

APP-CSE 2024 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store (VS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store (VS) and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- All information must be provided accurately.
- Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- Do not delete, add, or revise any items or rows on the PART I of this form, otherwise the form will be deemed invalid.
- For items not included on the list of PART II, a separate file, with the file name APP-CSE 2024 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/hosS8>.
- Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store (VS) account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: The APP-CSE for FY 2024 must be submitted on or before **31 July 2023**.

Department/Bureau/Office: PCSO
Region: NCR
Address: SHAW BLVD.
MANDALUYONG CITY

Agency Code/UACS: X029 / 350790000000
Organization Type: GOCC / GAMING SECTOR

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Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 MI	bottle	891	11	15	917	46,730.32	741	14	12	767	39,086.32	291	14	12	317	16,154.32	94	11	14	119	6,064.24	2120	50.96	108,035.20
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	52	26	41	119	53,711.84	39	34	31	104	46,941.44	47	28	41	116	52,357.76	40	33	31	104	46,941.44	443	451.36	199,952.48
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	60121413-CB-P01	CLEARBOOK, A4 size	box	65	60	29	154	5,445.44	61	29	32	122	4,313.92	86	29	29	144	5,091.84	61	29	29	119	4,207.84	539	35.36	19,059.04
4	60121413-CB-P02	CLEARBOOK, Legal size	box	65	49	28	142	5,464.16	60	28	28	116	4,463.68	75	28	28	131	5,040.88	60	28	28	116	4,463.68	505	38.48	19,432.40
5	60121534-ER-P01	ERASER, plastic/rubber	piece	65	5	26	96	898.56	17	6	1	24	224.64	30	3	6	39	365.04	7	6	1	14	131.04	173	9.36	1,619.28
6	60121524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	35	5	25	65	1,690.00	5	5	25	35	910.00	55	5	5	65	1,690.00	15	5	5	25	650.00	190	26.00	4,940.00
7	60121524-SP-G04	SIGN PEN, Fine Tip, Black	piece	5	17	30	52	2,325.44	5	7	10	22	983.84	5	7	10	22	983.84	5	7	20	32	1,431.04	128	44.72	5,724.16
8	60121524-SP-G07	SIGN PEN, Medium Tip, Black	piece	26	8	18	52	2,974.40	20	8	14	42	2,402.40	20	8	8	36	2,059.20	26	8	8	42	2,402.40	172	57.20	9,838.40
9	60121524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	184	114	114	412	10,712.00	184	114	114	412	10,712.00	184	114	114	412	10,712.00	151	106	106	363	9,438.00	1599	26.00	41,574.00
10	60121524-SP-G05	SIGN PEN, Fine Tip, Blue	piece	262	208	298	768	34,344.96	252	168	243	663	29,649.36	222	148	207	577	25,803.44	223	159	188	570	25,490.40	2578	44.72	115,286.16
11	60121524-SP-G08	SIGN PEN, Medium Tip, Blue	piece	436	210	467	1113	332.00	314	332	270	916	52,395.20	314	232	230	776	44,387.20	266	220	232	718	41,069.60	3523	57.20	201,515.60

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DATE

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
12	60121524-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	15	5	5	25	650.00	5	5	25	35	910.00	5	5	5	15	390.00	5	5	5	15	390.00	90	26.00	2,340.00
13	60121524-SP-G06	SIGN PEN, Fine Tip, Red	piece	16	5	5	26	1,189.76	6	0	5	11	503.36	6	5	5	16	732.16	6	5	6	17	777.92	70	45.76	3,203.20
14	60121524-SP-G09	SIGN PEN, Medium Tip, Red	piece	14	8	8	30	1,716.00	8	8	14	30	1,716.00	8	8	8	24	1,372.80	14	8	8	30	1,716.00	114	57.20	6,520.80
15	60121124-WR-P01	WRAPPING PAPER	pack	0	0	2	2	428.48	0	0	1	1	214.24	1	0	1	2	428.48	5	5	6	16	3,427.84	21	214.24	4,469.04
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
16	45121517-DO-C03	DOCUMENT CAMERA	unit	1	1	5	7	178,753.12	0	0	2	2	51,072.32	0	0	0	0	0.00	0	0	0	0	0.00	9	25,536.16	229,825.44
17	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit	12	0	0	12	221,644.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	18,470.40	221,644.80
BATTERIES AND CELLS AND ACCESSORIES																										
18	26111702-BT-A02	BATTERY, dry cell, size AA	pack	115	87	114	316	6,901.44	91	108	85	284	6,202.56	116	85	110	311	6,792.24	92	112	83	287	6,268.08	1198	21.84	26,164.32
19	26111702-BT-A01	BATTERY, dry cell, size AAA	pack	43	45	48	136	2,687.36	43	42	43	128	2,529.28	44	43	44	131	2,588.56	44	46	41	131	2,588.56	526	19.76	10,383.76
20	26111702-BT-A03	BATTERY, dry cell, size D	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	92.56	0.00
CLEANING EQUIPMENT AND SUPPLIES																										
21	47131812-AF-A01	AIR FRESHENER	can	19	9	12	40	3,494.40	13	10	8	31	2,708.16	18	8	12	38	3,319.68	14	8	8	30	2,620.80	139	87.36	12,143.04
22	47131604-BR-S01	BROOM (Walis Tambo)	piece	2	0	0	2	255.84	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	127.92	255.84
23	47131604-BR-T01	BROOM (Walis Ting-ting)	piece	2	0	0	2	47.84	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	23.92	47.84
24	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	2	2	2	6	268.32	2	2	2	6	268.32	2	2	2	6	268.32	2	2	2	6	268.32	24	44.72	1,073.28
25	47131805-CL-P01	CLEANSER, Scouring Powder	can	2	2	2	6	216.00	2	2	2	6	216.00	2	2	2	6	216.00	2	2	2	6	216.00	24	36.00	864.00
26	47131811-DE-B02	DETERGENT BAR	bar	2	2	2	6	56.16	2	2	2	6	56.16	2	2	2	6	56.16	2	2	2	6	56.16	24	9.36	224.64
27	47131811-DE-P02	DETERGENT POWDER, all purpose	pouch	2	2	2	6	530.40	2	2	2	6	530.40	2	2	2	6	530.40	2	2	2	6	530.40	24	88.40	2,121.60
28	47131803-DS-A01	DISINFECTANT SPRAY	can	3	3	3	9	1,357.20	3	3	3	9	1,357.20	3	3	3	9	1,357.20	3	3	3	9	1,357.20	36	150.80	5,428.80
29	47131601-DU-P01	DUST PAN	piece	2	0	0	2	93.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	46.80	93.60
30	47131802-FW-P03	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	135.20	0.00
31	47131830-FC-A01	FURNITURE CLEANER	can	2	2	2	6	1,360.32	2	2	2	6	1,360.32	2	2	2	6	1,360.32	2	2	2	6	1,360.32	24	226.72	5,441.28
32	73101612-HS-L01	HAND SOAP, liquid	bottle	3	3	3	9	386.55	3	3	3	9	386.55	3	3	3	9	386.55	3	3	3	9	386.55	36	42.95	1,546.20
33	47121804-MP-B01	MOP BUCKET	unit	1	0	0	1	2,288.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	2,288.00	2,288.00
34	47131613-MP-H02	MOPHANDLE, heavy duty	piece	2	0	0	2	268.32	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	134.16	268.32
35	47131619-MP-R01	MOPHEAD, made of rayon	piece	2	0	0	2	228.08	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	114.04	228.08
36	47131501-RG-C01	RAGS	kilo	1	1	1	3	171.60	1	1	1	3	171.60	1	1	1	3	171.60	1	1	1	3	171.60	12	57.20	686.40
37	47131602-SC-N01	SCOURING PAD	pack	1	1	1	3	268.32	1	1	1	3	268.32	1	1	1	3	268.32	1	1	1	3	268.32	12	89.44	1,073.28
38	47121701-TB-P04	TRASHBAG, XXL size	pack/roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	130.00	0.00
39	47121701-TB-P05	TRASHBAG, Large size	pack/roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	99.28	0.00
40	47121701-TB-P06	TRASHBAG, XL size	pack/roll	4	4	4	12	1,110.72	4	4	4	12	1,110.72	4	4	4	12	1,110.72	4	4	4	12	1,110.72	48	92.56	4,442.88
41	47121702-WB-P01	WASTEBASKET	piece	24	4	5	33	1,441.44	5	0	0	5	218.40	0	0	0	0	0.00	0	0	0	0	0.00	38	43.68	1,639.84

