



REPUBLIC OF THE PHILIPPINES
Office of the President

PHILIPPINE CHARITY SWEEPSTAKES OFFICE

Conservatory Shaw Plaza Building, 605 Shaw Boulevard, Mandaluyong City 1552
www.pcsa.gov.ph

Minutes of Pre-Bid Conference

Bidding of Three Hundred (300) Units of Patient Transport Vehicles (PTVs) for PCSO

Date: January 9, 2019 Time: 1:30 PM Place: ISO Room (3/F Conservatory Bldg., Mandaluyong City)

Attendees:

Present:

BAC Members

AGM Lauro A. Patiag
Atty. Marissa O. Medrano
Atty. John Derek N. Porciuncula
DM Jose Bernardo H. Gochoco, Jr.
DM Alegria A. Asuit

Provisional Member

Mr. Eugenio Jose- Tech. Expert

Permanent TWG:

Atty. Salvador Justino Occiano

Technical Working Group

Ms. Rowena Corral
Mr. Cary Natividad
Mr. Joseph Manjares
Ms. Roda Marie Lozano
Mr. Roberto Antonio Riotoc

Secretariat

Ms. Marifi Baladad

Observer:

Mr. Ryan Avelino- IAS

Others:

Mr. Mike Lopez – Mantrade Development Corp.
Mr. Dexter Santos – Toyota Otis Inc.
Mr. Engelbert Mandilag – Toyota Otis Inc.
Mr. Renoi Pelicano – Toyota Otis Inc.
Mr. Jim Reyes – Toyota Otis Inc.
Ms. Mylene Miano – Toyota Bicutan Paranaque
Mr. Jefferson Ludursa – Toyota Bicutan Paranaque
Ms. Annalyn Diaz – Toyota Bicutan Paranaque
Mr. Braian Barnedo – Toyota Bicutan Paranaque
Mr. Carl Dimayuga – Isuzu Automotive Dealership Inc.
Mr. Adrian Angeles – Isuzu Automotive Dealership Inc.
Mr. Justine Navarro - Toyota Quezon Ave.
Mr. John Paul Santos - S&S Enterprises Inc.
Mr. Edison Lacerna – S&S Enterprises Inc.
Ms. Marilou Carpio – S and S Enterprises Inc.
Mr. Jefferson Albao – Nissan North Edsa
Mr. Aldrin Diosaban – Hyundai Cainta

Absent:

Ms. Muriel Pajarillo
Ms. Marileth S. Rodriguez
Mr. Roderick A. Ydel
Ms. Ava Catherine T. Ordillano
Ms. Jennifer A. Ilao
Ms. Ana Liza Manlapaz
Mr. Francis Albert Enriquez
Mr. Dindo Jose De Viterbo

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Ms. Jennie R. Nabong Mr. Narciso Maniquis Support Staff: Ms. Joana Marie Perez Ms. Daisy Barrios Ms. Erika Laine Ong	Mr. Conan Pobar – Hyundai Cainta Ms. Princess Francisco – Hyundai Cainta Ms. Rizel Gamboa – Nissan Marikina Mr. Edwin Herrera – Nissan Marikina Ms. Lala Medina – Toyota Pasong Tamo Mr. Aris Toctayao – Nissan Taytay	
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Item No.	AGENDA ITEM	HIGHLIGHTS/ ISSUES/ CONCERNS	AGREED ACTION	RESPONSIBLE PERSON/S	TIMELINE	
					Time Start	Time End
1.	Pre-Bid Conference for the Bidding of Three Hundred (300) Units of Patient Transport Vehicles (PTVs) for PCSO: ABC: Php 510,000,000.00	<p>The Chairperson acknowledged the presence of the Members of the Committee, the Secretariat, the Technical Working Group, Representative from Internal Audit Services and the representatives from prospective bidders.</p> <p>The Chairperson inquired if the notices to different observers were duly sent and acknowledged to which the Secretariat responded in the affirmative. Thereafter, copies of the notices were presented to the Committee.</p> <p>The Chairperson emphasized that the Pre-Bid Conference was intended to discuss and clarify the bidding requirements for the Procurement and</p>			1:30	3: 07

