

APP-CSE 2022 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2022 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2019-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM at (02) 8-689-7750 local 4004, 4005, 4019, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with Memorandum Circular No. 2021-1 dated 03 June 2021, issued by AO 25, the APP-CSE for FY 2022 must be submitted on or before 31 August 2021.

Department/Bureau/Office: <u>PHILIPPINE CHARITY SWEEPSTAKES OFFICE</u>	Agency Code/IIACS: <u>X029</u>	Contact Person: <u>RODRICK YDEL</u>	
Region: <u>MAIN / NCR</u>	Organization Type: <u>GOCC</u>	Position: <u>SUPPLY OFFICER III</u>	
Address: <u>SHAW BLVD., MANDALUYONG CITY</u>		E-mail: <u></u>	
		Telephone/Mobile Nos: <u>8 706 9049</u>	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
PESTICIDES OR PEST REPELLENTS																										
1	10191509-IN-A01	INSECTICIDE, aerosol type	can	94	34	26	154	21,461.44	69	18	21	108	15,050.88	86	17	26	131	18,256.16	79	21	18	118	16,444.48	511.00	139.36	71212.96
PERFUMES OR COLOGNES OR FRAGRANCES																										
2	53131626-HS-S01	LIQUID HAND SANITIZER, 500mL	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	151.43	0.00
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
3	12191601-AL-E04	ALCOHOL, Ethyl, 68%-72%, 500 ml	bottle	1570	325	480	2375	158,080.00	1350	290	351	1991	132,520.96	953	280	439	1672	111,288.32	657	300	361	1318	87,726.08	7,356.00	66.56	489615.36
4	12191601-AL-E03	ALCOHOL, ethyl, 68%-72%, 1 Gallon	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	387.92	0.00
5	51471901-AL-101	ALCOHOL, isopropyl, 68%-72%, 500ml (-Sgn)	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	43.58	0.00
6	51471901-AL-102	ALCOHOL, isopropyl, 68%-72%, scented, 3.785liters	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	455.00	0.00
7	51471505-PO-PC1	POVIDONE IODINE, 10 % solution, 12L ml	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	267.75	0.00
COLOR COMPOUNDS AND DISPERSIONS																										
8	12171703-SI-P01	INK, for stamp pad	bottle	101	39	60	260	6,304.00	42	28	29	98	3,088.96	63	25	42	130	4,097.60	43	19	20	82	2,584.64	510.00	31.52	16075.20
FILMS																										
9	13111203-AC-P01	ACETATE	roll	11	2	4	17	14,412.94	2	0	2	4	3,391.28	13	0	2	15	12,717.30	2	0	2	4	3,391.28	40.00	847.82	33912.80
10	13111201-CF-P01	CARBON FILM, A4	box	26	1	13	40	8,840.00	8	1	1	10	2,210.00	14	1	6	21	4,641.00	8	1	1	10	2,210.00	81.00	221.00	17961.00
11	13111201-CF-P02	CARBON FILM, legal	box	30	7	7	44	9,174.88	7	2	1	10	2,085.20	17	2	1	20	4,170.40	7	2	0	9	1,876.68	83.00	208.52	17307.28
PAPER MATERIALS AND PRODUCTS																										
12	14111525-CA-A01	CARTOLINA, assorted colors	pack	1010	1011	1015	3036	254,173.92	1007	1007	1007	3021	252,918.12	1010	1008	1007	3025	253,253.00	1006	1006	1006	3018	252,666.96	12,100.00	83.72	1013012.00
13	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 241mm	box	3	3	3	9	7,942.95	3	3	3	9	7,942.95	3	3	3	9	7,942.95	3	3	3	9	7,942.95	36.00	882.53	31771.80
14	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 378mm	box	1	0	0	1	1,029.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	1029.60	1029.60
15	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280 X 378mm	box	3	3	4	10	15,288.00	3	3	4	10	15,288.00	3	3	4	10	15,288.00	3	3	4	10	15,288.00	40.00	1528.80	61152.00
16	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	906.36	0.00
17	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280 X 241mm	box	2	2	2	6	5,304.00	2	2	2	6	5,304.00	2	2	2	6	5,304.00	2	2	2	6	5,304.00	24.00	884.00	21216.00
18	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1508.00	0.00
19	14111609-LI-C01	LOOSELEAF COVER, legal	bundle	8	3	10	21	16,694.16	4	2	10	16	12,719.36	11	2	10	23	18,284.08	4	2	10	16	12,719.36	76.00	794.96	60416.96
20	14111514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	166	77	106	349	12,933.94	106	69	69	244	9,042.64	136	73	92	301	11,155.06	101	72	66	239	8,857.34	1,133.00	37.06	41988.98

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (as of 30 April 2022)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
21	14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	125	63	83	271	16,064.88	91	50	46	187	11,085.36	106	58	69	235	13,930.80	91	48	49	188	11,144.64	881.00	59.28	52225.68
22	14111514-NP-S03	NOTE PAD, stick on, 3" x 3"	pad	93	58	69	220	11,897.60	73	51	44	168	9,185.44	92	59	63	214	11,573.12	68	54	46	170	9,193.60	772.00	54.18	41749.78
23	14111514-NB-SC1	NOTEBOOK, stenographer	piece	154	33	66	253	3,046.12	103	43	22	168	2,022.72	114	37	45	196	2,359.84	62	33	22	117	1,408.68	734.00	12.04	8837.36
24	14111507-PP-M01	PAPER, MULTICOPY, A4, 80 gsm	reams	973	659	742	2374	324,430.84	799	690	666	2155	294,502.30	979	666	721	2366	323,337.56	759	643	593	1995	272,636.70	8,856.00	136.66	121496.74
25	14111507-PP-M02	PAPER, MULTICOPY, Legal, 80gsm	reams	913	583	665	2161	275,981.31	730	616	645	1961	254,270.61	939	619	687	2245	286,708.95	760	647	573	1940	247,757.40	8,337.00	127.71	1164718.27
26	14111507-PP-C01	PAPER, Multi-Purpose, A4, 70 gsm	reams	1689	443	758	2890	283,971.40	986	500	521	2007	197,207.82	983	447	704	2134	209,686.84	731	410	452	1593	156,528.18	8,624.00	98.26	847394.24
27	14111507-PP-C02	PAPER, multi-purpose, legal, 70gsm	reams	1304	361	377	2042	241,695.32	842	289	410	1541	182,546.86	722	368	336	1426	158,923.96	523	254	348	1125	133,267.50	6,134.00	118.46	726633.64
28	14111531-PP-R01	PAD PAPER, ruled	pad	8	9		17	495.04	11	8	1	20	582.40	10	10	2	22	640.84	11	8		19	553.28	78.00	29.12	2271.36
29	14111503-PA-P01	PAPER, parchment	box	63	13	16	92	9,020.60	29	11	15	55	5,392.75	29	11	15	55	5,392.75	12	13	16	41	4,021.05	243.00	98.05	23826.13
30	14111818-TH-P02	Thermal Paper, 25GSM (-5%), 1/2 Cone, 215mm x 30m	roll	18	11	4	33	1,836.12	16	8	2	26	1,446.84	20	6	4	30	1,669.20	16	6		22	1,224.08	111.00	55.64	8176.04
31	14111531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	134	60	47	241	17,043.52	46	53	37	136	9,617.92	85	46	54	185	13,083.20	53	39	27	119	8,415.68	681.00	70.72	48160.32
32	14111531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	184	75	61	320	32,614.40	83	61	48	192	19,568.64	150	59	68	277	28,231.84	73	54	32	159	16,265.28	948.00	101.92	96620.16
33	14111704-TT-P02	TOILET TISSUE PAPER, 2-ply, 100% recycled	pack	435	96	95	626	54,361.84	332	91	92	515	44,722.60	345	92	94	531	46,112.04	347	93	94	534	46,372.55	2,206.00	86.84	191569.04
34	14111704-IFPT01	TISSUE, interfolded paper towel	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	34.84	0.00
35	14111704-TT-P04	TOILET TISSUE PAPER, Interfolded Paper Towel	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	33.80	0.00
BATTERIES AND CELLS AND ACCESSORIES																										
36	26111702-BT-A02	BATTERY, dry Cdl, size AA	pack	305	79	112	495	17,968.50	157	85	86	328	11,906.40	193	81	90	364	13,213.20	146	73	84	303	10,996.90	1,491.00	36.30	54087.00
37	26111702-BT-A01	BATTERY, dry Cdl, size AAA	pack	313	102	136	551	10,871.23	173	109	111	393	7,753.89	195	99	107	401	7,911.73	169	95	98	362	7,142.26	1,707.00	19.73	33679.11
38	26111702-BT-A03	BATTERY, dry Cdl, size D	pack	11	5	10	26	2,501.20	5	5	9	19	1,827.80	11	5	5	21	2,020.20	5	5	9	19	1,827.80	85.00	96.28	8177.00
MANUFACTURING COMPONENTS AND SUPPLIES																										
39	31201610-GL-J01	GLUE, all purpose	jar	179	57	52	288	20,592.00	77	46	43	166	11,869.00	122	40	37	199	14,228.50	97	31	33	161	11,511.50	814.00	71.50	58201.00
40	31151804-SW-H01	STAPLE WIRE, heavy duty, binder type, 23/13	box	142	82	72	296	5,848.96	65	71	54	190	3,754.40	110	58	48	216	4,268.16	111	58	33	202	3,991.52	904.00	19.76	17863.04
41	31151804-SW-S01	STAPLE WIRE, standard	box	482	205	236	923	20,684.43	318	191	199	708	15,866.28	398	187	207	792	17,748.72	342	163	178	683	15,306.03	3,106.00	22.41	69605.46
42	31201502-TA-E01	TAPE, electrical	roll	116	9	30	155	2,893.85	55	3	11	69	1,288.23	64	7	1	72	1,344.24	12	1	5	18	336.06	314.00	18.67	5862.38
43	31201503-TA-M01	TAPE, masking, 24mm	roll	113	60	49	222	12,121.20	54	45	30	129	7,043.40	83	44	39	166	9,063.60	69	48	28	145	7,917.00	662.00	54.60	36145.20
44	31201503-TA-M02	TAPE, MASKING, 48mm	roll	103	41	42	186	19,627.60	47	43	30	120	12,792.00	65	36	40	141	15,030.60	56	28	24	108	11,512.80	555.00	106.60	59163.00
45	31201517-TA-P01	TAPE, packaging, 48mm	roll	289	135	131	554	12,387.44	177	127	127	431	9,637.16	220	117	119	456	11,196.16	158	77	95	330	7,378.80	1,771.00	22.36	39599.56
46	31201512-TA-T01	TAPE, transparent, 24mm	roll	474	211	239	924	9,323.16	251	205	190	646	6,518.14	440	163	238	841	8,485.69	264	176	152	592	5,973.28	3,003.00	10.09	30300.27
47	31201512-TA-T02	TAPE, transparent, 48mm	roll	206	97	142	445	8,886.65	147	104	110	361	7,209.17	190	97	146	433	8,647.01	136	94	92	322	6,430.34	1,551.00	19.57	31173.17
48	31151507-TW-P01	TWINE, plastic	roll	103	47	52	202	11,764.48	61	39	36	136	7,920.64	87	36	37	160	9,318.40	61	35	34	130	7,571.20	628.00	58.24	36574.72
HEATING AND VENTILATION AND AIR CIRCULATION																										
49	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	24	7	4	35	38,838.80	3	0	0	3	3,329.04	1	3	0	4	4,438.72	1	1		2	2,219.36	44.00	1109.68	48925.92
50	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	9	0	0	9	12,327.12	1	0	0	1	1,369.68	1	0	0	1	1,369.68	0	0	0	0	0.00	11.00	1369.68	15066.48
51	40101604-EF-S01	ELECTRIC FAN, stand type	unit	47	3	14	64	54,839.04	5	2	2	9	7,711.74	1	1	0	2	1,713.72	0	0	0	0	0.00	75.00	856.86	64264.50
52	40101604-EF-W01	ELECTRIC FAN, wall mount, plastic blade	unit	19	0	4	23	15,524.08	2	0	0	2	1,349.92	4	0	0	4	2,699.84	0	0	0	0	0.00	29.00	674.96	19573.84
MEDICAL THERMOMETERS AND ACCESSORIES																										
53	41112224-TG-T02	THERMOGUN	piece	9	1	3	13	32,921.20	4	1	0	5	12,662.00	2	0	0	2	5,064.80	2	0	0	2	5,064.80	22.00	2532.40	55712.80
LIGHTING AND FIXTURES AND ACCESSORIES																										
54	39101628-LT-L01	LINEAR TUBE, Light Emitting Diode (LED), 18 watts	piece	84	0	27	111	22,846.02	19	0	26	45	9,261.90	28	20	2	50	10,291.00	15	0	7	22	4,528.04	228.00	205.82	46926.96
55	39101628-LB-L01	LIGHT BULB, Light Emitting Diode (LED)	piece	81	5	12	98	8,051.68	16	5	2	23	1,889.66	58	10	3	71	5,833.36	12	1	2	15	1,232.46	207.00	82.16	17007.12
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
56	41111604-RU-P02	RULER, plastic, 450mm	piece	72	7	11	90	1,591.20	24	28	4	56	990.08	45	7	7	59	1,043.12	31	13	10	54	954.72	259.00	17.68	4579.12
CLEANING EQUIPMENT AND SUPPLIES																										
57	47131812-AF-A01	AIR FRESHENER, aerosol type	can	98	51	68	217	19,577.74	59	53	54	166	14,976.52	79	35	55	169	15,247.18	46	41	44	131	11,818.82	683.00	90.22	61620.28
58	47131604-BR-S01	BROOM, soft, tambo	piece	82	22	24	128	17,438.72	27	7	17	51	6,948.24	59	9	14	82	11,171.68	31	7	6	44	5,994.56	305.00	136.24	41553.20

