



REPUBLIC OF THE PHILIPPINES  
Office of the President

# PHILIPPINE CHARITY SWEEPSTAKES OFFICE

Conservatory Shaw Plaza Building, 605 Shaw Boulevard, Mandaluyong City 1552  
www.pcsso.gov.ph

## Minutes of Pre-Bid Conference

### Bidding of Three Hundred (300) Units of Patient Transport Vehicles (PTVs) for PCSO

Date: January 9, 2019 Time: 1:30 PM Place: ISO Room (3/F Conservatory Bldg., Mandaluyong City)

#### Attendees:

<p><b>Present:</b></p> <p><b>BAC Members</b> AGM Lauro A. Patiag Atty. Marissa O. Medrano Atty. John Derek N. Porciuncula DM Jose Bernardo H. Gochoco, Jr. DM Alegria A. Asuit</p> <p><b>Provisional Member</b> Mr. Eugenio Jose- Tech. Expert</p> <p><b>Permanent TWG:</b> Atty. Salvador Justino Occiano</p> <p><b>Technical Working Group</b> Ms. Rowena Corral Mr. Cary Natividad Mr. Joseph Manjares Ms. Roda Marie Lozano Mr. Roberto Antonio Riotoc</p> <p><b>Secretariat</b> Ms. Marifi Baladad</p>	<p><b>Observer:</b> Mr. Ryan Avelino– IAS</p> <p><b>Others:</b> Mr. Mike Lopez – Mantrade Development Corp. Mr. Dexter Santos – Toyota Otis Inc. Mr. Engelbert Mandilag – Toyota Otis Inc. Mr. Renoi Pelicano – Toyota Otis Inc. Mr. Jim Reyes – Toyota Otis Inc. Ms. Mylene Miano – Toyota Bicutan Paranaque Mr. Jefferson Ludursa – Toyota Bicutan Paranaque Ms. Annalyn Diaz – Toyota Bicutan Paranaque Mr. Braian Barnedo – Toyota Bicutan Paranaque Mr. Carl Dimayuga – Isuzu Automotive Dealership Inc. Mr. Adrian Angeles – Isuzu Automotive Dealership Inc. Mr. Justine Navarro - Toyota Quezon Ave. Mr. John Paul Santos - S&amp;S Enterprises Inc. Mr. Edison Lacerna – S&amp;S Enterprises Inc. Ms. Marilou Carpio – S and S Enterprises Inc. Mr. Jefferson Albao – Nissan North Edsa Mr. Aldrin Diosaban – Hyundai Cainta</p>	<p><b>Absent:</b> Ms. Muriel Pajarillo Ms. Marileth S. Rodriguez Mr. Roderick A. Ydel Ms. Ava Catherine T. Ordillano Ms. Jennifer A. Ilaos Ms. Ana Liza Manlapaz Mr. Francis Albert Enriquez Mr. Dindo Jose De Viterbo</p>
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*Handwritten initials and signatures in blue ink.*

Ms. Jennie R. Nabong Mr. Narciso Maniquis  <b>Support Staff:</b> Ms. Joana Marie Perez Ms. Daisy Barrios Ms. Erika Laine Ong	Mr. Conan Pobar – Hyundai Cainta Ms. Princess Francisco – Hyundai Cainta Ms. Rizel Gamboa – Nissan Marikina Mr. Edwin Herrera – Nissan Marikina Ms. Lala Medina – Toyota Pasong Tamo Mr. Aris Toctayao – Nissan Taytay	
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Item No.	AGENDA ITEM	HIGHLIGHTS/ ISSUES/ CONCERNS	AGREED ACTION	RESPONSIBLE PERSON/S	TIMELINE	
					Time Start	Time End
1.	Pre-Bid Conference for the Bidding of Three Hundred (300) Units of Patient Transport Vehicles (PTVs) for PCSO:  <b>ABC:</b> <b>Php 510,000,000.00</b>	<p>The Chairperson acknowledged the presence of the Members of the Committee, the Secretariat, the Technical Working Group, Representative from Internal Audit Services and the representatives from prospective bidders.</p> <p>The Chairperson inquired if the notices to different observers were duly sent and acknowledged to which the Secretariat responded in the affirmative. Thereafter, copies of the notices were presented to the Committee.</p> <p>The Chairperson emphasized that the Pre-Bid Conference was intended to discuss and clarify the bidding requirements for the Procurement and</p>			1:30	3: 07