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 26 JAN 2024
 DATE

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
COLOR COMPOUNDS AND DISPERSIONS																										
42	12171703-SI-P01	INK, for stamp pad	bottle	44	13	20	77	2,402.40	28	14	11	53	1,653.60	40	6	16	62	1,934.40	27	14	9	50	1,560.00	242	31.20	7,530.40
CONSUMER ELECTRONICS																										
43	52161535-DV-R01	DIGITAL VOICE RECORDER	unit	31	0	0	31	148,916.56	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	31	4,803.76	148,916.56
FACE MASK																										
44	42131713-SM-M06	FACE MASK	box	43	18	29	90	4,680.00	32	25	18	75	3,900.00	43	18	29	90	4,680.00	32	25	18	75	3,900.00	330	52.00	17,160.00
FILMS																										
45	13111203-AC-P01	ACETATE	roll	9	0	1	10	10,483.20	9	0	0	9	9,434.88	9	0	0	9	9,434.88	9	0	0	9	9,434.88	37	1,048.32	38,787.84
46	13111201-CF-P02	CARBON FILM, Legal size	box	0	0	0	0	0.00	2	0	0	2	513.76	0	0	0	0	0.00	0	0	0	0	0.00	2	256.88	513.76
FIRE FIGHTING EQUIPMENT																										
47	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	3	0	1	4	5,595.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	1,398.80	5,595.20
48	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	2	0	0	2	11,226.50	8	0	0	8	44,906.00	0	0	0	0	0.00	0	0	0	0	0.00	10	5,613.25	56,132.50
FLAG OR ACCESSORIES																										
49	55121905-PH-P01	PHILIPPINE NATIONAL FLAG	piece	2	0	3	5	1,424.20	2	0	3	5	1,424.20	0	0	3	3	854.52	1	0	0	1	284.84	14	284.84	3,987.76
FURNITURE AND FURNISHINGS																										
50	56101504-CM-B01	MONOBLOC CHAIR, beige	piece	0	0	10	10	3,754.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	375.44	3,754.40
51	56101504-CM-W01	MONOBLOC CHAIR, white	piece	15	6	0	21	7,818.72	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	21	372.32	7,818.72
52	56101519-TM-S01	MONOBLOC TABLE, white	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,348.88	0.00
53	56101519-TM-S02	MONOBLOC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,348.88	0.00
HEATING AND VENTILATION AND AIR CIRCULATION																										
54	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,380.08	0.00
55	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	5	0	0	5	5,548.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	1,109.68	5,548.40
56	40101604-EF-S01	ELECTRIC FAN, stand type	unit	1	0	14	15	15,100.80	0	0	10	10	10,067.20	0	0	0	0	0.00	0	0	0	0	0.00	25	1,006.72	25,168.00
57	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	10	10	9,141.60	0	0	10	10	9,141.60	0	0	0	0	0.00	0	0	0	0	0.00	20	914.16	18,283.20
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										
58	43211507-DSK003	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,793.60	0.00
59	43211507-DSK004	DESKTOP, for Mid-Range Users	unit	9	6	0	15	635,856.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	42,390.40	635,856.00
60	43201827-HD-X02	EXTERNAL HARD DRIVE	unit	86	5	10	101	304,826.08	18	5	2	25	75,452.00	7	11	0	18	54,325.44	5	0	0	5	15,090.40	149	3,018.08	449,693.92
61	43202010-FD-U04	FLASH DRIVE	piece	15	2	8	25	5,616.00	2	2	2	6	1,347.84	2	2	2	6	1,347.84	0	0	0	0	0.00	37	224.64	8,311.68
62	43211503-LAP004	LAPTOP, for Mid-range Users	unit	1	1	1	3	127,140.00	1	1	0	2	84,760.00	0	0	0	0	0.00	0	0	0	0	0.00	5	42,380.00	211,900.00
63	43211503-LAP003	LAPTOP, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46,800.00	0.00
64	43211708-MO-C02	COMPUTER MOUSE, Wireless	unit	2	61	0	63	10,679.76	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	63	169.52	10,679.76
65	43212102-PR-C02	PRINTER, Impact, Dot Matrix, 24 pins	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	33,015.84	0.00