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
59	47131604-BR-TU1	BROOM, stick, trip-tine	piece	62	9	21	92	1,674.40	22	6	21	46	873.60	35	7	12	54	982.80	22	6	4	32	582.40	226.00	18.20	4113.20
60	47131825-TB-CU1	CLEANER, toilet and urinal	bottle	152	44	45	241	10,025.60	128	30	33	191	7,945.60	146	28	41	215	8,944.00	134	26	28	188	7,520.80	835.00	41.60	34736.00
61	47131805-CL-P01	CLEANSER, scouring powder	can	98	27	31	156	3,731.52	99	24	19	112	2,679.04	76	22	31	129	3,085.68	70	27	21	118	2,822.56	515.00	23.97	12318.80
62	47131811-DE-BC2	DETERGENT BAR, 140g	piece	83	35	33	151	1,253.30	59	25	25	109	904.70	64	24	28	116	962.80	78	29	19	126	1,045.80	502.00	8.30	4166.60
63	47131811-DE-P03	DETERGENT POWDER, all-purpose, 1kg	pack	149	44	54	247	13,357.76	97	35	44	176	9,518.08	104	36	44	184	9,956.72	96	34	35	165	8,923.20	772.00	54.08	41749.76
64	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type	can	166	75	76	317	40,880.32	131	54	66	251	32,356.96	150	56	63	269	34,650.24	132	51	57	240	30,950.40	1,077.00	128.96	136889.92
65	47131601-DU-P01	DUST PAN, non-rigid plastic	piece	70	7	13	90	2,234.70	17	3	6	26	645.58	42	2	9	53	1,315.99	17	1	4	22	546.26	191.00	24.83	4742.59
66	51241552-SH-S01	SODIUM HYPOCHLORITE, 3.75 liters	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	131.25	0.00
67	73101612-HS-L01	LIQUID HAND SOAP, 500ml	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	102.96	0.00
68	47131802-FW-P02	FLOOR WAX, paste type, red	can	0	6	1	7	2,168.32	6	0	1	7	2,168.32	6	0	1	7	2,168.32	6	0	1	7	2,168.32	26.00	309.76	9673.28
69	47131830-FC-A01	FURNITURE CLEANER, aerosol type	can	43	7	13	63	7,567.56	34	8	8	50	6,006.00	35	4	10	49	5,885.88	28	5	5	38	4,564.56	200.00	120.12	24024.00
70	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit	23	2	3	28	64,064.00	0	1	2	3	6,864.00	3	0	0	3	6,864.00	0	0	0	0	0.00	34.00	2288.00	77792.00
71	47131613-MP-P02	MOPHANDLE, heavy duty, screw type	piece	54	6	6	66	8,236.80	6	3	8	19	2,371.20	23	0	3	26	3,244.80	8	1	1	10	1,248.00	121.00	124.80	15100.80
72	47131619-MP-R01	MOPHEAD, made of rayon	piece	91	10	25	126	15,293.76	56	5	16	77	9,520.72	59	11	9	89	11,014.64	51	5	6	72	8,910.72	364.00	123.76	45048.64
73	47131501-RG-C01	RAGS, all cotton	bundle	114	38	25	177	9,526.14	49	32	31	112	6,027.84	51	33	15	99	5,328.18	38	57	11	106	5,704.92	494.00	53.82	26587.08
74	47131602-SC-N01	SCOURING PAD	pack	35	10	18	63	7,076.16	27	6	16	49	5,503.56	32	7	10	49	5,503.68	27	8	7	42	4,717.44	203.00	112.32	22800.96
75	47121701-TB-P04	TRASH-BAG, GPP specs, black, 940mmx1016mm	pack	130	21	25	176	23,703.68	89	16	20	125	16,835.00	91	22	22	135	18,181.80	82	19	14	115	15,486.20	551.00	134.68	74208.68
76	47121702-WB-P01	WASTEBASKET, non-rigid plastic	piece	119	6	22	147	4,110.12	13	1	3	17	475.32	12	3	3	18	503.28	5	1	2	8	223.68	190.00	27.56	5312.40
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										
77	43211507-DSK001	DESKTOP FOR BASIC USERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	24,793.60	0.00
78	43211507-DSK002	DESKTOP FOR MID-RANGE USERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	42,391.40	0.00
79	43211503-LAP001	LAPTOP FOR MID-RANGE USERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	41,392.00	0.00
80	43201827-HD-M02	EXTERNAL HARD DRIVE, 1 TB	piece	89	21	35	145	376,631.80	16	19	15	50	129,942.00	19	15	17	51	132,540.84	15	12	13	40	103,953.60	286.00	2598.84	74266.24
81	43202010-FD-U01	FLASH DRIVE, 16 GB	piece	97	11	39	147	24,613.68	11	2	8	21	3,516.24	8	5	3	16	2,679.04	2	1	3	6	1,004.64	190.00	167.44	31613.60
82	43211708-MO-D01	MOUSE, OPTICAL, USB connection type	unit	91	21	35	147	16,361.10	19	6	10	35	3,895.50	14	9	2	25	2,782.50	8	0	2	10	1,113.00	217.00	111.30	24152.10
83	43211708-MO-D02	MOUSE, WIRELESS, USB	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	154.00	0.00
84	43212102-PR-D02	PRINTER, impact, dot matrix, 24 pins, 136 columns	unit	1	0	0	1	38,100.97	1	0	0	1	38,100.97	0	0	0	0	0.00	0	0	0	0	0.00	2.00	38100.97	76201.94
85	43212102-PR-D01	PRINTER, impact, dot matrix, 9 pins, 80 columns	unit	6	0	0	6	55,149.12	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6.00	9191.52	55149.12
86	43212105-PR-L01	PRINTER, laser, monochrome	unit	11	0	2	13	9,423.44	4	2	0	6	4,349.28	4	0	0	4	2,899.52	4	0	0	4	2,899.52	27.00	724.88	19571.76
87	43212105-PR-L02	PRINTER, laser, colored	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7699.00	0.00
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
88	44121710-CH-W01	CHALK, white enamel	box	0	2	0	2	59.28	0	2	0	2	59.28	0	2	0	2	59.28	0	2	0	2	59.28	8.00	29.64	237.12
89	44122105-BF-C01	CLIP, backfold, 19mm	box	232	92	113	437	3,828.12	134	91	67	292	2,557.92	197	93	86	376	3,293.76	114	97	62	273	2,391.48	1,378.00	8.76	12071.28
90	44122105-BF-C02	CLIP, backfold, 25mm	box	262	73	104	379	5,768.38	119	81	72	272	4,139.84	186	83	90	359	5,463.96	103	65	48	216	3,287.52	1,226.00	15.22	18659.72
91	44122105-BF-C03	CLIP, backfold, 32mm	box	247	73	115	435	9,726.60	142	74	61	277	6,193.72	222	73	86	381	6,519.16	129	79	48	256	5,724.16	1,349.00	22.36	30163.64
92	44122105-BF-C04	CLIP, backfold, 50mm	box	225	52	87	364	19,874.40	140	53	57	250	13,650.00	204	62	70	336	18,345.60	127	45	36	208	11,356.80	1,158.00	54.60	63226.80
93	44121801-CT-RC2	CORRECTION TAPE, 6m	piece	685	234	279	1198	13,992.64	352	227	212	791	9,238.88	625	195	279	1099	12,836.32	338	216	176	720	8,409.60	3,808.00	11.68	44477.44
94	44111515-DF-B01	DATA FILE BOX	piece	141	66	69	276	21,307.20	96	66	57	219	16,906.38	125	62	46	233	17,987.60	71	40	23	134	10,344.80	862.00	77.20	66546.40
95	44122011-DF-F01	DATA FOLDER	piece	94	64	48	206	14,139.84	74	70	36	180	12,355.20	90	53	36	179	12,286.56	67	53	36	156	10,707.84	721.00	68.64	49489.44
96	44121506-EN-D01	ENVELOPE, documentary, A4	box	80	19	17	116	78,078.44	38	13	15	66	44,423.94	51	19	13	83	55,866.47	35	8	16	59	39,712.31	324.00	673.19	218081.16
97	44121506-EN-D02	ENVELOPE, DOCUMENTARY, for legal size document	box	88	27	21	136	126,693.76	41	14	17	72	66,755.52	59	19	13	91	84,371.56	35	10	15	60	55,629.60	359.00	927.16	332850.44
98	44121506-EN-X01	ENVELOPE, expanding, kraft, legal	box	94	27	19	140	103,376.00	42	15	17	74	54,641.60	63	17	14	94	69,409.60	40	12	20	72	53,164.80	380.00	738.40	280592.00
99	44121506-EN-X02	ENVELOPE, expanding, plastic	piece	76	39	22	137	4,177.13	35	27	14	75	2,317.24	55	18	20	93	2,835.57	38	27	12	77	2,347.73	383.00	31.49	11577.67
100	44121506-EN-M02	ENVELOPE, mailing	box	68	17	22	107	40,467.40	21	14	6	41	15,506.20	33	15	13	61	23,070.20	17	6	6	29	10,967.80	238.00	378.20	90011.60
101	44121504-EN-W02	ENVELOPE, mailing, with window	box	37	14	7	58	25,153.44	15	12	4	31	13,444.08	23	11	9	43	18,648.24	14	7	4	25	10,842.00	157.00	433.68	68087.76