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		<p>to allow the prospective bidders to ask clarificatory questions.</p> <p>Ms. Jennie R. Nabong explained to the prospective bidders the pertinent information of the procurement as contained in the bidding documents such as the following:</p> <ol style="list-style-type: none"> <li>1. ABC of the Procurement in the amount of Php 510,000,000.00;</li> <li>2. Technical Specifications of the Procurement; and,</li> <li>3. Demonstration of sealing and marking of envelopes.</li> </ol> <p>Mr. Narciso Maniquis demonstrated how to properly compile the envelopes as well as the sealing and signing of envelopes.</p> <p>Mr. Maniquis also conducted the sealing of the bid box.</p> <p>To officially open the acceptance of the bids for the project, the bid box was locked/sealed and the keys were enclosed in an envelope duly signed</p>				

Handwritten notes and signatures in blue ink, including a checkmark, a signature, and the initials "K 95".



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		<p>Participants from Toyota Otis, Toyota Bicutan, Hyundai Cainta, and Nissan North Edsa also shared the same view specifically on the issue of hole drilling and eventually the start of rusting of the unit but Mr. Mike Lopez of Mantrade Development Corp manifested different opinion on the matter.</p> <p>3. Mr. Edison Lacerna, S&amp;S representative raised the following queries:</p> <p>a. What is the description of Similar Contract;</p> <p>b. Clarifications on the Terms of payment for items 1 and 6 relative to the passing of title to the donees; and</p> <p>c. Requests the provision of the period for the use of the warehouse for holding of</p>	<p>a. It is not exclusive for ambulance procurement contract because what is required is transport vehicle.</p> <p>b. Inspection and acceptance by the PCSO will not be dependent on acceptance by the donees.</p> <p>c. Distribution of the unit ranges from one (1) to three (3) units per day, hence the warehouse</p>			

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		<p>units prior to the distribution of the units.</p> <p>4. Mr. Conan Pobar of Hyundai Cainta asked on the allowable warehousing and requested radius within Metro Manila as basis.</p> <p>5. He likewise inquired on what is the required color of the PTVs.</p> <p>6. A representative from Toyota Otis asked if "double wishbone with stabilizer" can be considered.</p> <p>At the end of the Pre-Bid Conference, the prospective bidders were given forms for their queries/questions and clarifications.</p> <p>Prospective bidders were informed that submission of questions may also be emailed to the official BAC email address (<i>bac@pcso.gov.ph</i>).</p>	<p>requirements must maintained.</p> <p>4. Will require within 25 kilometer radius, PCSO Shaw Boulevard, Mandaluyong City as the point of reference. To be included in the Supplemental Bid Bulletin, similar to EMSVs.</p> <p>5. White, will be included in the SBB.</p> <p>6. Double wishbone is within the category of independent. It is acceptable.</p> <p>The Committee will accept additional written queries until January 11, 2019. The BAC has until January 14, 2019 to issue the SBB not later than seven (7) calendar days before the scheduled bid opening on January 21, 2019.</p>			

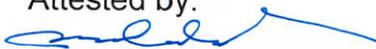
*Handwritten notes and signatures in blue ink, including arrows and initials.*

Pre-Bid Conference for the project was adjourned at 3:07 pm.

Prepared by:

  
DAISY G. BARRIOS

Attested by:

  
for MARILETH S. RODRIGUEZ  
Head, BAC Secretariat

Approved:

  
LAURO A. PATIAG  
BAC Chairperson

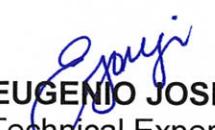
  
ALEGRIA A. ASUIT  
Member

 1/10  
JOHN DEREK N. PORCIUNCULA  
Member

-absent-  
MURIEL PAJARILLO  
Provisional Member

  
MARISSA O. MEDRANO  
Vice-Chairperson

  
JOSE BERNARDO H. GOCHOCO, JR.  
Member

  
EUGENIO JOSE, JR.  
Technical Expert