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66	43212102-PR-D01	PRINTER, Impact, Dot Matrix, 9 pins	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11,014.64	0.00
67	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	2	0	0	2	46,126.08	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	23,063.04	46,126.08
LIGHTING AND FIXTURES AND ACCESSORIES																										
68	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	30	30	30	90	7,300.80	30	30	30	90	7,300.80	30	30	30	90	7,300.80	30	30	30	90	7,300.80	360	81.12	29,203.20
69	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	50	50	50	150	30,873.00	50	50	50	150	30,873.00	50	50	50	150	30,873.00	50	50	50	150	30,873.00	600	205.82	123,492.00
MANUFACTURING COMPONENTS AND SUPPLIES																										
70	31201610-GL-J01	GLUE, all-purpose	jar	68	19	29	116	8,203.52	24	8	15	47	3,323.84	36	8	19	63	4,455.36	18	8	15	41	2,899.52	267	70.72	18,882.24
71	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	80	23	78	181	4,081.55	11	28	19	58	1,307.90	39	46	44	129	2,908.95	13	28	40	81	1,826.55	449	22.55	10,124.95
72	31151804-SW-S01	STAPLE WIRE, standard	box	169	88	143	400	9,504.00	115	93	74	282	6,700.32	175	58	109	342	8,125.92	104	83	53	240	5,702.40	1264	23.76	30,032.64
73	31201502-TA-B01	TAPE, electrical	roll	50	50	50	150	2,917.50	50	50	50	150	2,917.50	50	50	50	150	2,917.50	50	50	50	150	2,917.50	600	19.45	11,670.00
74	31201503-TA-M01	TAPE, masking, 24mm	roll	130	42	43	215	13,304.20	57	26	39	122	7,549.36	51	33	44	128	7,920.64	55	10	30	95	5,878.60	560	61.88	34,652.80
75	31201503-TA-M02	TAPE, masking, 48 mm	roll	84	37	35	156	18,900.96	50	19	35	104	12,600.64	44	27	41	112	13,569.92	10	27	20	57	6,906.12	429	121.16	51,977.64
76	31201517-TA-P01	TAPE, packaging, 48 mm	roll	110	63	56	229	6,906.64	47	45	52	144	4,343.04	59	43	50	152	4,584.32	36	29	20	85	2,563.60	610	30.16	18,397.60
77	31201512-TA-T01	TAPE, transparent, 24mm	roll	130	112	69	311	3,557.84	106	23	82	211	2,413.84	91	67	73	231	2,642.64	92	39	50	181	2,070.64	934	11.44	10,684.96
78	31201512-TA-T02	TAPE, transparent, 48 mm	roll	118	68	38	224	5,358.08	62	31	30	123	2,942.16	85	30	33	148	3,540.16	32	29	25	86	2,057.12	581	23.92	13,897.52
79	31151507-TW-P01	TWINE, plastic	roll	39	9	21	69	4,879.68	16	4	10	30	2,121.60	30	7	15	52	3,677.44	12	4	9	25	1,768.00	176	70.72	12,446.72
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
80	41111604-RU-P02	RULER, flexible, plastic, 450mm	piece	54	0	18	72	1,497.60	0	0	0	0	0.00	6	0	6	12	249.60	1	0	0	1	20.80	85	20.80	1,768.00
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
81	44121612-BL-H01	BLADE, for general purpose cutter/utility knife	tube	31	3	4	38	608.00	2	0	1	3	48.00	1	1	0	2	32.00	1	0	1	2	32.00	45	16.00	720.00
82	44101602-PB-M01	BINDING AND PUNCHING MACHINE	unit	5	0	1	6	60,627.84	0	0	1	1	10,104.64	0	0	0	0	0.00	1	0	0	1	10,104.64	8	10,104.64	80,837.12
83	44101807-CA-C01	CALCULATOR, Compact	unit	18	0	0	18	5,166.72	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	18	287.04	5,166.72
84	44121710-CH-W01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.97	0.00
85	44122105-BF-C01	CLIP, backfold, 19mm	box	112	82	149	343	3,210.48	94	77	115	286	2,676.96	111	66	118	295	2,761.20	107	68	55	230	2,152.80	1154	9.36	10,801.44
86	44122105-BF-C02	CLIP, backfold, 25mm	box	180	126	197	503	7,846.80	158	123	161	442	6,895.20	172	120	156	448	6,988.80	166	112	111	389	6,068.40	1782	15.60	27,799.20
87	44122105-BF-C03	CLIP, backfold, 32mm	box	124	91	140	355	9,599.20	91	104	64	259	7,003.36	103	77	97	277	7,490.08	99	41	36	176	4,799.04	1067	27.04	28,851.68
88	44122105-BF-C04	CLIP, backfold, 50mm	box	147	89	172	408	24,610.56	122	81	140	343	20,689.76	128	73	122	323	19,483.36	129	76	69	274	16,527.68	1348	60.32	81,311.36
89	44121801-CT-R02	CORRECTION TAPE	piece	270	162	217	649	7,482.97	153	118	178	449	5,176.97	220	97	178	495	5,707.35	156	96	75	327	3,770.31	1920	11.53	22,137.60
90	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	21	12	9	42	1,332.24	0	0	2	2	63.44	0	0	2	2	63.44	0	0	2	2	63.44	48	31.72	1,522.56
91	44111515-DF-B01	DATA FILE BOX	piece	347	105	160	612	47,246.40	310	94	116	520	40,144.00	194	75	65	334	25,784.80	213	40	40	293	22,619.60	1799	77.20	135,794.80
92	44122011-DF-F01	DATA FOLDER	piece	161	56	91	308	21,141.12	148	40	106	294	20,180.16	226	46	50	322	22,102.08	148	40	40	228	15,649.92	1152	68.64	79,073.28
93	44103202-DS-M01	DATER STAMP	piece	13	1	0	14	6,576.92	1	0	0	1	469.78	0	1	0	1	469.78	0	0	0	0	0.00	16	469.78	7,516.48
94	44121506-EN-D01	ENVELOPE, Documentary, A4	box	30	314	16	360	302,515.20	24	12	9	45	37,814.40	77	63	59	199	167,223.68	72	62	56	190	159,660.80	794	840.32	667,214.08