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (as of 30 April 2001)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
102	4111912-ER-B01	ERASER, FELT, for blackboard/whiteboard	piece	13	12	14	39	401.70	1	5	1	7	72.10	2	6	1	9	92.70	1	5	1	7	72.16	62.00	10.36	638.66
103	4122118-FA-P01	FASTENER, metal, non-sharp edges	box	404	144	147	695	57,969.95	272	126	128	526	43,873.66	356	128	140	624	52,047.84	249	108	99	456	38,034.96	2,301.00	63.41	191926.41
104	4111515-FO-XC1	FILE ORGANIZER, expanding, plastic, legal	piece	39	24	11	74	6,366.96	15	14	10	39	3,355.56	29	36	22	87	7,485.48	24	26	22	72	6,194.88	272.00	86.04	23402.88
105	4122018-FT-D01	FILE TAB DIVIDER, Bristol board, for A4	set	56	34	105	195	2,170.35	42	34	35	111	1,235.43	62	39	35	136	1,513.68	47	39	35	121	1,346.73	563.00	11.13	6266.19
106	4122018-FT-D02	FILE TAB DIVIDER, legal	set	66	34	55	155	2,415.65	42	34	35	111	1,579.53	62	39	35	136	1,935.28	47	34	35	116	1,650.68	518.00	14.23	7371.14
107	4122011-FO-F01	FOLDER, fancy, with slide, A4	bundle	60	9	17	86	23,254.40	37	4	11	52	14,060.60	59	12	9	80	21,632.00	45	2	8	55	14,872.00	273.00	271.40	73819.20
108	4122011-FO-F02	FOLDER, fancy, with slide, legal	bundle	81	20	27	128	39,920.64	41	8	9	57	17,777.16	63	11	6	80	24,950.40	45	3	4	52	16,217.76	317.00	311.88	98865.96
109	4122011-FO-L01	FOLDER, L-type, A4	pack	25	7	2	34	5,828.62	13	7	6	20	3,428.60	25	7	0	32	5,485.76	16	4	0	20	3,428.60	106.00	171.43	18171.58
110	4122011-FO-L02	FOLDER, L-type, legal	pack	28	12	2	42	10,216.08	15	7	6	22	5,351.26	25	7	6	32	7,783.68	23	2	0	25	6,081.00	121.00	243.24	29432.64
111	4122027-FO-P01	FOLDER, pressboard	box	61	22	29	112	106,695.68	42	15	17	74	70,495.36	52	18	20	90	65,737.60	38	15	16	69	65,732.16	345.00	952.64	328660.80
112	4122011-FO-T03	FOLDER, with tab, A4	pack	88	18	30	136	37,944.00	62	24	15	101	28,179.00	82	16	17	115	32,085.00	51	27	15	93	25,947.00	445.00	279.00	124155.00
113	4122011-FO-T04	FOLDER, with tab, legal	pack	132	32	40	204	65,557.44	66	35	24	125	40,170.00	120	30	26	176	56,559.36	62	32	18	112	35,992.32	617.00	321.36	196279.12
114	4122008-IT-T01	INDEX TAB, self-adhesive, transparent	box	25	5	31	61	3,457.46	17	7	14	38	2,153.84	22	5	16	43	2,437.24	5	17	14	36	2,040.48	178.00	56.88	10089.64
115	4111515-MF-B02	MAGAZINE FILE BOX, large	piece	134	78	77	289	12,022.40	115	50	48	213	8,860.80	89	43	39	171	7,113.60	74	35	53	162	6,739.20	835.00	41.60	34736.00
116	4121716-MA-F01	MARKER, fluorescent	set	195	118	91	404	14,810.64	111	70	61	242	8,871.72	156	83	67	306	11,217.96	108	57	54	219	8,028.54	1,171.00	36.66	42528.86
117	4121708-MW-B01	MARKER, whiteboard, black	piece	137	74	105	316	4,228.08	106	47	49	202	2,702.76	161	51	51	203	2,716.14	84	32	32	148	1,981.24	869.00	13.38	11627.22
118	4121708-MW-B02	MARKER, whiteboard, blue	piece	84	50	49	183	2,448.54	52	44	20	116	1,552.08	58	31	35	124	1,659.12	38	25	14	77	1,031.26	500.00	13.38	6690.00
119	4121708-MW-B03	MARKER, whiteboard, red	piece	41	31	42	114	1,525.32	28	16	12	56	749.28	40	14	16	70	936.60	33	16	14	63	842.94	303.00	13.38	4054.14
120	4121708-MP-B01	MARKER, permanent, black, bullet type	piece	221	146	124	491	4,409.18	183	125	105	413	3,708.74	209	109	112	430	3,861.40	150	72	77	299	2,685.02	1,633.00	8.98	14664.34
121	4121708-MP-B02	MARKER, permanent, blue, bullet type	piece	162	86	107	355	3,187.90	103	97	59	259	2,325.82	157	72	88	317	2,846.66	80	63	30	173	1,553.54	1,104.00	8.98	9913.92
122	4121708-MP-B03	MARKER, permanent, red, bullet type	piece	66	40	42	168	1,508.64	48	44	27	119	1,068.62	74	26	34	134	1,203.32	54	19	17	90	808.20	511.00	8.98	4586.78
123	4122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	358	265	191	754	5,851.64	263	200	128	591	4,586.16	314	178	158	650	5,044.00	280	139	115	534	4,143.84	2,529.00	7.76	19625.04
124	4122104-PC-X02	PAPER CLIP, vinyl/plastic coated, 50mm	box	384	256	250	890	12,264.20	252	227	180	699	9,632.22	328	236	217	761	10,762.18	312	170	169	651	8,971.78	3,021.00	13.78	41629.38
125	4121706-PE-L01	PENCIL, lead, with eraser	box	81	55	68	204	4,241.16	50	52	36	138	2,869.02	78	42	39	159	3,305.61	56	30	27	113	2,349.27	614.00	20.79	12765.06
126	4122037-RB-P10	RING BINDER, plastic, 32mm	bundle	49	26	7	82	19,662.78	22	16	11	51	12,229.29	28	17	12	57	13,668.03	25	23	5	53	12,708.87	243.00	239.79	58268.97
127	4122101-RU-B01	RUBBER BAND, No. 18	box	208	32	47	287	28,714.35	96	29	30	155	15,507.75	142	25	32	199	19,909.95	84	26	28	138	13,806.90	779.00	100.05	77938.95
128	4121905-SP-F01	STAMP PAD, felt	piece	113	18	25	156	5,452.20	29	8	20	57	1,992.15	56	5	13	74	2,586.30	27	9	6	42	1,467.90	329.00	34.95	11498.55
129	4121612-BL-H01	BLADE, for general purpose cutter / utility knife	piece	62	9	58	129	1,911.78	17	16	12	47	696.54	28	9	26	63	933.66	17	11	12	40	592.80	279.00	14.82	4134.78
130	4121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	78	4	14	96	3,209.28	22	8	0	30	1,002.90	26	4	5	35	1,170.05	18	3	0	21	702.03	182.00	33.43	6084.28
131	44103202-DS-M01	DATING AND STAMPING MACHINE	piece	37	1	36	74	33,593.04	4	6	2	6	2,723.76	4	2	0	6	2,723.76	4	0	0	4	1,815.84	90.00	453.96	40856.40
132	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	20	2	8	30	6,080.10	4	0	1	5	1,013.35	7	1	0	8	1,621.36	4	0	0	4	810.68	47.00	202.67	9525.49
133	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	135	8	21	164	24,731.20	8	4	13	25	3,770.00	11	2	9	22	3,317.60	5	2	1	8	1,206.40	219.00	150.80	33025.20
134	44121618-SS-S01	SCISSORS, symmetrical	pair	158	8	31	197	7,990.32	33	28	9	70	2,839.20	63	5	18	86	3,486.16	32	6	9	47	1,906.32	400.00	40.56	16224.00
135	44121615-ST-S01	STAPLER, standard type	piece	194	4	46	244	34,257.60	32	6	4	42	5,896.80	36	14	0	50	7,020.00	15	1	2	18	2,527.20	354.00	140.40	49701.60
136	44121615-ST-B01	STAPLER, heavy duty, binder type	unit	36	9	6	51	46,625.22	12	3	2	17	15,541.74	13	4	0	17	15,541.74	10	0	0	10	9,142.20	95.00	914.22	86850.90
137	44121613-SR-P01	STAPLE REMOVER, plier type	piece	158	21	13	192	4,780.80	36	20	2	58	1,444.20	63	7	7	77	1,917.30	38	5	2	45	1,120.50	372.00	24.90	9262.80
138	44121605-TD-T01	TAPE DISPENSER, table top	piece	105	5	23	133	8,538.60	41	14	7	62	3,980.40	43	7	11	61	3,916.20	30	4	7	41	2,632.20	297.00	64.20	19067.40
139	44101602-PB-M01	BINDING AND PUNCHING MACHINE, 50mm binding capacity	unit	5	0	3	8	76,277.76	2	0	0	2	19,069.44	0	0	0	0	0.00	0	0	0	0	0.00	10.00	9534.72	95347.20
140	44101807-CA-Q01	CALCULATOR, compact	unit	131	7	21	159	55,149.15	18	11	0	29	10,058.65	14	9	3	26	9,018.10	2	2	2	6	2,081.10	220.00	346.85	76307.00
141	44101714-FX-M01	FACSIMILE MACHINE	unit	2	0	2	4	22,568.00	1	1	1	3	16,926.00	0	0	0	0	0.00	0	0	0	0	0.00	7.00	5642.00	39494.00
142	44101601-PT-M01	PAPER TRIMMER / CUTTING MACHINE, table top	unit	5	0	3	8	74,380.80	4	0	0	4	37,190.40	4	0	0	4	37,190.40	4	0	0	4	37,190.40	20.00	5297.60	185952.00
143	44101603-PS-M01	PAPER SHREDDER	unit	14	1	6	21	119,683.20	6	0	1	7	39,894.40	5	0	0	5	28,496.00	4	0	0	4	22,796.80	37.00	5699.20	210870.40
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES																										
144	44103109-BR-D05	DRUM CART, BROTHER DR-3455, Black	Cart																							

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year				
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
146	44103105-BR-BU5	INK CART, BROTHER LC67HYBK, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	164.160	0.00
147	44103105-BR-DC6	Drum Cart, Brother DR-451CL, high yield 3000L pages	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6760.00	0.00
148	44103103-BR-B16	Toner Cart, Brother TN-456 BLACK, high yield 630C	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5080.40	0.00
149	44103103-BR-CC3	Toner Cart, Brother TN-456 CYAN, high yield 630C	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6569.60	0.00
150	44103103-BR-MC3	Toner Cart, Brother TN-456 MAGENTA, high yield 630C	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6569.60	0.00
151	44103103-BR-Y03	Toner Cart, Brother TN-456 YELLOW, high yield 630C	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6569.60	0.00
152	44103103-SA-B03	TONER CART, SAMSUNG ML-D2850B, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5116.80	0.00
153	44103105-CA-C04	INK CART, CANON CL-741, Colored	cart	3	3	3	9	8,901.36	3	1	3	7	6,923.28	3	3	2	8	7,912.32	2	1	1	4	3,956.16	28.00	989.14	27693.12
154	44103105-CA-C02	INK CART, CANON CL-811, Colored	cart	5	3	4	12	12,355.20	4	3	4	11	11,325.60	5	3	3	11	11,325.60	2	2	1	5	5,148.00	39.00	1029.60	40154.40
155	44103105-CA-B14	INK CART, CANON PG-740, Black	cart	3	4	3	10	7,544.00	3	1	3	7	5,278.00	3	4	2	9	6,786.00	2	1	1	4	3,016.00	30.00	754.00	22620.00
156	44103105-CA-B02	INK CART, CANON PG-810, Black	cart	5	3	4	12	9,360.00	5	3	3	11	8,580.00	5	3	3	11	8,580.00	3	2	1	6	4,680.00	40.00	780.00	31200.00
157	44103105-EP-B17	INK CART, EPSON C13T66410U (T6641), Black	cart	385	118	156	659	164,485.40	282	118	118	518	129,292.80	339	117	136	592	147,763.20	272	111	94	477	119,059.20	2,246.00	249.60	560601.60
158	44103105-EP-C17	INK CART, EPSON C13T66420C (T6642), Cyan	cart	238	66	94	390	99,340.80	163	70	66	299	74,630.40	202	64	88	354	88,358.40	158	61	49	268	66,892.80	1,312.00	249.60	329222.40
159	44103105-EP-M17	INK CART, EPSON C13T66430U (T6643), Magenta	cart	238	66	94	390	99,340.80	163	70	66	299	74,630.40	202	64	88	354	88,358.40	158	61	49	268	66,892.80	1,319.00	249.60	329222.40
160	44103105-EP-Y17	INK CART, EPSON C13T66440U (T6644), Yellow	cart	234	66	94	394	96,342.40	159	70	66	295	73,632.00	196	64	88	350	87,360.00	154	61	49	264	65,894.40	1,303.00	249.60	325228.80
161	44103105-HP-B40	ink Cartridge, HP C2P04AA (HP62) Black	cart	9	6	3	18	13,927.68	7	6	3	16	12,380.16	3	6	3	12	9,285.12	3	6	3	12	9,285.12	58.00	773.76	44878.08
162	44103105-HP-T40	ink Cartridge, HP C2P06AA (HP62) Tri-color	cart	3	3	3	9	8,555.04	7	3	3	13	12,357.28	3	3	3	9	8,555.14	3	3	3	9	8,555.04	40.00	950.56	38022.40
163	44103105-HP-B09	INK CART, HP C9351AA, (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	795.60	0.00
164	44103105-HP-T10	INK CART, HP C9352AA, (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	920.40	0.00
165	44103105-HP-P48	ink Cartridge, HP C9397A (HP72) 69ml Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
166	44103105-HP-C48	ink Cartridge, HP C9398A (HP72) 69ml Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
167	44103105-HP-M48	ink Cartridge, HP C9399A (HP72) 69ml Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
168	44103105-HP-Y48	ink Cartridge, HP C9400A (HP72) 69ml Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
169	44103105-HP-G48	ink Cartridge, HP C9401A (HP72) 69ml Gray	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
170	44103105-HP-B48	ink Cartridge, HP C9403A (HP72) 130ml Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3016.00	0.00
171	44103105-HP-B17	INK CART, HP C064CWA, (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	759.60	0.00
172	44103105-HP-T17	INK CART, HP C0643WA, (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	915.20	0.00
173	44103105-HP-B35	INK CART, HP C0867AA, (HP70), Black	cart	7	13	9	29	10,616.32	13	7	7	27	9,884.16	15	7	7	29	10,616.32	11	7	7	25	9,152.00	110.00	366.08	40268.80
174	44103105-HP-T35	INK CART, HP C0888AA, (HP70), Tri-color	cart	5	11	7	23	8,419.84	11	5	5	21	7,687.68	13	5	5	23	8,419.84	9	5	5	19	6,955.52	66.00	366.08	31482.88
175	44103105-HP-C40	INK CART, HP C0972AA, (HP 920XL), Cyan	cart	1	1	1	3	1,925.04	0	1	1	2	1,263.36	1	1	0	2	1,283.36	1	1	1	3	1,925.04	10.00	641.68	6416.80
176	44103105-HP-M40	INK CART, HP C0973AA, (HP 920XL), Magenta	cart	1	1	1	3	1,925.04	0	1	1	2	1,263.36	1	1	0	2	1,283.36	1	1	1	3	1,925.04	10.00	641.68	6416.80
177	44103105-HP-Y40	INK CART, HP C0974AA, (HP 920XL), Yellow	cart	1	1	1	3	1,925.04	0	1	1	2	1,263.36	1	1	0	2	1,283.36	1	1	1	3	1,925.04	10.00	641.68	6416.80
178	44103105-HP-B40	INK CART, HP C0975AA, (HP 920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1346.80	0.00
179	44103105-HP-B20	INK CART, HP C4561WA, (HP61), Black	cart	1	1	1	3	2,268.24	0	1	1	2	1,512.16	1	1	0	2	1,512.16	1	1	1	3	2,268.24	10.00	756.08	7566.80
180	44103105-HP-T20	INK CART, HP C4562WA, (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	931.84	0.00
181	44103105-HP-B49	ink Cartridge, HP C4563A (HP62) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1944.80	0.00
182	44103105-HP-C49	ink Cartridge, HP C4564A (HP62) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1539.20	0.00
183	44103105-HP-M49	ink Cartridge, HP C4565A (HP62) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1539.20	0.00
184	44103105-HP-Y49	ink Cartridge, HP C4566A (HP62) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1539.20	0.00
185	44103105-HP-B43	INK CART, HP C4645AA, (HP950XL), Black	cart	3	3	14	20	35,734.40	3	6	3	12	21,440.64	6	3	3	12	21,440.64	3	3	0	6	10,720.32	50.00	1786.72	89336.00
186	44103105-HP-C43	INK CART, HP C4646AA, (HP951XL), Cyan	cart	3	3	10	16	21,216.00	3	5	3	11	14,586.00	5	3	3	11	14,586.00	3	2	0	5	6,630.00	43.00	1326.00	57018.00
187	44103105-HP-M43	INK CART, HP C4647AA, (HP951XL), Magenta	cart	3	3	10	16	21,216.00	3	5	3	11	14,586.00	5	3	3	11	14,586.00	3	2	0	5	6,630.00	43.00	1326.00	57018.00
188	44103105-HP-Y43	INK CART, HP C4648AA, (HP951XL), Yellow	cart	3	3	10	16	21,216.00	3	5	3	11	14,586.00	5	3	3	11	14,586.00	3	2	0	5	6,630.00	43.00	1326.00	57018.00
189	44103105-HP-B36	INK CART, HP C4652AA, (HP704), Black	cart	17	9	14	40	14,643.20	17	9	11	37	13,544.96	17	9	11	37	13,544.96	17	6	11	34	12,446.72	148.00	366.08	54179.84
190	44103105-HP-T36	INK CART, HP C4653AA, (HP704), Tri-color	cart	12	7	10	29	10,616.32	12	7	7	26	9,518.08	12												

