

PHILIPPINE BIDDING DOCUMENTS

Procurement of IT- Gaming Consultancy Services

ABC- Php46,297,822.00



PHILIPPINE CHARITY SWEEPSTAKES OFFICE

**Fifth Edition
August 2016**

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REPUBLIC OF THE PHILIPPINES

Office of the President

PHILIPPINE CHARITY SWEEPSTAKES OFFICE

Sun Plaza Building, 1507 Shaw Boulevard corner Princeton St., Mandaluyong City 1552

www.pcsso.gov.ph

**REQUEST FOR EXPRESSION OF INTEREST
PROCUREMENT OF IT-GAMING CONSULTANCY SERVICES
WITH AN APPROVED BUDGET FOR THE CONTRACT OF
FORTY-SIX MILLION TWO HUNDRED NINETY-SEVEN THOUSAND & EIGHT HUNDRED
TWENTY-TWO PESOS – PHP46,297,822.00**

1. The **Philippine Charity Sweepstakes Office (PCSO)**, through the PCSO Corporate Budget intends to apply the sum stated above, being the Approved Budget for the Contract (ABC) to payment under the contract for the **Procurement of IT-Gaming Consultancy Services**.

Bids in excess of the ABC shall be automatically rejected at bid opening.

2. The PCSO now calls for the submission of Eligibility Documents for Procurement of IT-Gaming Consultancy Services. Eligibility Documents of interested consultants must be duly received by the Bids and Awards Committee Secretariat on or before **1:30 pm of November 16, 2018 (Friday)** at PCSO Bids and Awards Committee (BAC) Room, 3/F Conservatory Building, 605 Shaw Blvd., Mandaluyong City. The Opening of the Eligibility Documents shall be on **November 16, 2018 (Friday) at 2:00pm** at PCSO Bids and Awards Committee (BAC) Room. Applications for eligibility will be evaluated based on a non-discretionary "pass/fail" criterion.
3. Interested bidders may obtain further information from PCSO Bids and Awards Committee and inspect the Bidding Documents at the address given below from 8:00am to 5:00pm.
4. A complete set of Bidding Documents for the above project may be acquired on **November 21, 2018 (Wednesday) up to 9:30 a.m. of December 11, 2018 (Tuesday)** from the address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Twenty-Five Thousand Pesos (Php 25,000.00)**.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

5. The BAC shall draw up the short list of consultants from those who have submitted Expression of Interest (EOI), including the eligibility documents, and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the "Government Procurement Reform Act", and its 2016 Revised Implementing Rules and Regulations (IRR). The short list shall

consist of maximum of three (3) and minimum of one (1) prospective bidder for purposes of shortlisting who will be entitled to submit bids. The criteria and rating for short listing are as follows:

Applicable Experience of the Firm	- 50%
Qualification of Personnel to be assigned	- 35%
Current workload relative to capacity	- <u>15%</u>
TOTAL	- 100%

The Consultants must garner a score of at least 75% marks to be qualified for shortlisting, but only the bidders ranked top three (3) of the list are to be included in the final short listing.

6. Bidding will be conducted through open competitive bidding procedures using non-discretionary "pass/fail" criterion as specified in the IRR of RA 9184.
7. Bidding is open to all interested bidders, local or foreign, subject to the conditions for eligibility provided in the IRR of RA 9184.
8. The Procuring Entity shall evaluate bids using the Quality-Cost Based Evaluation/Selection (QCBE) procedure with an 80:20 ratio. The Technical proposal shall be given a weight of eighty percent (80%) and the financial proposal shall be given a weight of twenty (20) percent. The criteria and rating system for the evaluation of bids shall be provided in the Instructions to Bidders.
9. The contract shall be completed within six (6) months.
10. PCSO will hold a Pre-Eligibility Conference on **November 14, 2018 (Wednesday) at 2:00pm** at PCSO Bids and Awards Committee (BAC) Room, 3/F Conservatory Building, 605 Shaw Blvd., Mandaluyong City.
11. PCSO reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its 2016 revised IRR, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

The BIDS AND AWARDS COMMITTEE
c/o The Secretariat
PCSO BAC Room
3/F Conservatory Building
605 Shaw Blvd., Mandaluyong City
(02) 997-0247 (Telefax)
www.pcsso.gov.ph
bac@pcsso.gov.ph


Atty. LAURO A. PATIAG
BAC Chairperson

Section II. Eligibility Documents

Notes on the Eligibility Documents

This Section provides the information necessary for prospective bidders to prepare responsive Eligibility Documents in accordance with the requirement of the Procuring Entity.