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
95	44121506-EN-D02	ENVELOPE, Documentary, legal,	box	37	314	20	371	400,116.08	29	10	10	49	52,845.52	83	65	61	209	225,402.32	73	60	57	190	204,911.20	819	1,078.48	883,275.12
96	44121506-EN-X01	ENVELOPE, Expanding, Kraft	box	37	314	15	366	503,206.08	23	10	10	43	59,119.84	25	16	10	51	70,118.88	19	9	9	37	50,870.56	497	1,374.88	683,315.36
97	44121506-EN-X02	ENVELOPE, Expanding, Plastic	box	40	53	8	101	3,079.49	6	0	7	13	396.37	16	0	6	22	670.78	6	0	1	7	213.43	143	30.49	4,360.07
98	44121506-EN-M02	ENVELOPE, Mailing	box	32	16	23	71	33,154.16	3	2	18	23	10,740.08	13	1	13	27	12,607.92	2	1	1	4	1,867.84	125	466.96	58,370.00
99	44121504-EN-W02	ENVELOPE, Mailing, with window	box	29	16	24	69	36,454.08	0	0	11	11	5,811.52	12	0	13	25	13,208.00	0	0	1	1	528.32	106	528.32	56,001.92
100	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	19	26	0	45	554.85	0	0	1	1	12.33	10	0	1	11	135.63	0	0	1	1	12.33	38	12.33	715.14
101	44122118-FA-P01	FASTENER	box	115	67	58	240	22,713.60	84	38	55	177	16,751.28	102	23	61	186	17,603.04	82	37	25	144	13,628.16	747	94.64	70,696.08
102	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	36	71	11	118	10,053.60	31	11	11	53	4,515.60	31	11	16	58	4,941.60	21	11	1	33	2,811.60	262	85.20	22,322.40
103	44122018-FT-D01	FILE TAB DIVIDER, A4	pack	14	68	20	102	2,333.76	10	15	20	45	1,029.60	10	15	20	45	1,029.60	20	15	10	45	1,029.60	237	22.88	5,422.56
104	44122018-FT-D02	FILE TAB DIVIDER, Legal	pack	14	68	20	102	2,652.00	10	15	20	45	1,170.00	10	15	20	45	1,170.00	20	15	10	45	1,170.00	237	26.00	6,162.00
105	44122011-FO-P01	FOLDER, Fancy with slide, A4	bundle	32	67	21	120	34,944.00	42	5	11	58	16,889.60	32	15	1	48	13,977.60	42	5	11	58	16,889.60	284	291.20	82,700.80
106	44122011-FO-P02	FOLDER, Fancy with slide, legal	bundle	32	17	21	70	21,621.60	42	5	11	58	17,915.04	32	15	1	48	14,826.24	42	5	11	58	17,915.04	234	308.88	72,277.92
107	44122011-FO-L01	FOLDER, L-type, A4	pack	25	18	21	64	12,002.56	24	15	13	52	9,752.08	34	17	11	62	11,627.48	24	15	13	52	9,752.08	230	187.54	43,134.20
108	44122011-FO-L02	FOLDER, L-type, Legal	pack	26	17	22	65	15,507.05	24	15	13	52	12,405.64	34	17	11	62	14,791.34	24	15	13	52	12,405.64	231	238.57	55,109.67
109	44122027-FO-P01	FOLDER, pressboard	box	36	19	23	78	74,305.92	33	14	10	57	54,300.48	50	16	10	76	72,400.64	29	15	7	51	48,594.64	262	952.64	249,591.68
110	44122011-FO-T03	FOLDER with tab, A4	pack	41	18	63	122	47,453.12	34	22	27	83	32,283.68	50	18	23	91	35,395.36	34	20	23	77	29,949.92	373	388.96	145,082.08
111	44122011-FO-T04	FOLDER with tab, Legal	pack	48	20	74	142	60,696.48	43	21	28	92	39,324.48	57	19	22	98	41,889.12	43	19	24	86	36,759.84	418	427.44	178,669.92
112	44122008-IT-T01	INDEX TAB	box	40	21	28	89	5,616.79	32	23	23	78	4,922.58	40	17	22	79	4,985.69	22	21	17	60	3,786.60	306	63.11	19,311.66
113	44111515-MF-B02	MAGAZINE FILE BOX, Large	piece	185	26	95	306	38,825.28	170	65	131	366	46,438.08	155	20	81	256	32,481.28	145	46	50	241	30,578.08	1169	126.88	148,322.72
114	44121716-MA-P01	MARKER, Fluorescent	set	105	91	57	253	10,787.92	50	35	33	118	5,031.52	75	17	45	137	5,841.68	53	33	27	113	4,818.32	621	42.64	26,479.44
115	44121708-MP-B01	MARKER, Permanent, Black	piece	85	145	90	320	4,992.00	66	58	34	158	2,464.80	100	36	26	162	2,527.20	68	25	19	112	1,747.20	752	15.60	11,731.20
116	44121708-MP-B02	MARKER, Permanent, Blue	piece	120	158	92	370	5,772.00	105	49	55	209	3,260.40	142	54	56	252	3,931.20	107	48	35	190	2,964.00	1021	15.60	15,927.60
117	44121708-MP-B03	MARKER, Permanent, Red	piece	41	129	27	197	3,073.20	41	12	11	64	998.40	51	30	10	91	1,419.60	43	12	8	63	982.80	415	15.60	6,474.00
118	44121708-MW-B01	MARKER, Whiteboard, Black	piece	56	71	73	200	2,080.00	21	23	29	73	759.20	48	22	25	95	988.00	23	25	19	67	696.80	435	10.40	4,524.00
119	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	78	80	80	238	2,475.20	32	29	36	97	1,008.80	64	28	26	118	1,227.20	35	21	15	71	738.40	524	10.40	5,449.60
120	44121708-MW-B03	MARKER, Whiteboard, Red	piece	35	57	39	131	1,362.40	5	9	13	27	280.80	19	8	16	43	447.20	10	9	12	31	322.40	232	10.40	2,412.80
121	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	153	129	136	418	3,912.48	142	66	99	307	2,873.52	152	69	89	310	2,901.60	102	62	63	227	2,124.72	1262	9.36	11,812.32
122	44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, Jumbo, 50mm	box	163	133	135	431	10,309.52	149	65	98	312	7,463.04	152	62	98	312	7,463.04	100	61	61	222	5,310.24	1277	23.92	30,546.94
123	44101603-PS-M02	PAPER SHREDDER	unit	23	0	3	26	148,179.20	0	0	3	3	17,097.60	0	0	0	0	0.00	0	0	0	0	0.00	29	5,899.20	165,276.80
124	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE	unit	2	0	0	2	18,595.20	1	0	0	1	9,297.60	0	0	0	0	0.00	0	0	0	0	0.00	3	9,297.60	27,892.80
125	44121706-PE-L01	PENCIL, lead/graphite, with eraser	box	37	35	59	131	5,449.60	27	5	11	43	1,788.80	20	16	4	40	1,664.00	28	3	4	35	1,456.00	249	41.60	10,358.40
126	44121619-PS-M01	PENCIL SHARPENER	piece	12	18	8	38	8,101.60	0	1	0	1	213.20	0	1	0	1	213.20	0	1	0	1	213.20	41	213.20	8,741.20
127	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	25	5	11	41	6,651.84	1	0	1	2	324.48	0	0	0	0	0.00	2	0	0	2	324.48	45	162.24	7,300.80