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
191	44103105-HP-B33	INK CART, HP CZ107AA, (HP676), Black	cart	24	12	15	51	16,670.08	17	13	14	44	16,167.52	18	15	18	51	16,670.08	13	7	11	31	11,348.48	177.00	356.16	64796.16
192	44103105-HP-T33	INK CART, HP CZ106AA, (HP676), Tricolor	cart	17	12	15	44	16,117.52	13	13	14	40	14,643.20	15	15	18	46	17,571.84	13	7	11	31	11,348.48	163.00	356.16	59671.04
193	44103105-HP-B42	INK CART, HP CZ121A (HP685A), Black	cart	4	14	0	18	5,616.00	18	0	14	32	9,984.00	0	14	0	14	4,368.00	14	0	14	28	8,736.00	92.00	312.00	28704.00
194	44103105-HP-C33	INK CART, HP CZ122A (HP685A), Cyan	cart	4	0	0	4	1,027.52	4	0	0	4	1,027.52	0	0	0	0	0.00	0	0	0	0	0.00	8.00	256.88	2055.04
195	44103105-HP-M33	INK CART, HP CZ123A (HP685A), Magenta	cart	4	0	0	4	1,027.52	4	0	0	4	1,027.52	0	0	0	0	0.00	0	0	0	0	0.00	8.00	256.88	2055.04
196	44103105-HP-Y33	INK CART, HP CZ124A (HP685A), Yellow	cart	4	0	0	4	1,027.52	4	0	0	4	1,027.52	0	0	0	0	0.00	0	0	0	0	0.00	8.00	256.88	2055.04
197	44103105-HP-T43	INK Cartridge, HP F6V25AA (HP680) Tri-color	cart	10	10	10	30	12,168.00	10	10	10	30	12,168.00	10	10	10	30	12,168.00	10	10	10	30	12,168.00	120.00	405.60	48672.00
198	44103105-HP-B43	INK Cartridge, HP F6V27AA (HP680) Black	cart	10	10	10	30	12,168.00	10	10	10	30	12,168.00	10	10	10	30	12,168.00	10	10	10	30	12,168.00	120.00	405.60	48672.00
199	44103105-HP-C50	INK Cartridge, HP L0551AA (HP955) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	995.75	0.00
200	44103105-HP-M50	INK Cartridge, HP L0554AA (HP955) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	995.75	0.00
201	44103105-HP-Y50	INK Cartridge, HP L0557AA (HP955) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	995.75	0.00
202	44103105-HP-B50	INK Cartridge, HP L0560AA (HP955) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4956.60	0.00
203	44103105-HP-C46	INK Cartridge, HP L0563AA (HP955XL) Cyan	cart	10	0	0	10	12,126.40	7	0	0	7	8,488.48	3	0	0	3	3,637.92	0	0	0	0	0.00	20.00	1212.64	24252.80
204	44103105-HP-M46	INK Cartridge, HP L0566AA (HP955XL) Magenta	cart	10	0	0	10	12,126.40	7	0	0	7	8,488.48	3	0	0	3	3,637.92	0	0	0	0	0.00	20.00	1212.64	24252.80
205	44103105-HP-Y46	INK Cartridge, HP L0569AA (HP955XL) Yellow	cart	10	0	0	10	12,126.40	7	0	0	7	8,488.48	3	0	0	3	3,637.92	0	0	0	0	0.00	20.00	1212.64	24252.80
206	44103105-HP-B48	INK Cartridge, HP L0572AA (HP955XL) Black	cart	10	0	0	10	16,442.40	7	0	0	7	11,509.68	3	0	0	3	4,932.72	0	0	0	0	0.00	20.00	1644.24	32884.80
207	44103105-HP-C51	INK Cartridge, HP T6L89AA (HP905) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
208	44103105-HP-M51	INK Cartridge, HP T6L93AA (HP905) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
209	44103105-HP-Y51	INK Cartridge, HP T6L97AA (HP905) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
210	44103105-HP-B51	INK Cartridge, HP T6M01AA (HP905) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	741.28	0.00
211	44103112-EP-R05	RIBBON CART, EPSON C135015516 (#8750), Black	cart	2	1	1	4	309.72	1	1	1	3	232.29	2	1	1	4	309.72	1	1	1	3	232.29	14.00	77.43	1084.02
212	44103112-EP-R07	RIBBON CART, EPSON C135015531 (SD15066), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	736.32	0.00
213	44103112-EP-R13	RIBBON CART, EPSON C135015632, Black	cart	5	0	1	6	467.64	1	2	0	3	233.82	3	0	2	5	389.70	1	0	0	1	77.94	15.00	77.94	1169.10
214	44103103-BR-B03	TONER CART, BROTHER TN-2025, Black	cart	0	1	0	1	2,685.28	0	0	0	0	0.00	0	1	1	2,685.28	0	0	0	0	0.00	2.00	2685.28	5370.56	
215	44103103-BR-B04	TONER CART, BROTHER TN-2130, Black	cart	1	1	1	3	5,678.40	1	1	1	3	5,678.40	1	1	1	3	5,678.40	1	1	1	3	5,678.40	12.00	1892.80	22713.60
216	44103103-BR-B05	TONER CART, BROTHER TN-2156, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2685.28	0.00
217	44103103-BR-B06	TONER CART, BROTHER TN-3320, Black	cart	0	0	1	1	3,567.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	3567.20	3567.20
218	44103103-BR-B11	TONER CART, BROTHER TN-3350, Black	cart	2	0	0	2	10,004.80	2	0	0	2	10,004.80	2	0	0	2	10,004.80	1	0	0	1	5,002.40	7.00	5002.40	35016.80
219	44103103-HP-B12	TONER CART, HP CB435A, Black	cart	3	1	0	4	13,520.00	1	0	0	1	3,380.00	2	0	0	2	6,760.00	1	0	0	1	3,380.00	8.00	3380.00	27040.00
220	44103103-HP-B14	TONER CART, HP CB540A, Black	cart	4	3	9	16	53,397.76	4	5	3	12	40,046.32	4	3	4	11	36,716.96	4	1	0	5	16,686.80	44.00	3337.36	146843.84
221	44103103-HP-B18	TONER CART, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7332.00	0.00
222	44103103-HP-B21	TONER CART, HP CE278A, Black	cart	17	11	12	40	158,080.00	9	15	8	32	126,464.00	13	11	12	36	142,272.00	10	12	8	30	118,560.00	138.00	3952.00	545376.00
223	44103103-HP-B22	TONER CART, HP CE285A (HP95A), Black	cart	31	18	17	66	226,512.00	20	23	12	35	188,760.00	28	17	17	62	212,784.00	17	23	5	45	154,440.00	228.00	3432.00	782496.00
224	44103103-HP-B23	TONER CART, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2614.56	0.00
225	44103103-HP-C23	TONER CART, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2542.80	0.00
226	44103103-HP-Y23	TONER CART, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2542.80	0.00
227	44103103-HP-M23	TONER CART, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2542.80	0.00
228	44103103-HP-B24	TONER CART, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2916.16	0.00
229	44103103-HP-C24	TONER CART, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3072.16	0.00
230	44103103-HP-Y24	TONER CART, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3072.16	0.00
231	44103103-HP-M24	TONER CART, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3072.16	0.00
232	44103103-HP-B25	TONER CART, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8676.00	0.00
233	44103103-HP-B26	TONER CART, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6900.40	0.00
234	44103103-HP-C26	TONER CART, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10193.04	0.00
235	44103103-HP-Y26	TONER CART, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10193.04	0.00

	Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
236	44103103-HP-M26	TONER CART, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10193.04	0.00
237	44103103-HP-B27	TONER CART, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4201.60	0.00
238	44103103-HP-C27	TONER CART, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6011.20	0.00
239	44103103-HP-Y27	TONER CART, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6011.20	0.00
240	44103103-HP-M27	TONER CART, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6011.20	0.00
241	44103103-HP-B28	TONER CART, HP CE505A, Black	cart	14	11	12	37	165,271.60	10	15	8	33	147,404.40	14	11	12	37	165,271.60	9	12	8	29	125,537.20	136.00	4466.80	607484.80
242	44103103-HP-B28	TONER CART, HP CE505X, Black, High cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7332.00	0.00
243	44103103-HP-B52	Toner Cartridge, HP CF217A (HP17A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3044.08	0.00
244	44103103-HP-B53	Toner Cartridge, HP CF226A (HP26A) Black LaserJet	cart	20	13	17	50	289,380.00	6	24	6	36	208,353.60	19	15	18	52	310,955.20	6	22	5	33	190,990.80	171.00	5787.60	985679.60
245	44103103-HP-B55	Toner Cartridge, HP CF280A, LaserJet Pro M401, M425	cart	1	1	1	3	15,600.00	1	1	1	3	15,600.00	1	1	1	3	15,600.00	1	1	1	3	15,600.00	12.00	5200.00	62400.00
246	44103103-HP-B51	TONER CART, HP CF280XC, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9304.32	0.00
247	44103103-HP-B56	Toner Cartridge, HP CF281A (HP81A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8606.00	0.00
248	44103103-HP-B57	Toner Cartridge, HP CF283A (HP83A) LaserJet Black	cart	17	19	33	69	223,677.30	16	15	34	65	210,710.50	18	21	22	61	197,743.70	19	12	10	41	132,909.70	236.00	3241.70	765041.20
249	44103103-HP-B51	Toner Cartridge, HP CF283XC (HP83XC) Black LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4056.00	0.00
250	44103103-HP-B58	Toner Cartridge, HP CF287A (HP87) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10051.00	0.00
251	44103103-HP-B52	Toner Cartridge, HP CF325XC (HP25XC) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13156.00	0.00
252	44103103-HP-B60	Toner Cartridge, HP CF350A Black LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2501.60	0.00
253	44103103-HP-C50	Toner Cartridge, HP CF351A Cyan LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2953.60	0.00
254	44103103-HP-Y50	Toner Cartridge, HP CF352A Yellow LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2953.60	0.00
255	44103103-HP-M60	Toner Cartridge, HP CF353A Magenta LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2953.60	0.00
256	44103103-HP-B61	Toner Cartridge, HP CF360A (HP50A) Black LaserJet	cart	6	1	1	8	56,451.20	1	4	1	6	42,338.40	2	0	5	7	49,394.80	1	0	1	2	14,112.80	23.00	7056.40	162297.20
257	44103103-HP-C61	Toner Cartridge, HP CF361A (HP50A) Cyan LaserJet	cart	4	0	1	5	44,231.20	1	3	1	5	44,231.20	1	0	4	5	44,231.20	1	0	1	2	17,692.48	17.00	8846.24	150386.08
258	44103103-HP-Y61	Toner Cartridge, HP CF362A (HP50A) Yellow	cart	4	0	1	5	44,231.20	1	3	1	5	44,231.20	1	0	4	5	44,231.20	1	0	1	2	17,692.48	17.00	8846.24	150386.08
259	44103103-HP-M61	Toner Cartridge, HP CF363A (HP50A) Magenta	cart	4	0	1	5	44,231.20	1	3	1	5	44,231.20	1	0	4	5	44,231.20	1	0	1	2	17,692.48	17.00	8846.24	150386.08
260	44103103-HP-B62	Toner Cartridge, HP CF400A (HP201A) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3129.76	0.00
261	44103103-HP-C62	Toner Cartridge, HP CF401A (HP201A) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4043.83	0.00
262	44103103-HP-Y62	Toner Cartridge, HP CF402A (HP201A) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4043.83	0.00
263	44103103-HP-M62	Toner Cartridge, HP CF403A (HP201A) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4043.83	0.00
264	44103103-HP-B63	Toner Cartridge, HP CF410A (HP410A) Black	cart	1	0	0	1	4,440.80	1	0	0	1	4,440.80	1	0	0	1	4,440.80	1	0	0	1	4,440.80	4.00	4440.80	17763.20
265	44103103-HP-B54	Toner Cartridge, HP CF410XC (HP410XC) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7441.20	0.00
266	44103103-HP-C63	Toner Cartridge, HP CF411A (HP410A) cyan	cart	1	0	0	1	5,616.00	1	0	0	1	5,616.00	1	0	0	1	5,616.00	1	0	0	1	5,616.00	4.00	5616.00	22464.00
267	44103103-HP-C54	Toner Cartridge, HP CF411XC (HP410XC) cyan	cart	1	0	0	1	7,472.40	1	0	0	1	7,472.40	1	0	0	1	7,472.40	1	0	0	1	7,472.40	4.00	7472.40	29889.60
268	44103103-HP-Y63	Toner Cartridge, HP CF412A (HP410A) yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5616.00	0.00
269	44103103-HP-Y54	Toner Cartridge, HP CF412XC (HP410XC) yellow	cart	1	0	0	1	7,472.40	1	0	0	1	7,472.40	1	0	0	1	7,472.40	1	0	0	1	7,472.40	4.00	7472.40	29889.60
270	44103103-HP-M63	Toner Cartridge, HP CF413A (HP410A) magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5616.00	0.00
271	44103103-HP-M54	Toner Cartridge, HP CF413XC (HP410XC) magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7472.40	0.00
272	44103103-HP-B34	TONER CART, HP Q2612A, Black	cart	1	3	1	5	19,500.00	1	3	4	15,600.00	1	3	4	15,600.00	0	0	0	0	0	0	0.00	13.00	3900.00	50700.00
273	44103103-HP-B48	TONER CART, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4399.20	0.00
274	44103103-SA-B36	TONER CART, SAMSUNG MLT-D101S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3406.00	0.00
275	44103103-SA-B07	TONER CART, SAMSUNG MLT-D103S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2350.40	0.00
276	44103103-SA-B08	TONER CART, SAMSUNG MLT-D104S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2454.40	0.00
277	44103103-SA-B09	TONER CART, SAMSUNG MLT-D105S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3380.00	0.00
278	44103103-SA-B14	TONER CART, Samsung MLT-D106S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2675.58	0.00
279	44103103-SA-B21	TONER CART, Samsung MLT-D203E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7259.20	0.00
280	44103103-SA-B18	TONER CART, Samsung MLT-D203L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3458.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year				
				Jan	Feb	Mar	Q3	Q3 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
281	44103103-SA-B20	TONER CART, Samsung MLT-D2L3U, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6442.80	0.00
282	44103103-SA-B12	TONER CART, SAMSUNG MLT-D2L5E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7321.14	0.00
283	44103103-SA-B05	TONER CART, SAMSUNG MLT-D20SL, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3962.24	0.00
284	44103103-SA-B10	TONER CART, SAMSUNG SCX-D655SA, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4066.40	0.00
285	44103103-BR-B15	TONER CART, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6370.00	0.00
286	44103103-CA-B00	TONER CART, CANON CRG 324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13399.36	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
287	45121517-DO-CC2	DOCUMENT CAMERA, 8 MP	unit	3	0	1	4	94,494.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	23623.60	94494.40
288	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit	4	1	2	7	122,304.00	1	0	0	1	17,472.00	0	0	0	0	0.00	0	0	0	0	0.00	8.00	17472.00	139776.00
FLAG OR ACCESSORIES																										
289	55121905-PH-P01	PHILIPPINE NATIONAL FLAG	piece	15	7	6	28	7,975.52	6	0	2	8	2,278.72	8	4	3	15	4,272.60	5	0	1	6	1,705.04	57.00	284.84	16235.88
PRINTED PUBLICATIONS																										
290	55101524-RA-H01	HANDBOOK (RA 9184), 8th edition	book	4	0	22	26	967.46	2	0	1	3	111.63	2	0	0	2	74.42	2	0	0	2	74.42	33.00	37.21	1227.93
FIRE FIGHTING EQUIPMENT																										
291	46191601-FE-MC1	FIRE EXTINGUISHER, dry chemical	unit	49	6	21	76	86,944.00	3	0	15	18	20,592.00	3	3	20	26	29,744.00	1	0	0	1	1,144.00	121.00	1144.00	138424.00
292	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	23	4	20	47	263,622.75	1	0	0	1	5,613.25	10	0	1	11	61,745.75	2	0	0	2	11,226.50	61.00	5613.25	342408.25
CONSUMER ELECTRONICS																										
293	52161535-DV-RC1	DIGITAL VOICE RECORDER	unit	8	1	3	12	76,987.68	1	0	0	1	6,415.64	0	0	0	0	0.00	0	0	0	0	0.00	13.00	6415.64	83403.32
FURNITURE AND FURNISHINGS																										
294	56101504-CM-B01	MONOBLOC CHAIR, beige	piece	99	11	15	125	37,960.00	6	0	0	6	1,872.00	22	5	0	27	8,199.36	0	0	0	0	0.00	158.00	303.68	47981.44
295	56101504-CM-W01	MONOBLOC CHAIR, white	piece	145	6	113	264	79,622.40	7	1	13	21	6,333.60	1	6	1	8	2,412.80	1	1	1	3	904.80	296.00	301.60	89273.60
296	56101519-TM-SC1	MONOBLOC TABLE, white	unit	9	1	4	14	17,297.28	0	0	3	3	3,706.56	0	1	0	1	1,235.52	0	0	0	0	0.00	18.00	1235.52	22239.36
297	56101519-TM-SC2	MONOBLOC TABLE, beige	unit	6	3	4	13	14,155.44	1	0	0	1	1,088.88	0	1	0	1	1,088.88	0	0	0	0	0.00	15.00	1088.88	16333.20
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
298	60121413-CB-P01	CLEARBOOK, 20 Transparent pockets, A4	piece	28	1	3	32	1,185.28	15	13	2	30	1,111.20	27	2	4	33	1,222.32	18	4	2	24	888.96	119.00	37.04	4407.76
299	60121413-CB-P02	CLEARBOOK, 26 Transparent pockets, Legal	piece	32	1	26	59	2,266.19	15	11	6	32	1,229.12	29	1	6	36	1,362.76	17	1	1	19	729.79	146.00	36.41	5607.86
300	60121534-ER-P01	ERASER, plastic rubber	piece	44	5	12	61	266.57	17	3	20	40	174.80	22	0	0	22	96.14	14	0	0	14	61.18	137.00	4.37	598.69
301	60121524-SP-G01	SIGN PEN, black	piece	256	99	156	551	11,163.26	219	88	112	409	8,286.34	304	104	161	569	11,527.94	159	101	114	414	8,387.64	1,543.00	40.26	39365.18
302	60121524-SP-G02	SIGN PEN, blue	piece	1114	535	702	2351	47,631.26	834	549	475	1858	37,643.08	984	519	564	2067	41,877.42	797	460	444	1701	34,462.26	7,977.00	20.26	161614.02
303	60121524-SP-G03	SIGN PEN, red	piece	102	32	47	181	3,667.06	90	38	49	177	3,586.02	110	32	35	177	3,586.02	82	30	29	141	2,856.66	676.00	20.26	13695.76
304	60121124-WR-P01	WRAPPING PAPER, kraft	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	31	1	1	33	5,109.72	33.00	154.84	5109.72
FACE MASK																										
305	46182008-KN-M01	KN95 FACE MASK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	104.00	0.00
306	42131713-SM-M06	SURGICAL MASK, 3 ply	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1.55	0.00
SOFTWARE																										
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 Sept 2022)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
10	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
11	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
12	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
13	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
14	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
15	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
16	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
1	40101701-AC-W01	Air Conditioning Unit, Window Inverter Type		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
2	40101701-AC-S01	Air Conditioning Unit, Split Type		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
3	44111905-WB-M01	White Board		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
4	44111911-WB-DL1	White Board, Digital		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
5	52161505-TV-S01	SMART Television		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
6	52161520-MC-M01	Microphone		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
7	52161512-SP-K01	Speakers		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
8	32101514-AM-P01	Amplifier		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
9	52161517-EQ-E01	Equalizer		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
10	46171615-HD-C01	HD Camera		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
11	45121504-DS-C01	DSLR Camera		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
12	45121516-VH-C01	HD Video Camera		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
13	45121506-VC-C01	Video Conference Equipment		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
14	39112102-LB-B01	LED bulb		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
15	43212104-PJ-M01	PRINTER, Inkjet, Monochrome		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
16	43212104-PJ-C01	PRINTER, Inkjet, Color		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
17	43212105-PP-C01	Portable Printer		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
18	43211509-AT-P01	Android Tablet		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
19	43222610-HS-U01	Hub/Switches		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
20	43222609-NR-U01	Network Routers		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
21	43222640-WA-P01	Wireless Access Point		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
22	43211711-SF-U01	Scanner, Flatbed		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
23	45111601-WP-P01	Wireless Pointing Device / Laser Pointer		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
24	81112306-MF-P01	Multi Function PRINTER		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
25	39121611-UP-S01	UNINTERRUPTIBLE POWER SUPPLY (UPS)		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
26	43191501-MP-C01	Mobile Phone		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
27	43211711-SC-D01	Scanner, Colored, Double sided, feeder type		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
28	53121601-GS-D01	GO BAG, for disaster relief, rescue operations		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
29	60104701-SP-C01	Solar Panel		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
30	46161604-LV-L01	Life Vest / Life Jacket (for emergency purposes / emergency preparedness / for disaster relief / rescue operations)		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
31	26111607-CC-S01	Charge Controller and DC Inverter for Solar Panel		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
32	46181502-BF-M01	Bullet proof vest		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
33	25172502-WW-U01	Wheels, _____ (type of vehicle)		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
34	40161513-FE-C01	Fuel Filters		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
35	48101710-DW-FC1	Drinking Water/ Fountain		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
36	26111729-AB-001	Auto Battery		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
		BATHROOM DEODORIZER	piece	95	37	31	164	14,760.00	48	25	27	101	9,090.00	61	27	25	114	10,260.00	50	24	26	100	9,000.00	479.00	96.00	43116.00
		BATHROOM SOAP	piece	138	44	68	250	12,500.00	82	33	37	152	7,600.00	106	33	42	181	9,050.00	80	32	34	146	7,300.00	729.00	50.00	36450.00
		DISHWASHING LIQUID, 1 liter	bottle	131	61	45	238	23,800.00	89	41	42	172	17,200.00	104	50	44	198	19,800.00	99	51	31	181	18,100.00	789.00	100.00	78900.00
		DISINFECTANT BLEACHING SOLUTION	gallon	67	16	17	100	14,000.00	40	14	17	71	9,940.00	51	14	19	84	11,760.00	45	12	13	71	9,940.00	326.00	140.00	45540.00