The provisions contained in this Section are to be used unchanged. Additional information or requirements specific to each procurement shall be specified in the EDS.

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1. Eligibility Criteria

- 1.1. The following persons/entities shall be allowed to participate in the bidding for Consulting Services:
 - (a) Duly licensed Filipino citizens/sole proprietorships;
 - (b) Partnerships duly organized under the laws of the Philippines and of which at least sixty percent (60%) of the interest belongs to citizens of the Philippines;
 - (c) Corporations duly organized under the laws of the Philippines and of which at least sixty percent (60%) of the outstanding capital stock belongs to citizens of the Philippines;
 - (d) Cooperatives duly organized under the laws of the Philippines; or
 - (e) Persons/entities forming themselves into a joint venture, *i.e.*, a group of two (2) or more persons/entities that intend to be jointly and severally responsible or liable for a particular contract: Provided, however, That Filipino ownership or interest thereof shall be at least sixty percent (60%). For this purpose, Filipino ownership or interest shall be based on the contributions of each of the members of the joint venture as specified in their JVA.
- 1.2. When the types and fields of Consulting Services involve the practice of professions regulated by law, those who will actually perform the services shall be Filipino citizens and registered professionals authorized by the appropriate regulatory body to practice those professions and allied professions specified in the EDS.
- 1.3. If the Request for Expression of Interest allows participation of foreign consultants, prospective foreign bidders may be eligible subject to the conditions stated in the EDS.
- 1.4. Government owned or –controlled corporations (GOCCs) may be eligible to participate only if they can establish that they (a) are legally and financially autonomous, (b) operate under commercial law, and (c) are not attached agencies of the Procuring Entity.

2. Eligibility Requirements

- 2.1. The following eligibility requirements, together with the Eligibility Documents Submission Form, shall be submitted on or before the date of the eligibility check specified in the Request for Expression of Interest and Clause 5 for purposes of determining eligibility of prospective bidders:
 - (a) Class “A” Documents –

Legal Documents

- (i) PhilGEPS Certificate of Registration and Membership in accordance with Section 8.5.2 of the IRR, except for foreign bidders participating in the procurement by a Philippine Foreign Service Office or Post, which shall submit their eligibility documents under Section 24.1 of the IRR, provided, that the winning Consultant shall register with PhilGEPS in accordance with Section 37.1.4 of the IRR;

Technical Documents

- (ii) Statement of the prospective bidder of all its ongoing and completed government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the relevant period provided in the **EDS**. The statement shall include, for each contract, the following:
 - (ii.1) the name and location of the contract;
 - (ii.2) date of award of the contract;
 - (ii.3) type and brief description of consulting services;
 - (ii.4) consultant's role (whether main consultant, subconsultant, or partner in a JV)
 - (ii.5) amount of contract;
 - (ii.6) contract duration; and
 - (ii.7) certificate of satisfactory completion or equivalent document specified in the **EDS** issued by the client, in the case of a completed contract;
 - (iii) Statement of the consultant specifying its nationality and confirming that those who will actually perform the service are registered professionals authorized by the appropriate regulatory body to practice those professions and allied professions in accordance with Clause 1.2, including their respective curriculum vitae.
- (b) Class "B" Document –
- If applicable, the Joint Venture Agreement (JVA) in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners in accordance with Section 24.1(b) of the IRR of RA 9184.

- 2.2. The eligibility requirements or statements, the bids, and all other documents to be submitted to the BAC must be in English. If the eligibility requirements or

statements, the bids, and all other documents submitted to the BAC are in foreign language other than English, it must be accompanied by a translation of the documents in English. The documents shall be translated by the relevant foreign government agency, the foreign government agency authorized to translate documents, or a registered translator in the foreign bidder's country; and shall be authenticated by the appropriate Philippine foreign service establishment/post or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. The English translation shall govern, for purposes of interpretation of the bid.

