



REPUBLIC OF THE PHILIPPINES
Office of the President

PHILIPPINE CHARITY SWEEPSTAKES OFFICE

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Minutes of Pre- Bid Conference

Procurement for the One (1) Unit Multi-Purpose Vehicle (MPV)

Date: May 17, 2019 **Time:** 9:30 AM **Place:** BAC Room (3/F Conservatory Shaw Plaza Bldg., Mandaluyong City)

Attendees:

Present:			Absent: AGM Lauro A. Patiag Atty. Rosalyn C. Cortes DM Alegria A. Asuit Ms. Marileth S. Rodriguez Mr. Roderick A. Ydel Ms. Marifi Baladad Ms. Jennifer A. Ilao Ms. Ma. Catherine Reyes Atty. Salvador Justino Occiano Ms. Ana Liza Manlapaz
BAC Members		Secretariat:	
DM Jose Bernardo H. Gochoco, Jr. Atty. John Derek N. Porciuncula		Ms. Jennie R. Nabong Mr. Francis Albert Enriquez Ms. Ava Catherine T. Ordillano Mr. Narciso Maniquis	
Provisional Members:		Support Staff:	
Engr. Maximino Balayo, Jr. Mr. Eugenio Jose- Technical Expert		Ms. Erika Laine Ong Ms. Joana Marie Perez Ms. Daisy Barrios	
Permanent TWG:		Observer:	
Atty. Eufracio Fufugal, Jr.		Mr. Albert C. Bensali – IAS	

Item No.	AGENDA ITEM	HIGHLIGHTS/ ISSUES/ CONCERNS	AGREED ACTION	RESPONSIBLE PERSON/S	TIMELINE	
					Time Start	Time End
1.	Pre-Bid Conference for the Procurement of One (1) Unit Multi-Purpose Vehicle (MPV)	The Vice- Chairperson acknowledged the presence of the Members of the Committee, the Secretariat, the			9:30	

[Handwritten signature]

Item No.	AGENDA ITEM	HIGHLIGHTS/ ISSUES/ CONCERNS	AGREED ACTION	RESPONSIBLE PERSON/S	TIMELINE	
					Time Start	Time End
	ABC: Php 1,250,000.00	<p>Technical Working Group (TWG), Representative from the Internal Audit Services.</p> <p>The Vice-Chairperson inquired if the notices to different observers were duly sent and acknowledged to which the Secretariat responded in the affirmative. Thereafter, copies of the notices were presented to the Committee.</p> <p>Mr. Francis Albert Enriquez conducted the sealing of the bid box that shall be used for the said project</p> <p>To officially open the acceptance of the bids for the project, the bid box was locked/sealed and the keys were enclosed in an envelope duly signed and sealed by the Committee along with the IAS Representative, Mr. Albert Bensali.</p> <p>Considering that there are no prospective bidders present during the Pre-Bid Conference, the same is terminated.</p>	<p>The Opening of Bids for the Procurement shall proceed as scheduled on May 30, 2019 at 10:00 a.m.</p>			9:45

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Pre-Bid Conference for the project was adjourned at 9:45 a.m.

Prepared by:


DAISY G. BARRIOS

Attested to by:


JENNIE R. NABONG
BAC Secretariat

Approved:

On official business
LAURO A. PATIAG
Chairperson, BAC

(absent)
ALEGRIA A. ASUIT
Member, BAC


JOHN DEREK N. PORCIUNCULA
Member, BAC


JOSE BERNARDO H. GOCHOCO, JR.
Vice-Chairperson, BAC

(absent)
ROSALYN C. CORTES
Member, BAC


MAXIMINO B. BALAYO, JR.
Provisional Member


EUGENIO R. JOSE, JR.
Technical Expert