		GLASS CLEANER, 1 LITER	bottle	35	11	15	64	12,500.00	21	10	10	41	8,200.00	22	10	13	45	9,000.00	17	10	10	37	7,400.00	187.00	200.00	37400.00
		MURIATIC ACID, 1 liter	bottle	54	22	19	95	12,350.00	44	12	16	72	9,360.00	52	11	17	80	10,400.00	45	11	9	65	8,450.00	312.00	130.00	40560.00
		TRASH-BAG, plastic, black, (XL), 10 pcs per pack per roll	pack	121	53	40	214	42,800.00	76	31	43	150	30,600.00	77	30	35	142	28,400.00	73	25	29	127	25,400.00	633.00	200.00	126600.00
		TONER CART, BROTHER TN-1000, Black	cart	2	0	0	2	3,600.00	1	0		1	1,800.00	2	0	0	2	3,600.00	1	0	0	1	1,800.00	6.00	1800.00	10800.00
		TONER CART, BROTHER TN2240, Black	cart	6	1	1	8	23,580.80	2	0	0	2	5,920.20	1	0	0	1	2,960.10	0	2	0	2	5,920.20	13.00	2560.10	38481.30
		TONER CART, BROTHER DCP-L2540W, DR2355	cart	1	0	1	2	7,056.72	1	0		0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	3528.36	7056.72
		TONER CART, Brother DR2335	cart	0	0	4	4	13,320.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	3330.00	13320.00
		TONER CART, HP 30A, Black	cart	2	0	0	2	7,742.30	2	0	0	2	7,742.30	2	0	0	2	7,742.30	2	0	0	2	7,742.30	8.00	3871.15	30969.18
		TONER CART, HP 36A	cart	0	2	0	2	5,940.00	0	6	0	6	17,820.00	0	2	0	2	5,940.00	1	0	0	1	2,970.00	11.00	2970.00	32670.00
		TONER CART, HP 37A	cart	4	4	4	12	32,400.00	4	4	4	12	32,400.00	4	4	4	12	32,400.00	4	4	4	12	32,400.00	48.00	2700.00	129600.00
		TONER CART, HP 80A, CF80A, black	cart	7	1	0	8	43,200.00	7	1	0	8	43,200.00	7	1	0	8	43,200.00	7	1	0	8	43,200.00	32.00	5400.00	172800.00
		TONER CART, HP CB50A, Black	cart	3	3	3	9	62,370.00	3	3	3	9	62,370.00	3	3	3	9	62,370.00	3	0	0	3	20,790.00	30.00	6630.00	207900.00
		TONER CART, HP CB541A, Cyan	cart	0	0	3	3	9,990.00	0	3	0	3	9,990.00	3	0	0	3	9,990.00	0	3	0	3	9,990.00	12.00	3330.00	39960.00
		TONER CART, HP CB542A, Yellow	cart	0	0	3	3	9,990.00	0	3	0	3	9,990.00	3	0	0	3	9,990.00	0	3	0	3	9,990.00	12.00	3330.00	39960.00
		TONER CART, HP CB543A, Magenta	cart	0	0	3	3	9,990.00	0	3	0	3	9,990.00	3	0	0	3	9,990.00	0	3	0	3	9,990.00	12.00	3330.00	39960.00
		TONER CART, HP LaserJet 202A, Black	cart	1	0	1	2	9,000.00	0	1	0	1	4,500.00	1	0	1	2	9,000.00	0	1	0	1	4,500.00	6.00	4500.00	27000.00
		TONER CART, HP LaserJet 202A, Cyan	cart	1	0	1	2	9,000.00	0	1	0	1	4,500.00	1	0	1	2	9,000.00	0	1	0	1	4,500.00	6.00	4500.00	27000.00
		TONER CART, HP LaserJet 202A, Magenta	cart	1	0	1	2	9,000.00	0	1	0	1	4,500.00	1	0	1	2	9,000.00	0	1	0	1	4,500.00	6.00	4500.00	27000.00
		TONER CART, HP LaserJet 202A, Yellow	cart	1	0	1	2	9,000.00	0	1	0	1	4,500.00	1	0	1	2	9,000.00	0	1	0	1	4,500.00	6.00	4500.00	27000.00
		TONER CART, HP35A	cart	1	1	1	3	10,260.00	2	0	1	3	10,260.00	1	1	0	2	6,840.00	2	0	1	3	10,260.00	11.00	3420.00	37620.00
		TONER CART, HP76A	cart	0	0	0	0	0.00	0	9	0	9	57,272.73	0	0	0	0	0.00	0	9	0	9	57,272.73	18.00	6363.64	114545.45
		TONER CART, HP78A	cart	6	0	0	6	38,181.82	6	0	0	6	38,181.82	6	0	0	6	38,181.82	6	0	0	6	38,181.82	24.00	6363.64	152727.27
		TONER CART, Ineo 195 TN2116	cart	6	0	0	6	21,600.00	2	0	0	2	7,200.00	6	0	0	6	21,600.00	2	0	0	2	7,200.00	16.00	3600.00	57600.00
		TONER CART, Ineo 195 TN2118	cart	3	0	0	3	6,450.00	1	0	0	1	3,150.00	1	0	1	2	6,300.00	0	0	0	0	0.00	6.00	3150.00	18900.00
		TONER CART, KYOCERA TK1175	cart	5	0	2	7	17,540.00	3	0	2	5	12,600.00	4	0	2	6	15,120.00	2	0	2	4	10,080.00	22.00	2520.00	55440.00
		TONER CART, LEXMARK 603HE	cart	3	1	1	5	25,132.95	3	1	1	5	25,132.95	3	1	1	5	25,132.95	3	1	1	5	25,132.95	20.00	5026.59	100531.80
		TONER CART, HP 2501	cart	2	0	1	3	13,189.18	1	0	0	1	4,396.39	2	0	0	2	8,792.78	0	0	0	0	0.00	6.00	4396.39	26378.35
		TONER CART, TN118, Black	cart	7	0	0	7	25,200.00	2	0	1	3	10,800.00	2	0	0	2	7,200.00	2	0	0	2	7,200.00	14.00	3600.00	50400.00
		TONER CART, TN211	cart	1	0	0	1	4,950.00	0	0	0	0	0.00	1	0	0	1	4,950.00	0	0	0	0	0.00	2.00	4950.00	9900.00
		TONER CART, Brother TN2360	cart	3	2	3	8	23,760.00	6	2	6	14	41,580.00	3	2	3	8	23,760.00	3	2	3	8	23,760.00	38.00	2970.00	112860.00
		TONER, MLT-D116L	cart	0	0	0	0	0.00	0	2	0	2	5,454.55	0	0	0	0	0.00	0	0	0	0	0.00	2.00	2727.27	5454.55
		DOUBLE SIDED TAPE	roll	86	5	37	128	25,344.00	33	12	17	62	12,276.00	61	5	15	81	16,038.00	26	8	13	47	9,306.00	318.00	198.00	62964.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
		ARCH FILE FOLDER, e1/2 x 13, Legal Size	piece	593	616	566	1775	199,687.50	608	627	577	1812	213,850.00	594	618	568	1780	200,250.00	603	627	577	1807	203,287.50	7,174.00	112.50	807,075.00
		BALLPEN, BLACK	piece	822	263	375	1460	10,512.00	626	255	268	1149	8,272.80	747	253	359	1359	9,784.80	536	236	250	1022	7,358.40	4,590.00	7.20	359,280.00
		BALLPEN, BLUE	piece	1558	642	904	3104	22,348.80	1212	696	659	2567	18,482.40	1440	622	839	2501	20,887.20	1016	584	551	2161	15,559.20	10,733.00	7.20	772,776.00
		BALLPEN, BLUE	piece	20	0	20	40	288.00	0	20	0	20	144.00	20	0	20	40	288.00	0	20	0	20	144.00	120.00	7.20	864.00
		BALLPEN, GREEN	piece	69	50	48	167	1,202.40	63	51	58	172	1,236.40	73	60	57	180	1,368.00	68	56	61	185	1,332.00	714.00	7.20	5140.80
		BALLPEN, GREEN	piece	2	0	2	4	28.80	0	2	0	2	14.40	2	0	2	4	28.80	0	2	0	2	14.40	12.00	7.20	86.40
		BALLPEN, RED	piece	114	36	33	183	1,317.60	107	26	41	176	1,267.20	108	36	33	177	1,274.40	112	33	46	191	1,375.20	727.00	7.20	5234.40
		BALLPEN, RED	piece	3	0	3	6	43.20	0	3	0	3	21.60	3	0	3	6	43.20	0	3	0	3	21.60	18.00	7.20	129.60
		BANG BANG STICK CLAPPERS	unit	2	0	0	2	99.00	2	0	0	2	99.00	2	0	0	2	99.00	2	0	0	2	99.00	8.00	49.50	396.00
		CABLE TIES, NYLON, 4X200MM, 100PCS	pack	11	0	3	14	6,300.00	4	3	1	8	3,600.00	4	0	1	5	2,250.00	3	0	1	4	1,800.00	31.00	450.00	13950.00
		CLIP, bulldog, 73mm (3")	piece	51	105	112	268	2,428.88	49	96	75	220	1,993.86	51	105	72	228	2,066.36	69	82	75	226	2,048.24	942.00	9.00	8537.35
		CORRUGATED BOX	piece	201	157	220	578	57,222.00	174	97	150	421	41,675.00	169	92	90	351	34,749.00	209	97	95	401	39,699.00	1,751.00	99.00	173349.00
		COVER BOARD, MOROCCO, A4, 100pcs/pack	pack	8	0	1	9	2,049.30	5	0	1	6	1,356.20	1	10	0	11	2,504.70	1	0	0	1	227.70	27.00	227.70	6147.90
		COVER BOARD, MOROCCO, Legal, 100pcs/pack	pack	11	0	1	12	2,976.00	7	0	1	8	1,980.00	6	5	0	11	2,722.50	6	0	0	6	1,485.00	37.00	247.50	9157.50
		DISPOSABLE CLIP	pack	93	50	120	263	11,835.00	83	55	103	241	10,845.00	95	49	117	261	11,745.00	82	54	72	208	9,360.00	973.00	45.00	43785.00
		DRUM CART, BROTHER DR-2255	cart	1	0	2	3	10,395.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	3465.00	10395.00
		DRUM CART, BROTHER DR-2355	cart	1	0	1	2	7,326.00	1	0	1	2	7,326.00	1	0	1	2	7,326.00	1		1	2	7,326.00	8.00	3663.00	29304.00
		DRUM CART, BROTHER DR-3355	cart	1	0	2	3	23,757.03	0	0	0	0	0.00	2	0	0	2	15,838.02	0	0	0	0	0.00	5.00	7919.61	39595.05
		DRUM CART, DR-2255, DCP-7065	cart	0	0	1	1	3,150.00	0	0	0	0	0.00	1	0	0	1	3,150.00	0	0	0	0	0.00	2.00	3150.00	6300.00
		DRUM CART, HP MFP M227, HP 32A	cart	1	0	0	1	3,960.00	0	0	0	0	0.00	1	0	0	1	3,960.00	0	0	0	0	0.00	2.00	3960.00	7920.00
		DRUM CART, LEXMARK	cart	2	0	2	4	18,000.00	2	0	2	4	18,000.00	2	0	2	4	18,000.00	2	0	2	4	18,000.00	16.00	4500.00	72000.00
		DRUM CART, SHARP MXB 200	cart	1	1	0	2	4,950.00	0	0	0	0	0.00	1	0	0	1	2,475.00	0	0	0	0	0.00	3.00	2475.00	7425.00
		DRUM TONER, FUJIXEROX	piece	1	0	0	1	4,050.00	0	0	1	1	4,050.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	4050.00	8100.00
		ENVELOPE, 6" X 9", 500/box	box	3	1	9	13	5,194.80	1	0	4	5	1,998.00	0	0	3	3	1,198.80		1	3	4	1,598.40	25.00	399.60	9990.00
		ENVELOPE, 7in x 10 in	piece	5764	0	54	5818	26,181.00	5770	0	4	5774	25,983.00	5764	0	3	5767	25,951.50	5770	0	3	5773	25,978.50	23,132.00	4.50	104094.00
		FINGERTIP MOISTENER	piece	15	3	8	26	3,058.61	9	3	3	15	1,764.59	9	3	3	15	1,764.59	9	3	3	15	1,764.59	71.00	117.64	8352.37
		I.D. Holder and Lanyard	set	567	0	15	582	57,618.00	71	17	15	103	10,197.00	41	0	0	41	4,059.00	11	0	0	11	1,089.00	737.00	99.00	72963.00
		INDEX CARD	pack	119	8	28	155	46,825.00	23	15	11	49	15,435.00	35	15	15	65	20,475.00	21	15	9	45	14,175.00	314.00	315.00	98910.00
		INK CART, BROTHER LC535X1-C, Black	cart	29	10	11	50	19,305.00	19	18	5	42	16,216.20	28	8	12	48	18,532.80	18	18	4	40	15,444.00	180.00	386.10	69498.00
		INK CART, BROTHER LC535X1-C, Cyan	cart	15	7	6	28	10,810.80	12	10	3	25	9,652.50	14	6	5	25	9,652.50	11	9	2	22	8,494.20	100.00	386.10	38610.00
		INK CART, BROTHER LC535X1-C, Magenta	cart	15	7	6	28	10,810.80	12	10	3	25	9,652.50	14	6	5	25	9,652.50	11	9	2	22	8,494.20	100.00	386.10	38610.00
		INK CART, BROTHER LC535X1-C, Yellow	cart	15	7	6	28	10,810.80	12	10	3	25	9,652.50	14	6	5	25	9,652.50	11	9	2	22	8,494.20	100.00	386.10	38610.00
		INK CART, C13T00V100, Black	cart	6	0	0	6	1,512.00	6	0	0	6	1,512.00	6	0	0	6	1,512.00	6	0	0	6	1,512.00	24.00	252.00	6048.00
		INK CART, C13T00V200, Cyan	cart	3	0	0	3	756.00	3	0	0	3	756.00	3	0	0	3	756.00	3	0	0	3	756.00	12.00	252.00	3024.00
		INK CART, C13T00V300, Magenta	cart	3	0	0	3	756.00	3	0	0	3	756.00	3	0	0	3	756.00	3	0	0	3	756.00	12.00	252.00	3024.00
		INK CART, C13T00V400, Yellow	cart	3	0	0	3	756.00	3	0	0	3	756.00	3	0	0	3	756.00	3	0	0	3	756.00	12.00	252.00	3024.00
		INK CART, CANON 750, Black	cart	7	1	2	10	3,465.00	2	1	2	5	1,732.50	5	1	2	8	2,772.00	2	1	2	5	1,732.50	28.00	346.50	9702.00
		INK CART, CANON 750, Cyan	cart	5	0	1	6	1,930.50	2	0	1	3	965.25	3	0	1	4	1,287.00	2	0	1	3	965.25	16.00	321.75	5148.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 30 April 2022)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
		INK CART, CANON 750, Magenta	cart	5	0	1	6	1,931.50	2	0	1	3	965.25	3	0	1	4	1,287.00	2	0	1	3	965.25	16.00	321.75	5148.00
		INK CART, CANON 750, Yellow	cart	5	0	1	6	1,530.50	2	0	1	3	965.25	3	0	1	4	1,287.00	2	0	1	3	965.25	16.00	321.75	5148.00
		INK CART, EPSON L61, Black	cart	95	57	76	228	112,860.00	66	66	74	206	101,970.00	95	48	88	231	114,345.00	78	77	59	214	103,950.00	875.00	495.00	433125.00
		INK CART, EPSON L61, Cyan	cart	61	27	50	138	66,310.00	37	36	41	114	56,430.00	68	20	48	136	67,320.00	51	44	26	121	59,995.00	509.00	495.00	251955.00
		INK CART, EPSON L61, Magenta	cart	61	27	50	138	66,310.00	37	36	41	114	56,430.00	68	20	48	136	67,320.00	52	45	26	123	60,865.00	511.00	495.00	252945.00
		INK CART, EPSON L61, Yellow	cart	61	27	52	140	69,300.00	37	36	48	121	59,895.00	68	20	45	133	65,835.00	52	45	26	125	61,875.00	519.00	495.00	256905.00
		INK CART, EPSON L63, Black	cart	117	61	63	241	59,647.50	113	56	62	231	57,172.50	119	61	66	246	60,885.00	119	56	57	232	57,420.00	950.00	247.50	235125.00
		INK CART, EPSON L63, Cyan	cart	93	55	57	205	50,656.32	93	52	55	200	49,420.80	85	54	59	198	48,926.59	84	52	53	189	46,702.66	792.00	247.10	195706.37
		INK CART, EPSON L63, Magenta	cart	93	55	57	205	50,656.32	93	52	55	200	49,420.80	85	54	59	198	48,926.59	84	52	53	189	46,702.66	792.00	247.10	195706.37
		INK CART, EPSON L63, Yellow	cart	93	55	56	204	50,409.22	93	52	54	199	49,173.70	85	54	58	197	48,679.46	84	52	52	188	46,455.55	788.00	247.10	194717.95
		INK CART, Epson 103, Black	cart	2	0	0	2	1,080.00	2	0	0	2	1,080.00	2	0	0	2	1,080.00	2	0	0	2	1,080.00	8.00	540.00	4320.00
		INK CART, Epson 103, Cyan	cart	1	0	0	1	540.00	0	0	0	0	0.00	1	0	0	1	540.00	0	0	0	0	0.00	2.00	540.00	1080.00
		INK CART, Epson 103, Light Cyan	cart	1	0	0	1	540.00	0	0	0	0	0.00	1	0	0	1	540.00	0	0	0	0	0.00	2.00	540.00	1080.00
		INK CART, Epson 103, Light Magenta	cart	1	0	0	1	540.00	0	0	0	0	0.00	1	0	0	1	540.00	0	0	0	0	0.00	2.00	540.00	1080.00
		INK CART, Epson C13T03Y100, Black	cart	8	9	0	17	7,650.00	16	0	9	25	11,250.00	7	9	0	16	7,200.00	16	0	9	25	11,250.00	83.00	450.00	37350.00
		INK CART, Epson C13T03Y200, Cyan	cart	4	3	0	7	3,150.00	8	0	4	12	5,400.00	4	4	0	8	3,600.00	8	0	4	12	5,400.00	39.00	450.00	17550.00
		INK CART, Epson C13T03Y300, Magenta	cart	4	3	0	7	3,150.00	8	0	4	12	5,400.00	4	4	0	8	3,600.00	8	0	4	12	5,400.00	39.00	450.00	17550.00
		INK CART, Epson C13T03Y400, Yellow	cart	4	3	0	7	3,150.00	8	0	4	12	5,400.00	4	4	0	8	3,600.00	8	0	4	12	5,400.00	39.00	450.00	17550.00
		INK CART, EPSON L3110, BLACK	cart	48	30	31	109	39,240.00	25	25	20	70	25,200.00	32	24	19	75	27,000.00	32	31	26	89	32,040.00	343.00	360.00	123480.00
		INK CART, EPSON L3110, CYAN	cart	42	26	28	96	34,560.00	22	21	18	61	21,960.00	27	17	15	59	21,240.00	27	26	24	77	27,720.00	293.00	360.00	105480.00
		INK CART, EPSON L3110, MAGENTA	cart	42	26	28	96	34,560.00	22	21	18	61	21,960.00	27	17	15	59	21,240.00	27	26	24	77	27,720.00	293.00	360.00	105480.00
		INK CART, EPSON L3110, YELLOW	cart	42	26	28	96	34,560.00	22	21	18	61	21,960.00	27	17	15	59	21,240.00	27	26	24	77	27,720.00	293.00	360.00	105480.00
		INK CART, EPSON L655 PRINTER (7741), Black	cart	33	15	19	67	33,165.00	24	20	12	56	27,720.00	35	13	19	68	33,660.00	27	18	12	57	28,215.00	248.00	495.00	122760.00
		INK CART, EPSON T1100 (T1031), Black	cart	2	2	2	6	3,240.00	2	2	2	6	3,240.00	2	2	2	6	3,240.00	2	2	2	6	3,240.00	24.00	540.00	12960.00
		INK CART, EPSON T1100 (T1032), Cyan	cart	2	2	2	6	3,240.00	2	2	2	6	3,240.00	2	2	2	6	3,240.00	2	2	2	6	3,240.00	24.00	540.00	12960.00
		INK CART, EPSON T1100 (T1033), Magenta	cart	2	2	2	6	3,240.00	2	2	2	6	3,240.00	2	2	2	6	3,240.00	2	2	2	6	3,240.00	24.00	540.00	12960.00
		INK CART, EPSON T1100 (T1034), Yellow	cart	2	2	2	6	3,240.00	2	2	2	6	3,240.00	2	2	2	6	3,240.00	2	2	2	6	3,240.00	24.00	540.00	12960.00
		INK CART, HP CB75WA, (HP56), Black	cart	5	4	4	13	18,720.00	5	4	4	13	18,720.00	5	4	4	13	18,720.00	5	2	2	9	12,560.00	48.00	1440.00	69120.00
		INK CART, HP CB314A, (HP900), Black	cart	2	2	2	6	1,890.00	2	2	2	6	1,890.00	2	2	2	6	1,890.00	2	0	0	2	630.00	20.00	315.00	6300.00
		INK CART, HP CB315A, (HP900), Tri-color	cart	2	2	2	6	2,268.00	2	2	2	6	2,268.00	2	2	2	6	2,268.00	2	0	0	2	756.00	20.00	378.00	7560.00
		INK CART, HP CB541A, Cyan	cart	3	2	2	7	20,790.00	3	2	2	7	20,790.00	3	2	2	7	20,790.00	3	0	0	3	8,910.00	24.00	2970.00	71280.00
		INK CART, HP CB542A, Yellow	cart	3	2	2	7	20,790.00	3	2	2	7	20,790.00	3	2	2	7	20,790.00	3	0	0	3	8,910.00	24.00	2970.00	71280.00
		INK CART, HP CB543A, Magenta	cart	3	2	2	7	20,790.00	3	2	2	7	20,790.00	3	2	2	7	20,790.00	3	0	0	3	8,910.00	24.00	2970.00	71280.00
		INK CART, HP Q5949A, Black	cart	2	2	2	6	21,060.00	2	2	2	6	21,060.00	2	2	2	6	21,060.00	2	0	0	2	7,020.00	20.00	3510.00	70200.00
		INK CART, HP45, Black	cart	1	3	0	4	9,900.00	1	3	0	4	9,900.00	1	3	0	4	9,900.00	3	0	0	3	7,425.00	15.00	2475.00	37125.00
		INK CARTRIDGE (FOR NEW PORTABLE PRINTER)	unit	9	5	1	15	13,365.00	4	3	1	8	7,128.00	3	4	2	9	8,019.00	5	0	1	6	5,346.00	38.00	981.00	33858.00
		INK CARTRIDGE, HP C6578A/D, HP 76, Tri-color	cart	1	3	0	4	7,128.00	1	3	0	4	7,128.00	1	3	0	4	7,128.00	3	0	0	3	5,346.00	15.00	1782.00	25730.00
		INK, BLACK (FOR NEW INKJET PRINTER)	unit	24	12	49	85	37,867.50	15	26	16	57	25,393.50	32	10	16	58	25,839.00	14	17	13	44	19,602.00	244.00	445.50	108702.00
		INK, COLORED (FOR NEW INKJET PRINTER)	unit	11	24	74	109	51,924.50	25	28	32	85	37,867.50	37	22	32	91	41,540.50	31	29	30	90	40,095.00	405.00	445.50	190427.50