- 2.3. Prospective bidders may obtain a full range of expertise by associating with individual consultant(s) and/or other consultants or entities through a JV or subcontracting arrangements, as appropriate. However, sub-consultants may only participate in the bid of one short listed consultant. Foreign Consultants shall seek the participation of Filipino Consultants by entering into a JV with, or subcontracting part of the project to, Filipino Consultants.

3. Format and Signing of Eligibility Documents

- 3.1. Prospective bidders shall submit their eligibility documents through their duly authorized representative on or before the deadline specified in Clause 5.
- 3.2. Prospective bidders shall prepare an original and copies of the eligibility documents. In the event of any discrepancy between the original and the copies, the original shall prevail.
- 3.3. The Eligibility Documents Submission Form shall be signed by the duly authorized representative/s of the Bidder. Failure to do so shall be a ground for the rejection of the eligibility documents.
- 3.4. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the duly authorized representative/s of the prospective bidder.

4. Sealing and Marking of Eligibility Documents

- 4.1. Prospective bidders shall enclose their original eligibility documents described in Clause 2.1, in a sealed envelope marked "ORIGINAL – ELIGIBILITY DOCUMENTS". Each copy thereof shall be similarly sealed duly marking the envelopes as "COPY NO. ____ - ELIGIBILITY DOCUMENTS". These envelopes containing the original and the copies shall then be enclosed in one single envelope.
- 4.2. The original and the number of copies of the eligibility documents as indicated in the **EDS** shall be typed or written in ink and shall be signed by the prospective bidder or its duly authorized representative/s.
- 4.3. All envelopes shall:
 - (c) contain the name of the contract to be bid in capital letters;

- (d) bear the name and address of the prospective bidder in capital letters;
 - (e) be addressed to the Procuring Entity's BAC specified in the EDS;
 - (f) bear the specific identification of this Project indicated in the EDS; and
 - (g) bear a warning "DO NOT OPEN BEFORE..." the date and time for the opening of eligibility documents, in accordance with Clause 5.
- 4.4 Eligibility documents that are not properly sealed and marked, as required in the bidding documents, shall not be rejected, but the bidder or its duly authorized representative shall acknowledge such condition of the documents as submitted. The BAC shall assume no responsibility for the misplacement of the contents of the improperly sealed or marked eligibility documents, or for its premature opening.

5. Deadline for Submission of Eligibility Documents

Eligibility documents must be received by the Procuring Entity's BAC at the address and on or before the date and time indicated in the Request for Expression of Interest and the EDS.

6. Late Submission of Eligibility Documents

Any eligibility documents submitted after the deadline for submission and receipt prescribed in Clause 0 shall be declared "Late" and shall not be accepted by the Procuring Entity. The BAC shall record in the minutes of submission and opening of eligibility documents, the Bidder's name, its representative and the time the eligibility documents were submitted late.

7. Modification and Withdrawal of Eligibility Documents

- 7.1. The prospective bidder may modify its eligibility documents after it has been submitted; provided that the modification is received by the Procuring Entity prior to the deadline specified in Clause 5. The prospective bidder shall not be allowed to retrieve its original eligibility documents, but shall be allowed to submit another set equally sealed, properly identified, linked to its original bid marked as "ELIGIBILITY MODIFICATION" and stamped "received" by the BAC. Modifications received after the applicable deadline shall not be considered and shall be returned to the prospective bidder unopened.
- 7.2. A prospective bidder may, through a letter of withdrawal, withdraw its eligibility documents after it has been submitted, for valid and justifiable reason; provided that the letter of withdrawal is received by the Procuring Entity prior to the deadline prescribed for submission and receipt of eligibility documents.
- 7.3. Eligibility documents requested to be withdrawn in accordance with this Clause shall be returned unopened to the prospective bidder concerned. A prospective bidder that withdraws its eligibility documents shall not be permitted to submit another set, directly or indirectly, for the same project. A

prospective bidder that acquired the eligibility documents may also express its intention not to participate in the bidding through a letter which should reach and be stamped by the BAC before the deadline for submission and receipt of eligibility documents.

8. Opening and Preliminary Examination of Eligibility Documents

- 8.1. The BAC will open the envelopes containing the eligibility documents in the presence of the prospective bidders' representatives who choose to attend, at the time, on the date, and at the place specified in the **EDS**. The prospective bidders' representatives who are present shall sign a register evidencing their attendance.

