     |     |   |   |                 | On 21 March 2022, PCSO filed comment/opposition to respondent's 21 February 2022 letter.   |
|   |   |             |   |                     |     |   |   |                 | The continuation of the cross-examination of Globaltech's 1st witness, Mr. Aguilung was conducted on 25 March 2022.  |

|   |  |                                  |               |               |      |                     |      |               |  |
|---|--|----------------------------------|---------------|---------------|------|---------------------|------|---------------|--|
|   |  |                                  |               |               |      |                     |      |               | On 28 and 29 March 2022, the continuation of Mr. Aguilin's testimony on clarificatory questions by the tribunal was conducted .  |
|   |  |                                  |               |               |      |                     |      |               | Globaltech's last witness, Ms. Arlante was presented on 30 March 2022.   |
|   |  |                                  |               |               |      |                     |      |               | Parties are directed to submit written memorials within twenty-five (25) days  |
| PCSO-Legal Department-Business and Legal Advisory Division (BLAD) | PCSO Legal Department Virtual Knowledge Sharing Series | via MS Teams                     | None          | July 02, 2020 | 0    | 4th Quarter CY 2022 | 40%  | 0             | On 28 January 2022, the Knowledge Sharing on Contract Review was conducted. Preparation for the remaining series of webinar is ongoing.  |
| PCSO-Product and Standard Development Department (PSDD)           | Advertising Placement for Out of Home (OOH)            |                                  |               |               |      |                     |      |               | Advertisements with Insertion Orders and Contracts signed by PSDD Manager and the General Manager obligating portion of the fund available for advertisements (Ads material "Daily Jackpot Update") with fund availability issued by ABD |
|   | LED Billboard  | Various Location in Metro Manila | ₱2,402,640.00 | 16-Feb-22     | None | 16-Mar-21           | 100% | ₱2,402,640.00 |  |

|   |   |                           |                 |            |                 |                     |      |             |                                      |
|---|---|---------------------------|-----------------|------------|-----------------|---------------------|------|-------------|--------------------------------------|
| PCSO-Product and Standard Development Department (PSDD) | Acknowledging Excellent Sales Performance of FEMALE PCSO Lotto Authorized Agents Nationwide “JUANA LOTTO AGENT TOP SALES PERFORMER AWARD” | Nationwide                | ₱250,000.00     | 03/28/2022 | None            | 03/28/2022          | 100% | ₱250,000.00 | Checks for Disbursement              |
|   | “SUPER TICKET PARA KAY SUPER PINAY” Promotion Project   | Nationwide                | ₱283,500.00     | 31-Mar-22  | None            | 31-Mar-22           | 100% | ₱0.00       | For consolidation and liquidation.   |
| PCSO-Product and Standard Development Department (PSDD) | PCSO Games Hub Facebook Page – “BUHAY MANGGAGAWA: SA PAGPAPATULOY NG NEW NORMAL” Photography Contest                                      | Nationwide                | ₱450,000.00     | 21-Mar-22  | None            | 31-May-22           | 0%   | ₱0.00       | Submission and receiving of entries. |
| PCSO-GTD-Draw Division                                  | Negotiated Bid on the Procurement of Lotto Draw Machines, Draw Balls and Paraphernalia  | PCSO Main Office          | P158,193,005.04 | On-going   | 3rd Negotiation | 3rd Quarter of 2022 | N.A. | N.A.        | On-going Process                     |
|   | Negotiated Bid on the Procurement of STL Draw Machines, Draw Balls and Paraphernalia  | Luzon, Visayas & Mindanao |                 |            |                 |                     |      |             |                                      |