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
INK, TRODAT	box	12	0	4	16	15,840.00	5	3	0	8	7,920.00	6	1	1	8	7,920.00	3	1	0	4	3,760.00	36.00	950.00	35640.00
INSERTABLE GAME LOGO PADDLES	unit	4	0	0	4	1,980.00	4	0	0	4	1,980.00	4	0	0	4	1,980.00	4	0	0	4	1,980.00	16.00	495.00	7920.00
LIQUID HAND SOAP, 500mL	bottle	128	38	70	236	24,298.56	92	43	50	185	19,047.60	118	38	60	216	22,239.36	68	26	32	126	12,972.96	763.00	112.96	78558.48
NOTARIAL BOOKS	piece	3	0	2	5	9,900.00	3	0	2	5	9,900.00	3	0	3	6	11,880.00	3	0	3	6	11,880.00	22.00	1980.00	43560.00
NOTEBOOK, COLUMNAR, 10 columns	piece	24	3	4	31	1,116.00	17	3	0	20	720.00	17	3	4	24	864.00	17	3	0	20	720.00	95.00	36.00	3420.00
NOTEBOOK, COLUMNAR, 6 columns	piece	32	0	4	36	1,134.00	27	0	0	27	850.50	27	0	4	31	975.50	27	0	0	27	850.50	121.00	31.50	3811.50
PAGE MARKER	pack	72	47	70	189	11,056.50	64	50	57	171	10,003.50	68	47	60	175	10,237.50	57	50	57	164	5,594.00	699.00	58.50	40891.50
PAPER DRILL BIT LIGHT LAB, TAPER, P1013,P1014,P1016	piece	6	0	0	6	23,760.00	0	0	0	0	0.00	6	0	0	6	23,760.00	0	0	0	0	0.00	12.00	2660.00	47520.00
PAPER, SPECIALTY, A4, 10 sheets	pack	421	13	35	469	29,547.00	49	7	23	79	4,977.00	34	12	11	57	3,591.00	37	7	13	57	3,591.00	662.00	63.00	41706.00
PAPER, SPECIALTY, Legal, 10 sheets	pack	50	21	22	93	3,682.80	29	15	27	71	2,811.60	27	17	15	59	2,336.40	29	5	7	41	1,623.60	264.00	39.60	10454.40
PAPER, STICKER, A4, 10 sheets	pack	61	14	54	129	5,127.00	38	12	30	80	5,040.00	46	7	16	69	4,347.00	34	5	9	48	3,024.00	326.00	63.00	20538.00
PHOTOPAPER	pack	77	3	30	110	19,800.00	46	4	14	64	11,520.00	60	0	11	71	12,780.00	26	1	11	38	6,840.00	283.00	180.00	50940.00
PHOTOPAPER	pack	3	0	3	6	1,080.00	0	3	0	3	540.00	3	0	3	6	1,080.00	0	3	0	3	540.00	18.00	180.00	3240.00
PLASTIC COVER, CELLOPHANE, thick	yard	0	0	2	2	122.40	0	0	0	0	0.00	0	0	2	2	122.40	0	0	0	0	0.00	4.00	61.20	244.80
PLASTIC COVER, CELLOPHANE, thick	yard	208	11	19	238	14,565.60	58	25	21	104	6,364.80	75	8	1	84	5,140.80	58	15	16	89	5,446.80	515.00	61.20	31518.00
POWER WIRE STRAP, NYLON, 100PCS	pack	2	1	4	7	3,150.00	0	0	0	0	0.00	1	0	0	1	450.00	0	0	0	0	0.00	8.00	450.00	3600.00
PUSH PIN, FLAT HEAD TYPE	box	38	13	21	72	1,944.00	20	2	6	28	756.00	34	2	6	42	1,134.00	15	2	5	22	594.00	164.00	27.00	4428.00
PVC Cover, 210mm x 297mm, 100 pcs/box	pack	11	0	3	14	4,158.00	10	0	0	10	2,970.00	14	0	0	14	4,158.00	0	0	1	1	297.00	39.00	297.00	11580.00
PVC Cover, 210mm x 297mm, 100 pcs/box	pack	1	0	0	1	297.00	0	0	0	0	0.00	1	0	0	1	297.00	0	0	0	0	0.00	2.00	297.00	594.00
PVC Cover, 217mm x 331mm, 100 pcs/box	box	11	5	2	18	32,400.00	10	5	0	15	27,000.00	13	5	0	18	32,400.00	0	5	1	6	10,800.00	57.00	1800.00	102600.00
PVC Cover, 217mm x 331mm, 100 pcs/box	box	1	0	0	1	1,800.00	0	0	0	0	0.00	1	0	0	1	1,800.00	0	0	0	0	0.00	2.00	1800.00	3600.00
RFID PVC ID Card (250 per box)	box	2	0	1	3	5,400.00	1	0	1	2	3,600.00	2	0	1	3	5,400.00	1	0	1	2	3,600.00	10.00	1800.00	18000.00
RIBBON CART, Brother AX10/15 AX20	cart	0	0	1	1	193.05	0	0	1	1	193.05	0	0	1	1	193.05	0	0	1	1	193.05	4.00	193.05	772.20
RIBBON, TYPEWRITER	piece	16	5	7	28	882.00	10	5	7	22	693.00	15	4	6	25	787.50	9	4	6	19	598.50	94.00	31.50	2961.00
RING BINDER, 1/2 (12mm)	box	17	0	2	19	26,847.00	0	0	0	0	0.00	18	0	0	18	25,434.00	0	0	0	0	0.00	37.00	1413.00	52281.00
RING BINDER, 5/16 (8mm)	box	17	0	2	19	31,549.50	0	0	0	0	0.00	18	0	0	18	29,889.00	0	0	0	0	0.00	37.00	1660.50	61438.50
RING BINDER, 5/16 (8mm)	box	1	0	0	1	1,660.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	1660.50	1660.50
RING BINDER, 5/8 (16mm)	box	2	0	2	4	6,444.00	0	0	0	0	0.00	3	0	0	3	4,833.00	0	0	0	0	0.00	7.00	1611.00	11277.00
RING BINDER, 5/8 (16mm)	box	1	0	0	1	1,611.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	1611.00	1611.00
RING BINDER, 9/16 (14.3mm)	box	2	0	2	4	5,968.80	0	0	0	0	0.00	3	0	0	3	4,476.60	0	0	0	0	0.00	7.00	1492.20	10445.40
RING BINDER, 11mm x 1.12m	bundle	4	5	0	9	519.78	2	0	0	2	115.51	4	5	0	9	519.78	0	0	0	0	0.00	20.00	57.75	1155.00
RING BINDER, 12.7mm x 1.12m (1/2"x4")	piece	2	5	0	7	404.27	0	0	0	0	0.00	2	5	0	7	404.27	0	0	0	0	0.00	14.00	57.75	608.54
RING BINDER, 14mm x 1.12m	bundle	2	5	0	7	566.81	0	0	0	0	0.00	2	5	0	7	566.81	0	0	0	0	0.00	14.00	80.97	1133.62
RING BINDER, 22mm x 1.12m	bundle	5	6	1	12	1,936.55	3	1	1	5	806.90	5	6	1	12	1,936.55	0	0	0	0	0.00	29.00	161.38	4679.99
RING BINDER, 3/8 (9.5mm)	box	3	8	5	16	27,360.00	0	2	3	5	8,550.00	5	6	2	13	22,230.00	2	0	2	4	6,840.00	38.00	1710.00	64980.00
RING BINDER, 3/8 (9.5mm)	box	1	0	0	1	1,710.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	1710.00	1710.00
RJ45, 100 pcs per pack	pack	2	0	1	3	1,350.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	450.00	1350.00
SECURITY PLASTIC SEAL	piece	1085	0	0	1085	15,530.00	1085	0	0	1085	19,530.00	1085	0	0	1085	15,530.00	1085	0	0	1085	15,530.00	4,340.00	18.00	78120.00
SIGN PEN, GREEN, liquid/gel ink, 0.5mm needle tip	piece	37	60	0	97	3,323.60	29	0	30	59	2,021.57	31	0	35	66	2,761.42	54	0	0	54	1,850.25	276.00	34.26	9456.84