In case the submitted eligibility envelopes cannot be opened as scheduled due to justifiable reasons, the BAC shall take custody of the said envelopes and reschedule the opening on the next working day or at the soonest possible time through the issuance of a Notice of Postponement to be posted in the PhilGEPS website and the website of the Procuring Entity concerned.

- 8.2. Letters of withdrawal shall be read out and recorded during the opening of eligibility documents and the envelope containing the corresponding withdrawn eligibility documents shall be returned unopened to the withdrawing prospective bidder.

- 8.3. The eligibility documents envelopes and modifications, if any, shall be opened one at a time, and the following read out and recorded:

- (h) the name of the prospective bidder;
- (i) whether there is a modification or substitution; and
- (j) the presence or absence of each document comprising the eligibility documents vis-à-vis a checklist of the required documents.

- 8.4. The eligibility of each prospective bidder shall be determined by examining each bidder's eligibility requirements or statements against a checklist of requirements, using non-discretionary "pass/fail" criterion, as stated in the Request for Expression of Interest, and shall be determined as either "eligible" or "ineligible." If a prospective bidder submits the specific eligibility document required, he shall be rated "passed" for that particular requirement. In this regard, failure to submit a requirement, or an incomplete or patently insufficient submission, shall be considered "failed" for the particular eligibility requirement concerned. If a prospective bidder is rated "passed" for all the eligibility requirements, he shall be considered eligible to participate in the bidding, and the BAC shall mark the set of eligibility documents of the prospective bidder concerned as "eligible." If a prospective bidder is rated "failed" in any of the eligibility requirements, he shall be considered ineligible to participate in the bidding, and the BAC shall mark the set of eligibility documents of the prospective bidder concerned as "ineligible." In either case, the BAC chairperson or his duly designated authority shall countersign the markings.

9. Short Listing of Consultants

- 9.1. Only prospective bidders whose submitted contracts are similar in nature and complexity to the contract to be bid as provided in the **EDS** shall be considered for short listing.
- 9.2. The BAC shall draw up the short list of prospective bidders from those declared eligible using the detailed set of criteria and rating system to be used specified in the **EDS**.
- 9.3. Short listed consultants shall be invited to participate in the bidding for this project through a Notice of Eligibility and Short Listing issued by the BAC.

10. Protest Mechanism

Decision of the Procuring Entity at any stage of the procurement process may be questioned in accordance with Section 55 of the IRR of RA 9184.

Section III. Eligibility Data Sheet

Notes on the Eligibility Data Sheet

This Section is intended to assist the Procuring Entity in providing the specific information and requirements in relation to corresponding clauses in the Eligibility Documents, and has to be prepared for each specific procurement.

The Procuring Entity should specify in this Section the information and requirements specific to the circumstances of the Procuring Entity, the processing of the eligibility, and the rules that will apply in the determination and evaluation of eligibility.

In preparing this Section, the following aspects should be checked:

- (a) Information that specifies and complements provisions of the Eligibility Documents must be incorporated.
- (b) Amendments and/or supplements, if any, to provisions of the Eligibility Documents as necessitated by the circumstances of the specific procurement, must also be incorporated.

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Eligibility Data Sheet

Eligibility Documents	
1.2	PROCUREMENT OF IT-GAMING CONSULTANCY SERVICES
1.3	<p>Foreign consultants may be eligible to participate in this Project, subject to the following conditions to be complied within ten (10) days upon receipt of the Notice of Award:</p> <ul style="list-style-type: none"> a) must be registered with the SEC and/or any agency authorized by the laws of the Philippines; b) when the types and fields of consulting services in which the foreign consultant wishes to engage involve the practice of regulated professions, the foreign consultant must be authorized by the appropriate GoP professional regulatory body specified in Clause 1.2 to engage in the practice of those professions and allied professions: <i>Provided, however,</i> That the limits of such authority shall be strictly observed.
2.1(a)(ii)	The statement of all ongoing and completed government and private contracts shall include all such contracts within the last ten (10) years prior to the deadline for the submission and receipt of eligibility documents.
2.1(a)(ii.7)	<p>Statement of the prospective bidder of all its Ongoing Government and Private Contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; and</p> <p>Statement identifying the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Section 23.5.1.3 of IRR of R.A. 9184. Cut-off dates shall be from October 2010 up to October 2013.</p> <p>The following proofs for the on-going contracts and contracts that have been awarded but not yet started must be submitted:</p> <ul style="list-style-type: none"> 1. Notice of Award and Notice to Proceed; or 2. Purchase Order or Contract Agreement. <p>The following proofs for the Single Largest Completed Contract similar to the contract to be bid must be submitted:</p> <ul style="list-style-type: none"> 1. Certificate of Satisfactory Completion or Certificate of Acceptance from the clients or Official Receipt;