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
128	44122037-RB-P10	BINDING RING/COMB, plastic, 32 mm	piece	32	74	21	127	34,827.21	26	31	11	68	18,647.64	29	11	31	71	19,470.33	16	20	20	56	15,356.88	322	274.23	88,302.06
129	44122101-RU-B01	RUBBER BAND No. 18	box	53	29	29	111	18,354.96	26	18	7	51	8,433.36	44	10	20	74	12,236.64	20	18	6	44	7,275.84	280	165.36	46,300.80
130	44121905-SP-P01	STAMP PAD, felt	piece	41	16	11	68	2,899.52	17	7	1	25	1,066.00	26	3	4	33	1,407.12	17	5	0	22	938.08	148	42.64	6,310.72
131	44121618-SS-S01	SCISSORS, symmetrical/asymmetrical	pair	58	24	6	88	3,660.80	0	1	0	1	41.60	2	0	0	2	83.20	0	0	5	5	208.00	96	41.60	3,993.60
132	44121615-ST-S01	STAPLER, standard type	piece	102	52	28	182	26,499.20	12	16	11	39	5,678.40	6	12	7	25	3,640.00	5	13	5	23	3,348.80	269	145.60	39,166.40
133	44121615-ST-B01	STAPLER, heavy duty (binder)	unit	12	9	5	26	24,822.72	0	2	3	5	4,773.60	2	1	1	4	3,818.88	0	2	0	2	1,909.44	37	954.72	35,324.64
134	44121613-SR-P02	STAPLE REMOVER, plier-type	piece	68	54	4	126	6,027.84	5	3	0	8	2.00	9	1	2	12	574.08	0	3	0	3	143.52	149	47.84	7,128.16
135	44121605-TD-T01	TAPE DISPENSER, table top	piece	56	16	5	77	6,006.00	2	6	0	8	624.00	1	6	0	7	546.00	0	1	0	1	78.00	93	78.00	7,254.00
PAPER MATERIALS AND PRODUCTS																										
136	14111523-CA-A01	CARTOLINA, assorted colors	pack	125	100	100	325	29,406.00	100	100	100	300	27,144.00	100	100	100	300	27,144.00	100	100	100	300	27,144.00	1225	90.48	110,838.00
137	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	953.68	0.00
138	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,260.48	0.00
139	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,652.56	0.00
140	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,108.64	0.00
141	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	853.84	0.00
142	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,629.68	0.00
143	14111609-LI-C01	LOOSELEAF COVER	bundle	11	1	6	18	14,309.28	2	1	6	9	7,154.64	1	2	1	4	3,179.84	1	1	2	4	3,179.84	35	794.96	27,823.60
144	14111514-NP-S02	NOTEPAD, stick-on, 50mm x 76mm	pad	150	142	131	423	16,716.96	112	101	88	301	11,895.52	146	81	101	328	12,962.56	107	104	52	263	10,393.76	1315	39.52	51,968.00
145	14111514-NP-S04	NOTEPAD, stick-on, 76mm x 100mm	pad	121	142	105	368	23,345.92	109	83	88	280	17,763.20	117	81	75	273	17,319.12	104	86	52	242	15,352.48	1163	63.44	73,780.72
146	14111514-NP-S03	NOTEPAD, stick-on, 76mm x 76mm	pad	120	142	96	358	21,994.56	109	83	87	279	16,829.28	117	81	78	276	16,648.32	104	85	52	241	14,537.12	1154	60.32	69,609.28
147	14111514-NB-S02	STENO NOTEBOOK	piece	66	141	67	274	6,554.08	62	38	54	154	3,683.68	75	30	32	137	3,277.04	45	19	15	79	1,889.68	644	23.92	15,404.48
148	14111507-PP-M01	PAPER, MULTICOPY A4	ream	1197	552	534	2283	410,757.36	1142	607	474	2223	399,962.16	1203	548	520	2271	408,598.32	1145	588	433	2166	389,706.72	8943	179.92	1,609,024.36
149	14111507-PP-M02	PAPER, MULTICOPY LEGAL	ream	894	439	404	1737	366,715.44	847	497	324	1668	352,148.16	898	438	370	1706	360,170.72	860	458	283	1601	338,003.12	6712	211.12	1,417,037.44
150	14111507-PP-C01	PAPER, MULTIPURPOSE A4	ream	598	358	297	1253	204,589.84	566	316	296	1178	192,343.84	567	317	297	1181	192,833.68	547	297	277	1121	183,036.88	4733	163.28	772,804.24
151	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	384	294	215	893	165,312.16	349	254	214	817	151,243.04	350	255	215	820	151,798.40	350	253	213	816	151,057.92	3346	185.12	619,411.52
152	14111531-PP-R01	PAD PAPER, ruled	pad	0	1	3	4	141.44	0	0	3	3	106.08	0	0	3	3	106.08	0	0	3	3	106.08	13	35.36	459.68
153	14111503-PA-P01	PAPER, parchment	box	1	0	1	2	378.56	1	0	0	1	189.28	1	0	0	1	189.28	0	0	0	0	0.00	4	189.28	757.12
154	14111531-RE-B01	RECORD BOOK, 300 PAGES	book	79	29	33	141	10,264.80	10	19	11	40	2,912.00	30	19	16	65	4,732.00	17	14	6	37	2,693.60	283	72.80	20,602.40
155	14111531-RE-B02	RECORD BOOK, 500 PAGES	book	72	70	53	195	20,482.80	8	27	9	44	4,621.76	49	17	24	90	9,453.60	15	21	9	45	4,725.80	374	105.04	39,284.96
156	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL	pack	69	84	46	199	5,794.88	69	34	46	149	4,338.88	69	34	46	149	4,338.88	81	34	34	149	4,338.88	646	29.12	18,811.52
157	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply	pack	43	17	18	78	7,868.64	43	17	18	78	7,868.64	43	17	18	78	7,868.64	42	18	18	78	7,868.64	312	100.88	31,474.56
PERFUMES OR COLOGNES OR FRAGRANCES																										
158	53131626-HS-S01	HAND SANITIZER	bottle	26	63	29	118	10,308.48	14	23	17	54	4,717.44	26	13	29	68	5,940.48	17	23	14	54	4,717.44	294	87.36	25,683.84