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
STAPLER PASTE	tube	1	0	7	8	1,740.00	0	0	2	2	360.00	0	0	1	1	180.00	0	0	1	1	180.00	12.00	180.00	2160.00
STAPLE WIRE, for heavy duty staplers, (23/17)	box	31	19	21	71	2,372.61	29	26	24	79	2,639.64	21	13	13	47	1,570.60	31	26	26	83	2,773.61	280.00	33.42	5355.76
STICKY NOTES	pac	105	28	59	202	10,958.00	87	28	44	159	8,586.00	93	26	57	176	9,504.00	85	26	42	153	6,262.00	690.00	54.00	37260.00
STRINGS/CORD	roll	7	0	3	10	569.25	4	1		5	284.63	6	1	0	7	358.48	4	0	1	5	284.63	27.00	56.93	1536.96
TAPE, ADDING MACHINE, GSP BOND	roll	4	1	1	6	148.50	4	1	1	6	148.50	4	1	1	6	148.50	4	1	1	6	148.50	24.00	24.75	594.00
TAPE, Dry Lift off, Fullmark, 7.2mmx5m	box	1	0	0	1	195.03	0	0	0	0	0.00	1	0	0	1	195.03	0	0	0	0	0.00	2.00	195.03	390.06
TONER, BLACK (FOR NEW LASERJET PRINTER)	unit	22	16	55	93	341,401.50	13	20	16	49	176,091.30	16	17	15	52	186,872.40	18	15	16	49	176,191.30	245.00	3593.70	860456.50
TONER, COLORED (FOR NEW LASERJET PRINTER)	unit	20	7	29	66	237,184.20	6	5	14	25	89,842.50	7	6	15	28	100,623.50	8	3	14	25	89,842.50	144.00	3593.70	517492.80
UTP CABLE	box	3	0	5	8	18,000.00	0	0	0	0	0.00	1	0	0	1	2,250.00	0	0	0	0	0.00	9.00	2250.00	20250.00
VMX60 Full Panel Dye Sublimation	piece	0	2	1	3	23,760.00	2	1	2	5	39,600.00	1	2	2	5	39,600.00	2	2	2	6	47,520.00	19.00	7920.00	150480.00
CALCULATOR, compact, 16 digits	unit	25	2	5	32	28,800.00	0	0	0	0	0.00	0	2	0	2	1,800.00	0	0	0	0	0.00	34.00	900.00	30600.00
DIGITAL VERSATILE DISC (DVD)	piece	272	335	290	897	26,640.90	270	260	270	800	23,760.00	260	345	260	865	25,690.50	270	200	210	680	20,196.00	3,242.00	29.70	96287.40
EXTERNAL HARD DRIVE, 2TB, 2.5" HDD, USB 3.0	piece	52	5	18	75	300,000.00	24	2	0	26	10,400.00	5	1	0	6	24,000.00	2	0	0	2	8,000.00	109.00	4000.00	436000.00
FAX MACHINE	unit	0	0	0	0	0.00	1	0	0	1	13,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	13000.00	13000.00
FLASH DRIVE, 32 GB capacity	piece	45	4	22	71	24,850.00	2	7	2	11	3,850.00	0	2	0	2	700.00	10	0	0	10	3,500.00	94.00	3500.00	32900.00
FLASH DRIVE, 64 GB capacity	piece	84	1	49	134	80,100.00	11	7	5	23	13,800.00	10	4	4	18	10,800.00	9	0	0	9	5,400.00	183.50	600.00	110100.00
FACE MASK, SURGICAL, 100 pcs/box	box	118	36	75	229	41,220.00	75	31	70	176	31,680.00	106	30	74	210	37,800.00	85	31	49	165	29,700.00	780.00	180.00	140400.00
FACE MASK, SURGICAL, 100 pcs/box	box	3	0	0	3	540.00	0	3	0	3	540.00	0	0	3	3	540.00	0	3	0	3	540.00	12.00	180.00	2160.00
FACE SHIELD, direct splash protection	piece	184	36	64	284	11,880.00	116	16	54	186	8,370.00	160	36	29	225	10,125.00	125	15	26	168	7,560.00	643.00	45.00	37935.00
FACE SHIELD, direct splash protection	piece	10	0	0	10	450.00	0	0	0	0	0.00	14	0	0	14	630.00	0	0	0	0	0.00	24.00	45.00	1080.00
FACE SHIELD, heavy duty	piece	54	8	30	92	27,600.00	33	0	0	33	9,900.00	33	0	10	43	12,900.00	28		0	26	8,400.00	196.00	300.00	58600.00
KN95 FACE MASK	piece	94	23	66	183	5,435.10	49	58	21	128	3,801.60	64	33	56	153	4,544.10	69	36	21	126	3,742.20	590.00	29.70	17523.00
LIQUID HAND SANITIZER, 500ml	gallon	48	14	51	113	17,111.59	31	12	26	69	10,448.67	36	11	39	86	13,122.96	41	10	19	70	10,600.10	338.00	151.43	51183.34
PROTECTIVE SAFETY GOGGLES	piece	16	0	15	34	5,049.00	16	0	0	16	2,376.00	16	0	6	22	3,267.00	26	0	0	26	3,861.00	98.00	148.50	14553.00
PROTECTIVE SAFETY GOGGLES	piece	5	0	0	5	742.50	0	0	0	0	0.00	5	0	0	5	742.50	0	0	0	0	0.00	10.00	148.50	1485.00
SURGICAL GLOVES	piece	478	165	422	1065	4,217.40	208	265	321	794	3,144.24	428	165	421	1014	4,015.44	258	265	321	844	3,342.24	3,717.00	3.96	14719.32
THERMAL SCANNER	unit	15	0	1	16	80,000.00	0	0	0	0	0.00	1	0	0	1	5,000.00	0	0	0	0	0.00	17.00	5000.00	85000.00
ANTI-VIRUS SOFTWARE	unit	30	0	22	52	118,181.82	10	0	2	12	27,272.73	0	0	0	0	0.00	0	0	0	0	0.00	64.00	2272.73	145454.55
White Board	unit	10	1	4	15	0.00	0	0	0	0	0.00	2	0	0	2	0.00	0	0	0	0	0.00	17.00	0.00	0.00
FLUORESCENT TUBE, LED	piece	147	30	49	226	99,440.00	60	0	3	63	27,720.00	86	21	15	122	53,680.00	32	5	2	39	16,984.54	449.60	440.00	197624.54
LIGHT BULB	piece	63	3	7	73	25,550.00	27	3	9	39	13,650.00	25	3	1	33	11,550.00	9	4	9	22	7,700.00	167.00	350.00	58450.00
LIGHT BULB, LED 26 watts	piece	64	19	14	117	46,800.00	26	13	15	54	21,600.00	54	9	6	69	27,600.00	20	16	5	41	16,400.00	281.00	400.00	112400.00
LIGHTING FIXTURE	piece	9	0	3	12	10,800.00	8	4	2	14	12,500.00	11	6	5	22	19,800.00	6	12	0	18	15,200.00	66.00	900.00	59400.00

A. TOTAL		32,441,185.47
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)		3,244,118.55
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)		

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
D. GRAND TOTAL (A + B+ C)																							P		35,695,304.01
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																									

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within an approved budget for the year.

Prepared by:

Property/Supply Officer

Date Prepared: _____

Certified Funds Available / Certified Appropriate Funds Available: Approved by:

Accountant / Budget Officer

ROYINA MARZAN GARMA
General Manager

Head of Office/Agency