|                               |   |  |  |               |   |   |               |   |  |
|-------------------------------|---|--|--|---------------|---|---|---------------|---|--|
| PCSO-GTD-Creatives Division   | Procurement of Airtime, Livestreaming, and Broadcast Services (Technical & Production Personnel with Complete Set of Broadcast Equipment) for the PCSO Lottery Draw and Sweepstakes Draw TV Program | Conservatory Bldg., 605 Shaw Blvd., Mandaluyong City | P180,000,000.00 per Annum (inclusive of VAT) or P15-M per month for 12 months  |               | 0 |   | 100%          | 0 | The Memorandum of Agreement (MOA) was already signed by PCSO and PTNI Management last March 7, 2022.<br><br>Notarized copies of MOA were distributed to concerned offices and departments. |
|                               | Production of Handog Pasasalamat sa mga Kabarangay ko. (Segment program incorporated during the PCSO Lottey 9PM Draw)   | Conservatory Bldg., 605 Shaw Blvd., Mandaluyong City | no cost to PCSO  | Oct. 29, 2021 | 1 | March. 2022   | 100%          |   | Completed production of 69 AVPs and aired as scheduled.<br><br>69 Questions and Answers for the In-Program Text Trivia to Win Promo were announced.  |
|                               | Redesigning the PCSO Lottery Draw (Program Format, Set, and Equipment)  | Conservatory Bldg., 605 Shaw Blvd., Mandaluyong City | PhP5,542,500.00  | Feb. 2022     |   | Oct. 2022   |               |   | Project Design was submitted for approval.   |
| PCSO-GTD-Data Center Division | Extension of Equipment Lease Agreement on a month-to-month basis between PCSO and Pacific Online Systems Corporation =  | PCSO Head Office                                     | Six (6%) percent of the gross amount of tickets purchase through POSC terminals on a month-to-month basis (ELA Rate) | 01-Aug-21     |   | Not to exceed one year or until the PCSO Lottery System (PLS) has been put in place and operational | 61.1% Per ELA |   | PCSO Board Resolution No.0115 s2021  |

|                               |  |  |  |              |     |  |                |                |   |
|-------------------------------|--|--|--|--------------|-----|--|----------------|----------------|---|
| PCSO-GTD-Data Center Division | Extension of Equipment Lease Agreement on a month-to-month basis between PCSO and and Philippine Gaming Management Corporation | PCSO Head Office                               | Six (6%) percent of the gross amount of tickets purchase through PGMC terminals on a month-to-month basis (Ela Rate) | 23-Aug-21    |     | Not to exceed one year or until the procurement, delivery and installation of the PCSO Lottery System (PLS) has been put in place. | 60.54% Per ELA |                | PCSO Board Resolution No.0115 s2021                                 |
|                               | PCSO Lottery System (PLS)  | PCSO Head Office                               | Multi-year (5-year) fixed annual lease: ₱1.160 Billion   |              |     | Five (5) years   | 0% Fix Rate    |                | PCSO Board Resolution No.0055 s2021                                 |
|                               |  |  | Not yet started  |              |     |  |                |                |   |
|                               | -transition from Datatrak, SGI and Intralot systems to PLS   |  |  |              |     |  |                |                |   |
| PCSO-CAD                      | Medical Access Program (MAP) thru Branches and Malasakit Center*   | Nationwide (NCR, NCL, STBR, Visayas, Mindanao) | 1,759,028,111.87   | Jan. 3, 2022 | N/A | Dec. 29, 2022  | 21.92%         | 385,522,931.95 | Figures subject to recap/adjustment(s)                              |
| PCSO-CAD                      | Institutional Partnership Program  | Nationwide                                     | P54.6 M  | N/A          |     | one (1) year upon release  | 34%            | 18,400,000.00  | P36.2M - amount to be released for 56 partner agencies              |
| PCSO-CAD                      | Endowment Fund Pro   | Nationwide                                     | P200M  | N/A          |     | one (1) year upon release  | 0%             |                | Revised EFP Guidelines for approval                                 |
| PCSO-CAD                      | Calamity Assistance Program  | Nationwide                                     | N/A  | N/A          | N/A | N/A  | N/A            | N/A            | Corporate Planning Dept.- Corporate Social Responsibility (CPD-CSR) |