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
PESTICIDES OR PEST REPELLENTS																										
159	10191509-IN-A01	INSECTICIDE	can	11	3	3	17	4,384.64	3	3	3	9	2,321.28	3	3	3	9	2,321.28	3	3	3	9	2,321.28	44	257.92	11,348.48
PRINTED PUBLICATIONS																										
160	55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	10	10	75	95	3,534.95	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	95	37.21	3,534.95
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																										
1	44103109-BR-D05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20	0.00
2	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00
3	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	2	2	2	6	7,069.92	2	2	2	6	7,069.92	2	2	2	6	7,069.92	2	2	2	6	7,069.92	24	1,178.32	28,279.68
4	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00
5	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	3	3	3	9	8,030.88	3	3	3	9	8,030.88	3	3	3	9	8,030.88	3	3	3	9	8,030.88	36	892.32	32,123.52
6	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	33	112	21	166	38,495.40	23	25	24	72	16,696.80	29	27	17	73	16,928.70	16	31	9	56	12,986.40	367	231.90	85,107.30
7	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	31	59	20	110	26,642.00	17	18	11	46	11,141.20	27	17	16	60	14,532.00	17	16	9	42	10,172.40	258	242.20	62,487.60
8	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	31	59	20	110	26,642.00	17	18	11	46	11,141.20	27	17	16	60	14,532.00	17	16	9	42	10,172.40	258	242.20	62,487.60
9	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	28	59	20	107	25,915.40	14	18	11	43	10,414.60	24	17	16	57	13,805.40	14	16	9	39	9,445.80	246	242.20	59,581.20
10	44103105-HP-B40	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	2	2	2	6	5,116.80	2	2	2	6	5,116.80	2	2	2	6	5,116.80	2	2	2	6	5,116.80	24	852.80	20,467.20
11	44103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	2	2	2	6	6,289.92	2	2	2	6	6,289.92	2	2	2	6	6,289.92	2	2	2	6	6,289.92	24	1,048.32	25,159.68
12	44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00
13	44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00
14	44103105-HP-B17	INK CARTRIDGE, HP C0640WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	880.88	0.00
15	44103105-HP-T17	INK CARTRIDGE, HP C0643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00
16	44103105-HX-C40	INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart	10	0	0	10	8,236.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	823.68	8,236.80
17	44103105-HX-M40	INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	cart	10	0	0	10	8,236.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	823.68	8,236.80
18	44103105-HX-Y40	INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart	10	0	0	10	8,236.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	823.68	8,236.80
19	44103105-HX-B40	INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart	20	0	0	20	30,825.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	1,541.28	30,825.60
20	44103105-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	0.00
21	44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00	0.00
22	44103105-HP-B49	INK CARTRIDGE, HP CH565A (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	935.00	0.00
23	44103105-HP-C49	INK CARTRIDGE, HP CH566A (HP62), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
24	44103105-HX-B43	INK CARTRIDGE, HP CN045AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.80	0.00
25	44103105-HX-C43	INK CARTRIDGE, HP CN046AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
26	44103105-HX-M43	INK CARTRIDGE, HP CN047AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
27	44103105-HX-Y43	INK CARTRIDGE, HP CN048AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
28	44103105-HP-B36	INK CARTRIDGE, HP CN692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
29	44103105-HP-T36	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
30	44103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP678), Black	cart	6	3	3	12	4,854.72	6	3	3	12	4,854.72	6	3	3	12	4,854.72	6	3	3	12	4,854.72	48	404.56	19,418.56
31	44103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart	6	3	3	12	4,854.72	6	3	3	12	4,854.72	6	3	3	12	4,854.72	6	3	3	12	4,854.72	48	404.56	19,418.56
32	44103105-HP-B42	INK CARTRIDGE, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	312.00	0.00
33	44103105-HP-C33	INK CARTRIDGE, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
34	44103105-HP-M33	INK CARTRIDGE, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
35	44103105-HP-Y33	INK CARTRIDGE, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
36	44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	8	0	8	16	6,789.12	0	8	0	8	3,394.56	8	0	8	16	6,789.12	0	8	0	8	3,394.56	48	424.32	20,367.36
37	44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	8	0	8	16	6,789.12	0	8	0	8	3,394.56	8	0	8	16	6,789.12	0	8	0	8	3,394.56	48	424.32	20,367.36
38	44103105-HP-C50	INK CARTRIDGE, HP L0S51AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
39	44103105-HP-M50	INK CARTRIDGE, HP L0S54AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
40	44103105-HP-Y50	INK CARTRIDGE, HP L0S57AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
41	44103105-HP-B50	INK CARTRIDGE, HP L0S60AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	0.00
42	44103105-HX-C48	INK CARTRIDGE, HP L0S63AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
43	44103105-HX-M48	INK CARTRIDGE, HP L0S66AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
44	44103105-HX-Y48	INK CARTRIDGE, HP L0S69AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
45	44103105-HX-B48	INK CARTRIDGE, HP L0S72AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00
46	44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
47	44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
48	44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
49	44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
50	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C13S015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	0.00
51	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C13S015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00
52	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C13S015531 (S015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48	0.00
53	44103109-BR-D06	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,760.00	0.00
54	44103103-BR-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	0.00
55	44103103-BR-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00
56	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00
57	44103103-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56	0.00
58	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
59	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
60	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00