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	2. Contract Agreement or Purchase Order or Job Order.
4.2	Each prospective bidder shall submit one (1) original and four (4)] copies of its eligibility documents.
4.3 (c)	The Procuring Entity's address is: 3/F Conservatory Bldg., 605 Shaw Blvd., Mandaluyong City Atty. LAURO A. PATIAG Bids and Awards Committee Chairperson (02) 997-0247 (Telefax)
4.3 (d)	No further instructions.
5	The address for submission of bids is at BAC Office, 3/F Conservatory Bldg., 605 Shaw Blvd., Mandaluyong City. The deadline for submission of bids is at 1:30pm of November 16, 2018 (Friday)
8.1	The place of bid opening is at BAC Office, 3/F Conservatory Bldg., 605 Shaw Blvd., Mandaluyong City. The date and time of bid opening 2:00pm of November 16, 2018 (Friday)
9.1	Similar contracts shall refer to all IT-Gaming related Consultancy contracts.
9.2	Please refer to the attached form.

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Handwritten signatures and initials in blue ink.

Checklist of the Eligibility and Technical Requirements

A. Eligibility Documents:

1. Eligibility Documents Submission Form (*form supplied*)

CLASS "A" DOCUMENTS

2. PhilGEPS Certificate of Registration and Membership under Platinum Category in accordance with Section 8.5.2 of the IRR, except for foreign bidders participating in the procurement by a Philippine Foreign Service Office or Post, which shall submit their eligibility documents under Section 23.1 of the IRR, provided, that the winning bidder shall register with the PhilGEPS in accordance with Section 37.1.4 of the IRR.

Pursuant to GPPB Circular No. 07-2017 dated July 31, 2017, if the bidder is not yet registered in the PhilGEPS as Platinum Member, it shall submit the following Class "A" eligibility documents under Section 23.1(a) and 24.1 (a) of the same IRR:

- *Registration Certificate from SEC, DTI for sole proprietorship or CDA for cooperatives.*
- *Mayor's Business Permit or its Equivalent Document; and*
- *Tax Clearance*

Foreign consultants may be eligible to participate in this Project, subject to the following conditions to be complied within ten (10) days upon receipt of the Notice of Award:

- a) must be registered with the SEC and/or any agency authorized by the laws of the Philippines;
 - b) when the types and fields of consulting services in which the foreign consultant wishes to engage involve the practice of regulated professions, the foreign consultant must be authorized by the appropriate GoP professional regulatory body specified in Clause 1.2 to engage in the practice of those professions and allied professions: *Provided, however, That the limits of such authority shall be strictly observed.*
3. Statement of the prospective bidder of all its Ongoing Government and Private Contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid.

The following proofs for the on-going contracts and contracts that have been awarded but not yet started must be submitted:

- a. Notice of Award and Notice to Proceed; or
- b. Purchase Order or Contract Agreement.

4. Statement identifying the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Section 23.5.1.3 of IRR of R.A. 9184. Cut-off dates shall be from October 2010 up to October 2013.

(The single largest contract should have a value of at least 50% of the ABC of the project to be bid).

The following proofs for the Single Largest Completed Contract similar to the contract to be bid must be submitted:

3. Certificate of Satisfactory Completion or Certificate of Acceptance from the clients or Official Receipt;
 4. Contract Agreement or Purchase Order or Job Order.
5. Statement of the consultant specifying its nationality and confirming that those who will actually perform the service are registered professionals authorized by the appropriate regulatory body to practice those professions and allied professions in accordance with Clause 1.2, including their respective curriculum vitae.