|          |   |            |  |           |     |                     |     |                |   |
|----------|---|------------|--|-----------|-----|---------------------|-----|----------------|---|
| PCSO-CAD | Medical Transport Vehicle Donation Program (PTV)          | Nationwide | 600,000,000.00   | Jan. 2022 | n/a | Apr. 31, 2022       | 98% | 582,777,000.00 | 3 units were not released due to non-appearance of the beneficiaries ; 4 have issues:<br>1. Guipos, Zamboanga del Sur - Mayor suspended<br>2. Marilog District Hospital, Davao City - incomplete docs<br>3. Don Alfonso Bichara Memorial Hospital, Albay - change of name to Daraga Infirmary<br>4. San Isidro, Nueva Ecija - incomplete docs |
| PCSO-CAD | Medical Equipment Donation Program (Financial Assistance) | Nationwide | 50,000,000.00  | Jan. 2022 | N/A | Dec. 31, 2022       |     |                | Recommendation submitted to OGM March 15, 2022 for eight (8) hospitals amounting to 28M but returned on March 17, 2022. For further discussion with the DM/OGM  |
|          |   |            | 132,315,430.00<br>(Amount based on CY 2019 Accrued Budget) | Oct. 2019 | n/a | 2nd Quarter of 2021 | 80% | 94,675,150.00  | Accrued from 2019 Budget; The remaining 20 % unutilized budget was due to non-submission of Notice of Award (NOA) and Purchase Order (PO) from the approved beneficiary. Amount released based on NOA.  |

|                                    |   |                          |   |           |     |  |     |   |  |
|------------------------------------|---|--------------------------|---|-----------|-----|--|-----|---|--|
| PCSO-CAD                           | AFP-PNP Health Capability Building Project  | Nationwide               | 123,272,000 .00<br>( Amount based on 2017 Accrued Budget) | Jun. 2017 | n/a | Dec. 31, 2021  | 90% | 102,246,975.00  | Accrued from 2017 Budget. Amount released to nine (9) of the approved health facilities were based on NOA and PO submitted |
|                                    |   |                          | 118,000,000.00<br>( Amount based on 2017 Accrued Budget)  | Jan. 2021 | n/a | Dec. 31, 2021  | 0%  | 0.00  | Accrued from 2019 Budget ; for MOA signing   |
| PCSO-STBR                          | Construction of Office Building (Camarines Sur Branch)                            | Naga City, Camarines Sur | 7,275,660.64  | N/A       | N/A | N/A  | N/A | N/A   | Endorsed to the BAC for bidding process. For pre-bid scheduled on March 14, 2022   |
| PCSO-STBR                          | Construction of Office Building (Quezon Branch)                                   | Lucena City, Quezon      | 10,000,000.00<br>Based on approved working budget         | N/A       | N/A | N/A  | N/A | N/A   | Waiting for the submission of schematic/ conceptual plan from Lucena LGU   |
| PCSO-MSD-Medical & Dental Division | Outpatient Services Program<br><br>(Temporarily Suspended due to Pandemic)        | NCR                      | 3M  | 2022      | n/a | until the end of the year (On hold due to COVID 19 Pandemic) | n/a | 3,042.30<br>(Amount expended for JO, CA, Security Guards, Janitorial Services and other non-organic personnel who are classified as Oupatients) | medicines dispensed were taken from last year inventory  |
| PCSO-MSD-Satellite Clinic Division | Medical and Dental Mission Program<br><br>(Temporarily Suspended due to Pandemic) | Luzon                    |   | 2022      | n/a | until the end of the year (On hold due to COVID 19 Pandemic) | n/a | n/a   | Temporarily suspended due to COVID-19  |