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61	44103103-CA-800	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00
62	44103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00
63	44103103-HP-B14	TONER CARTRIDGE, HP CB540A, Black	cart	0	1	1	2	7,207.20	0	2	0	2	7,207.20	0	1	1	2	7,207.20	0	0	0	0	0.00	6	3,603.60	21,621.60
64	44103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	1	0	0	1	6,942.00	1	0	0	1	6,942.00	1	0	0	1	6,942.00	1	0	0	1	6,942.00	4	6,942.00	27,768.00
65	44103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	4	1	4	9	33,677.28	3	2	3	8	29,935.36	3	2	3	8	29,935.36	4	1	4	9	33,677.28	34	3,741.92	127,225.28
66	44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	17	7	14	38	123,223.36	10	10	10	30	97,281.60	14	8	10	32	103,767.04	13	8	8	29	94,038.88	129	3,242.72	418,310.88
67	44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,350.40	0.00
68	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
69	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
70	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
71	44103103-HP-B24	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,192.80	0.00
72	44103103-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
73	44103103-HP-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
74	44103103-HP-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
75	44103103-HP-B25	TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,872.80	0.00
76	44103103-HP-B26	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,786.00	0.00
77	44103103-HP-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
78	44103103-HP-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,193.04	0.00
79	44103103-HP-M26	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
80	44103103-HP-B27	TONER CARTRIDGE, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,837.60	0.00
81	44103103-HP-C27	TONER CARTRIDGE, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00
82	44103103-HP-Y27	TONER CARTRIDGE, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00
83	44103103-HP-M27	TONER CARTRIDGE, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00
84	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	3	0	0	3	12,152.40	0	0	0	0	0.00	3	0	0	3	12,152.40	0	0	0	0	0.00	6	4,050.80	24,304.80
85	44103103-HX-B28	TONER CARTRIDGE, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,332.00	0.00
86	44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,878.72	0.00
87	44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	16	5	8	29	152,157.20	7	6	8	21	110,182.80	8	5	8	21	110,182.80	7	7	13	27	141,663.60	98	5,246.80	514,186.40
88	44103103-HP-B55	TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,690.40	0.00
89	44103103-HP-B51	TONER CARTRIDGE, HP CF280XC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,359.52	0.00
90	44103103-HP-B56	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,800.00	0.00
91	44103103-HP-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	38	7	10	55	166,909.60	37	8	9	54	163,874.88	38	9	8	55	166,909.60	19	8	10	37	112,284.64	201	3,034.72	609,978.72
92	44103103-HX-B51	TONER CARTRIDGE, HP CF283XC (HP83X), Black Contract L	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,796.00	0.00
93	44103103-HP-B58	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,828.00	0.00