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		<p>to allow the prospective bidders to ask clarificatory questions.</p> <p>Ms. Jennie R. Nabong explained to the prospective bidders the pertinent information of the procurement as contained in the bidding documents such as the following:</p> <ol style="list-style-type: none"> 1. ABC of the Procurement in the amount of Php 510,000,000.00; 2. Technical Specifications of the Procurement; and, 3. Demonstration of sealing and marking of envelopes. <p>Mr. Narciso Maniquis demonstrated how to properly compile the envelopes as well as the sealing and signing of envelopes.</p> <p>Mr. Maniquis also conducted the sealing of the bid box.</p> <p>To officially open the acceptance of the bids for the project, the bid box was locked/sealed and the keys were enclosed in an envelope duly signed</p>				

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		and sealed by the Committee along with the IAS Representative, Mr. Ryan Avelino.				
2.	Queries asked by the Prospective Bidders during the Pre-Bid Conference	<p>During the Pre-Bid Conference, questions related to the required attachments and the Technical Specifications were raised by the prospective Bidders which were answered by the Committee, as follows:</p> <ol style="list-style-type: none"> 1. A representative from Toyota Pasong Tamo requested for an extension of delivery period from 90 calendar days to 120 calendar days because of the volume of units (300) to be delivered. Likewise, representatives from Mantrade Development Corporation, Toyota Otis, Isuzu Automotive Dealership Inc. and Hyundai Cainta also raised similar request. 2. Additional request was also raised by the representative from Toyota Pasong Tamo, re: other possible alternative on "ceiling mounted exhaust fan". 	<p>Answer:</p> <p>The BAC took note of the similar requests from other prospective bidders for deliberation of the BAC and TWG.</p> <p>The BAC took note of the requests for review of the Technical Working Group.</p>	<p>BAC/TWG</p> <p>BAC/TWG</p>		

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		<p>Participants from Toyota Otis, Toyota Bicutan, Hyundai Cainta, and Nissan North Edsa also shared the same view specifically on the issue of hole drilling and eventually the start of rusting of the unit but Mr. Mike Lopez of Mantrade Development Corp manifested different opinion on the matter.</p> <p>3. Mr. Edison Lacerna, S&S representative raised the following queries:</p> <p>a. What is the description of Similar Contract;</p> <p>b. Clarifications on the Terms of payment for items 1 and 6 relative to the passing of title to the donees; and</p> <p>c. Requests the provision of the period for the use of the warehouse for holding of</p>	<p>a. It is not exclusive for ambulance procurement contract because what is required is transport vehicle.</p> <p>b. Inspection and acceptance by the PCSO will not be dependent on acceptance by the donees.</p> <p>c. Distribution of the unit ranges from one (1) to three (3) units per day, hence the warehouse</p>			

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		<p>units prior to the distribution of the units.</p> <p>4. Mr. Conan Pobar of Hyundai Cainta asked on the allowable warehousing and requested radius within Metro Manila as basis.</p> <p>5. He likewise inquired on what is the required color of the PTVs.</p> <p>6. A representative from Toyota Otis asked if "double wishbone with stabilizer" can be considered.</p> <p>At the end of the Pre-Bid Conference, the prospective bidders were given forms for their queries/questions and clarifications.</p> <p>Prospective bidders were informed that submission of questions may also be emailed to the official BAC email address (<i>bac@pcso.gov.ph</i>).</p>	<p>requirements must maintained.</p> <p>4. Will require within 25 kilometer radius, PCSO Shaw Boulevard, Mandaluyong City as the point of reference. To be included in the Supplemental Bid Bulletin, similar to EMSVs.</p> <p>5. White, will be included in the SBB.</p> <p>6. Double wishbone is within the category of independent. It is acceptable.</p> <p>The Committee will accept additional written queries until January 11, 2019. The BAC has until January 14, 2019 to issue the SBB not later than seven (7) calendar days before the scheduled bid opening on January 21, 2019.</p>			

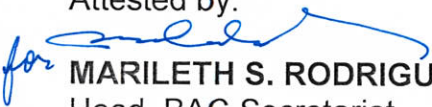
Handwritten signatures and initials in blue ink.

Pre-Bid Conference for the project was adjourned at 3:07 pm.

Prepared by:


DAISY G. BARRIOS

Attested by:


for MARILETH S. RODRIGUEZ
Head, BAC Secretariat

Approved:


LAURO A. PATIAG
BAC Chairperson


ALEGRIA A. ASUIT
Member

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JOHN DEREK N. PORCIUNCULA
Member

-absent-
MURIEL PAJARILLO
Provisional Member


MARISSA O. MEDRANO
Vice-Chairperson


JOSE BERNARDO H. GOCHOCO, JR.
Member


EUGENIO JOSE, JR.
Technical Expert