|                                    |  |  |  |                 |                |                                    |         |  |   |
|------------------------------------|--|--|--|-----------------|----------------|------------------------------------|---------|--|---|
| PCSO-MSD-Satellite Clinic Division | Medicine Donation Program<br><br>(Including Financial Assistance or Medical Assistance Thru Branch Offices)                | Nationwide   | 30M  | 2022            | n/a<br><br>n/a | On-going until the end of the year | 3.98%   | a. 1st Quarter (MATMO)<br>Php234,671.00<br><br>b. 1st Quarter (MATBO)<br>Php1,195,000.00<br><br>Total for the 1st Quarter<br>Php1,429,671.00 | *taken from last year inventory   |
| PCSO-CPD-PRCCD                     | Information Campaign of PCSO Program and Services  | 10th Floor Sun Plaza Bldg., Shaw Blvd., Mandaluyong City | -  | Jan. 1, 2022    |                | December 31, 2022                  |         | -  | Information Camapaigh was done daily by posting PCSO activities through FB page, websites and email to PCSO media partners at no cost.                      |
| PCSO-CPD-PRCCD                     | Corporate Social Responsibility  | areas affected by calamities                             | Php85,000,000.00   |                 |                | December 31, 2022                  |         | -  | The implementation of CSR Project haven't started yet   |
| PCSO-CPD-PRCCD                     | Maintain harmonious working relationship with the members of the media and other institutions (1) 1st STL Sales Convention | Grand Menseng Hotel - Davao City                         | Php10,000,000.00   | March 25, 2022  |                | December 31, 2022                  |         | 994,816.89   |   |
| PCSO-Advertising Division          | TV Placements  | Nationwide   | Php250,000.00 for one (1) contract charged to CPD budget | January 1, 2022 | 3 months       | March 31, 2022                     | 100.00% | Php250,000.00  | One (1) tv advertisement contract under Corporate Planning Department (CPD) is fully executed<br><br>Charged to 2022 CPD Advertising and Promotional Budget |

|                           |  |   |  |                 |                |                |         |                         |  |
|---------------------------|--|---|--|-----------------|----------------|----------------|---------|-------------------------|--|
| PCSO-Advertising Division | Radio Placements   | Nationwide  | None   | January 1, 2022 | Not Applicable | March 31, 2022 | 0.00%   | Not Applicable          | No approval(s)   |
| PCSO-Advertising Division | Event Sponsorship  | Nationwide  | None   | January 1, 2022 | Not Applicable | March 31, 2022 | 0.00%   | Not Applicable          | No approval(s)   |
| PCSO-Advertising Division | Print Sponsorship / Institutional Advertisements / Press Releases / Public Announcements | Nationwide  | Php503,193.60 for a total of two (2) contracts charged to CPD D3budget | January 1, 2022 | 3 months       | March 31, 2022 | 100.00% | Php503, 193.60          | All print advertisement contracts under CPD are fully executed. Charged to 2022 CPD Advertising and Promotional Budget |
| PCSO-Advertising Division | Invitation to Bid  | Nationwide  | None   | January 1, 2022 | Not Applicable | March 31, 2022 | 0.00%   | Not Applicable          | No approval(s)   |
| PCSO-Advertising Division | Out-of-Home  | Nationwide  | None   | January 1, 2022 | Not Applicable | March 31, 2022 | 0.00%   | Not Applicable          | No approval(s)   |
| PCSO-Advertising Division | Production of Institutional / Corporate Ad Materials                                     | In-house  | Part of supplies budget  | January 1, 2022 | 3 months       | March 31, 2022 | 100.00% | Part of supplies budget | Prepared the following designs:<br>a. Institutional Ad materials<br>b. Ad materials for gaming products                |
| PCSO-GSD                  | Construction of Two Storey PCSO Cagayan Branch Office                                    | Regional Government Center, Carig Sur, Tuguegarao City, Cagayan | ₱8,027,491.46  | 08-Dec-21       | n/a            | 06-Jun-22      | 40.82%  | ₱4,480,678.89           | On-going Construction  |

[illegible]

**Prepared by:**

**QUEENIE ROSE BALITA ARANAS**  
Planning Officer II, PPF, CPD

**Reviewed by:**

**MA. ANGELINE CECILIO**  
OIC-Division Chief, PPF, CPD

**Approved by:**

**AGNES S. IBERA**  
Manager, CPD