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Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
94	44103103-HX-B52	TONER CARTRIDGE, HP CF325XC (HP25X), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,728.00	0.00	
95	44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,574.00	0.00	
96	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00	
97	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00	
98	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00	
99	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	1	0	0	1	7,030.40	1	0	0	1	7,030.40	1	0	0	1	7,030.40	1	0	0	1	7,030.40	4	7,030.40	28,121.60	
100	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	1	0	0	1	8,814.00	1	0	0	1	8,814.00	1	0	0	1	8,814.00	1	0	0	1	8,814.00	4	8,814.00	35,256.00	
101	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	1	0	0	1	8,814.00	1	0	0	1	8,814.00	1	0	0	1	8,814.00	1	0	0	1	8,814.00	4	8,814.00	35,256.00	
102	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	1	0	0	1	8,814.00	1	0	0	1	8,814.00	1	0	0	1	8,814.00	1	0	0	1	8,814.00	4	8,814.00	35,256.00	
103	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00	
104	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00	
105	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00	
106	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00	
107	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	2	0	2	7,800.00	0	1	0	1	3,900.00	0	2	0	2	7,800.00	0	1	0	1	3,900.00	6	3,900.00	23,400.00	
108	44103103-HX-B54	TONER CARTRIDGE, HP CF410XC (HP410XC), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,948.40	0.00	
109	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	2	0	2	10,077.60	0	1	0	1	5,038.80	0	2	0	2	10,077.60	0	1	0	1	5,038.80	6	5,038.80	30,232.80	
110	44103103-HX-C54	TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.00	0.00	
111	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	2	0	2	10,076.00	0	1	0	1	5,038.00	0	2	0	2	10,076.00	0	1	0	1	5,038.00	6	5,038.00	30,228.00	
112	44103103-HX-Y54	TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00	
113	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	2	0	2	10,077.60	0	1	0	1	5,038.80	0	2	0	2	10,077.60	0	1	0	1	5,038.80	6	5,038.80	30,232.80	
114	44103103-HX-M54	TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00	
115	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,744.00	0.00	
116	44103103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	0.00	
SOFTWARE																											
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	

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				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
10	4323501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
13	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
15	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
16	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
1	80141505-TS-001	BALLPEN	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		0.00	0.00	
2	80141505-TS-002	MULTIFUNCTION PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		0.00	0.00	
3	80141505-TS-003	LAMINATING FILM	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		0.00	0.00	
4	80141505-TS-004	STICKER PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		0.00	0.00	
5	80141505-TS-005	DOUBLE SIDED TAPE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		0.00	0.00	
6	80141505-TS-006	PHOTO PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		0.00	0.00	
7	80141505-TS-007	BLEACHING SOLUTION	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		0.00	0.00	
8	80141505-TS-008	CERTIFICATE FRAME	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		0.00	0.00	
9	80141505-TS-009	CERTIFICATE HOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		0.00	0.00	
10	80141505-TS-010	UNINTERRUPTIBLE POWER SUPPLY	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		0.00	0.00	
11	80141505-TS-011	AIR CONDITIONING UNIT	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		0.00	0.00	
12	80141505-TS-012	SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		0.00	0.00	
13	80141505-TS-013	WHITE BOARD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		0.00	0.00	
14	80141505-TS-014	MICROPHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		0.00	0.00	
15	80141505-TS-015	MEDAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		0.00	0.00	
16	80141505-TS-016	DISHWASHING LIQUID	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		0.00	0.00	
17	80141505-TS-017	PLASTIC FASTENER	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		0.00	0.00	
18	80141505-TS-018	STEEL FILING CABINET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		0.00	0.00	
19	80141505-TS-019	VELLUM BOARD PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		0.00	0.00	
20	80141505-TS-020	EXTENSION CORD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		0.00	0.00	
21	80141505-TS-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		0.00	0.00	
22	80141505-TS-022	COLORLED PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		0.00	0.00	
23	80141505-TS-023	BOND PAPER	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		0.00	0.00	
24	80141505-TS-024	PUSH PIN	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		0.00	0.00	
25	80141505-TS-025	DOOR MAT	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		0.00	0.00	

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26	80141505-TS-026	GLUE STICK (PASTE)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
27	80141505-TS-027	GLUE STICK (FOR GLUE GUN)	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
28	80141505-TS-028	DEODORANT CAKE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
29	80141505-TS-029	DISPOSABLE GLOVES	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
30	80141505-TS-030	OFFICE CHAIR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
31	80141505-TS-031	MANILA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
32	80141505-TS-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
33	80141505-TS-033	PADLOCK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
34	80141505-TS-034	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
35	80141505-TS-035	COMPACT DISC	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
36	80141505-TS-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
37	80141505-TS-037	STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
38	80141505-TS-038	PLASTIC ENVELOPE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
39	80141505-TS-039	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
40	80141505-TS-040	WATER DISPENSER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
41	80141505-TS-041	PARACETAMOL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
42	80141505-TS-042	GLUE GUN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
43	80141505-TS-043	INKJET PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
44	80141505-TS-044	SPEAKERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
45	80141505-TS-045	POVIDONE IODINE	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
46	80141505-TS-046	KEYBOARD	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
47	80141505-TS-047	DSLR CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
48	80141505-TS-048	STEEL RACK	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
49	80141505-TS-049	LAMINATING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
50	80141505-TS-050	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
51	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
52	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
53	80141505-TS-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
46	80141505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
47	80141505-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
48	80141505-TS-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
49	80141505-TS-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
50	80141505-TS-058	TRI-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00

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DATE

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AVERAGE	April	May	June	Q2	Q2 AVERAGE	July	Aug	Sept	Q3	Q3 AVERAGE	Oct	Nov	Dec	Q4	Q4 AVERAGE			
51	80141505-TS-059	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		0.00	0.00
52	80141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		0.00	0.00
53	80141505-TS-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		0.00	0.00
50	80141505-TS-062	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		0.00	0.00
51	80141505-TS-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		0.00	0.00
52	80141505-TS-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		0.00	0.00
53	80141505-TS-065	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		0.00	0.00

A. TOTAL		15,264,607.54
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)	P	1,526,460.75
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)	P	-
D. GRAND TOTAL (A + B+ C)	P	16,791,068.29
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:		

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:


MARIELYN S. RODRIGUEZ
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:


MA. CRISTINA J. GREGORIO
Accountant / Budget Officer

Approved by:


MELQUIADES A. ROBLES
Head of Office / Agency


Date Prepared: 10/23/2023

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DATE