CLASS "B" DOCUMENT

6. If applicable, the **JOINT VENTURE AGREEMENT (JVA)** in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners in accordance with Section 23.1(b) of the IRR

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ELIGIBILITY DOCUMENTS SUBMISSION FORM

[Date _____]

PHILIPPINE CHARITY SWEEPSTAKES OFFICE

c/o Bids and Awards Committee

Ladies/Gentlemen:

In connection with your Request for Expression of Interest dated *October 26, 2018 for the Procurement of IT-Gaming Consultancy Firm*, I _____ hereby expresses interest in participating in the eligibility and short listing for said Project and submits the attached eligibility documents in compliance with the Eligibility Documents therefor.

In line with this submission, we certify that:

- a) _____ is not blacklisted or barred from bidding by the GoP or any of its agencies, offices, corporations, LGUs, or autonomous regional government, including foreign government/foreign or international financing institution; and
- b) Each of the documents submitted herewith is an authentic copy of the original, complete, and all statements and information provided therein are true and correct.

We acknowledge and accept the Procuring Entity's right to inspect and audit all records relating to our submission irrespective of whether we are declared eligible and short listed or not.

We further acknowledge that failure to sign this Eligibility Document Submission Form shall be a ground for our disqualification.

Yours sincerely,

Signature
Name and Title of Authorized Signatory
Name of Consultant
Address

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**LIST OF ALL ONGOING GOVERNMENT AND PRIVATE CONTRACTS
INCLUDING THOSE AWARDED BUT NOT YET STARTED, SIMILAR OR NOT
SIMILAR TO THE CONTRACT TO BE BID WITHIN THE LAST TEN (10) YEARS**

Business Name: _____
Business Address: _____

Name of Contract/ Project Cost	a. Owner's Name b. Address c. Telephone Nos.	Nature of Work	Bidder's Role		a. Date Awarded b. Date Started c. Date of Completion	% of Accomplishment		Value of Outstanding Works/ Undelivered Portion
			Description	%		Planned	Actual	
<u>Government</u>								
<u>Private</u>								
						Total Cost		

Submitted by: _____
(Printed Name & Signature)
Designation : _____
Date : _____

Note/s:

- This table is just a sample form/template. Bidder may come up with its form/template. However, for standardization and ease in the evaluation, bidders are encouraged to use the template as provided.

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**STATEMENT IDENTIFYING THE SINGLE LARGEST COMPLETED
CONTRACT SIMILAR TO THE CONTRACT TO BE BID WITHIN THE
LAST TEN (10) YEARS**

To the Bids and Awards Committee:

_____’s (Company Name) Single Largest
Completed Contract similar to the contract to be bid is the contract / project with
_____ with the following details:

Name of the Contract : _____

Date of the Contract : _____

Contract Duration : _____

Owner’s Name and Address : _____

Kinds of Goods: _____

The Contract Price is Php_____, which value is
equivalent to or more than fifty percent (50%) of the Approved Budget for the
Contract (ABC) of PhP46,297,822.00. The Supply and Delivery of
_____ were delivered
and completed on _____.

Submitted by: _____
(Printed Name & Signature)

Designation : _____

Date : _____

Note/s:

- This table is just a sample form/template. Bidder may come up with its form/template. However, for standardization and ease in the evaluation, bidders are encouraged to use the template as provided.

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ANNEX A SHORTLIST EVALUATION CRITERIA

BIDDER : _____
DATE & TIME : _____

GAMING CONSULTANCY FIRM

1.0 Applicable experience of the IT-GC Firm in developing/customization of online lottery system projects as well as experience in project management consultation on the implementation of contemplated lottery system.			50 POINTS	
	Criteria	Point Allocation	Rating	Total
1.1	Years in testing online lottery systems, including Quality Assurance, and/or IT-Gaming System Consultancy Service (25 pts.)	28 years and above	25.00	
		23-27	20.00	
		19-22	16.00	
		16-18	13.00	
		15 years	10.00	
1.2	Previous engagements in similar and/or relevant completed contracts (Number of similar and/or relevant completed contracts for the last 10 years) (10 pts.)	5 and above	10.00	
		4	8.00	
		3	6.00	
		2	4.00	
		1	2.00	
1.3	Current engagements in similar and/or relevant contracts for an up and running gaming system (Number of on-going similar and/or relevant contracts) (10 pts.)	5 and above	10.00	
		4	8.00	
		3	6.00	
		2	4.00	
		1	2.00	
1.4	Years in auditing security standards services for WLA (5 pts.)	6 years and above	5.00	
		5	4.00	
		4	3.00	
		3	2.00	
		2	1.00	

