

Republic of the Philippines
PHILIPPINE CHARITY SWEEPSTAKES OFFICE
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PHILIPPINE CHARITY SWEEPSTAKES OFFICE in the CSC website:

FOR DATA PRIVACY ACT

ROYINA M. GARMA

General Manager

Date: _____

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Draw Operations Officer IV	154	22	65,319.00	Bachelor's degree	16 hours of relevant training	3 years of relevant experience	CS (Professional) / Second Level Eligibility		Main Office (Gaming Technology Department)
2	Draw Operations Officer III	157	18	40,637.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	CS (Professional) / Second Level Eligibility		Main Office (Gaming Technology Department)
3	Draw Operations Officer II	158	15	30,531.00	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	CS (Professional) / Second Level Eligibility		Main Office (Gaming Technology Department)
4	Draw Operations Officer II	160	15	30,531.00	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	CS (Professional) / Second Level Eligibility		Main Office (Gaming Technology Department)

5	Draw Operations Officer I	161	13	25,232.00	Bachelor's degree	None required	None required	CS (Professional) / Second Level Eligibility	Main Office (Gaming Technology Department)
6	Draw Operations Officer I	162	13	25,232.00	Bachelor's degree	None required	None required	CS (Professional) / Second Level Eligibility	Main Office (Gaming Technology Department)
7	Draw Operations Officer I	163	13	25,232.00	Bachelor's degree	None required	None required	CS (Professional) / Second Level Eligibility	Main Office (Gaming Technology Department)
8	Draw Operations Assistant II	165	10	19,233.00	Completion of 2 years studies in college	8 hours of relevant training	2 years of relevant experience	CS (Subprofessio nal)/ First Level Eligibility	Main Office (Gaming Technology Department)
9	Draw Operations Assistant I	168	8	16,758.00	Completion of 2 years studies in college	4 hours of relevant training	1 year of relevant experience	CS (Subprofessio nal)/ First Level Eligibility	Main Office (Gaming Technology Department)
10	Draw Operations Assistant I	169	8	16,758.00	Completion of 2 years studies in college	4 hours of relevant training	1 year of relevant experience	CS (Subprofessio nal)/ First Level Eligibility	Main Office (Gaming Technology Department)
11	Draw Equipment Maintenance Specialist III	171	18	40,637.00	Bachelor's degree	8 hours of relevant training	2 years of experience in proper maintenance of draw equipments	CS (Professional) / Second Level Eligibility	Main Office (Gaming Technology Department)

12	Draw Equipment Maintenance Specialist II	173	15	30,531.00	Bachelor's degree	4 hours of relevant training	1 year of experience in proper maintenance of draw equipments	CS (Professional) / Second Level Eligibility		Main Office (Gaming Technology Department)
13	Draw Equipment Maintenance Specialist II	174	15	30,531.00	Bachelor's degree	4 hours of relevant training	1 year of experience in proper maintenance of draw equipments	CS (Professional) / Second Level Eligibility		Main Office (Gaming Technology Department)
14	Draw Equipment Maintenance Assistant	176	10	19,233.00	Completion of 2 years studies in college	8 hours of relevant training	2 years of experience in proper maintenance of draw equipments	CS (Subprofessional) / First Level Eligibility		Main Office (Gaming Technology Department)
15	Communications Development Officer I	1464	11	20,754.00	Bachelor's degree relevant to the job	None required	None required	CS (Professional) / Second Level Eligibility		Main Office (Corporate Planning Department)
16	Plumber II	1598	5	14,007.00	Elementary School Graduate	None required	None required	Plumber (MC 10, s. 2013-Cat II)		Main Office (General Services Department)
17	Cash Clerk II	1687	6	14,847.00	Completion of 2 years studies in college	None required	None required	CS (Subprofessional) / First Level Eligibility		Main Office (Treasury Department)

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;

2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

FOR DATA PRIVACY ACT

ROYINA M. GARMA

General Manager

Office of the General Manager,

10F Sun Plaza Bldg., 1507 Princeton

Street cor Shaw Boulevard,

Mandaluyong City

recruitment@pcso.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.