2.0	Qualification of the consultant officers or key/organic personnel who will be assigned for the job				35 POINTS	
	Criteria			Point Allocation	Rating	Total
2.1	Project Manager/Online Lottery Consultant (15 pts.)	Years of Experience as Project Manager in any consultancy/management related to Information Technology and/or Gaming Industry	15 yrs. or more	8.00		
			12 to 14 yrs.	6.00		
			9 to 11 yrs.	4.00		
			8 yrs.	2.00		
		Undergraduate studies	Bachelor's Degree	2.00		
		Relevant Trainings	5 or more	5.00		
			4	4.00		
			3	3.00		
			2 and less	2.00		
		2.2	Gaming Specialist (10 pts.)	Years of Experience	10 yrs. or more	
8 to 9 yrs.	4.00					
6 to 7 yrs.	3.00					
5 yrs.	2.00					
Undergraduate studies	Bachelor's Degree			1.00		
Relevant Trainings	5 or more			4.00		
	4			3.00		
	3			2.00		
	2 and less			1.00		
2.3	Research Associate (10 pts.)			Years of Experience	5 yrs. or more	5.00
		4 yrs.	4.00			
		3 yrs.	3.00			
		2 yrs.	2.00			
		Undergraduate studies	Bachelor's Degree	1.00		
		Relevant Trainings	5 or more	4.00		
			4	3.00		
			3	2.00		
			2 and less	1.00		

Handwritten notes and signatures in blue ink, including the word "Amal" and various initials and marks.

3.0 Current workload of personnel relative to capacity				15 POINTS	
	Criteria	Number of On-going Projects	Point Allocation	Rating	Total
3.1	Project Manager/Online Lottery Consultant Number of on-going projects being handled	0 to 1	5.00		
		2 to 3	3.00		
		4 to 5	2.00		
		6 and above	0.00		
3.2	Gaming Specialist Number of on-going projects being handled aside	0 to 1	5.00		
		2 to 3	3.00		
		4 to 5	2.00		
		6 and above	0.00		
3.3	Research Associate Number of on-going projects being handled aside	0 to 1	5.00		
		2 to 3	3.00		
		4 to 5	2.00		
		6 and above	0.00		

SUMMARY:

PARTICULARS		WEIGHT	SCORE
1.0	Applicable experience of the IT-GC Firm in developing/customization of online lottery system projects as well as experience in project management consultation on the implementation of contemplated lottery system.	50 pts.	
2.0	Qualification of the consultant officers or key/organic personnel who will be assigned for the job	35 pts.	
3.0	Current workload of personnel relative to capacity	15 pts.	
	OVERALL RATING		

PASSING SCORE:	75
MAXIMUM NO. OF SHORTLISTED CONSULTANTS:	3

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Technical Specifications

I. BACKGROUND

By virtue of Republic Act No. 1169, as amended, the Philippine Charity Sweepstakes Office (PCSO) was created as a government-owned and controlled corporation mandated *"to raise and provide funds for health, medical and welfare-related charitable programs and projects of national character through the conduct of sweepstakes races, lotteries, and other similar number games"*.

The PCSO envisions uplifting the quality of lives of the Filipino people by carrying out its responsibility, to provide medical and health services to the disadvantaged sectors of the society, through a professional workforce with integrity, competence, a deep sense of accountability and transparency in all its official transactions.

The PCSO currently has five (5) gaming products in the market, namely: (1) the Traditional Sweepstakes; (2) Instant Sweepstakes Tickets; (3) Small Town Lottery; (4) Keno; and (5) the Online Lottery Games.

PCSO intends to procure data centers and its components needed for the effective and efficient operations of an online lottery system – to handle Luzon, Visayas and Mindanao operations. The Nationwide Online Lottery System (NOLS) project involves planning, customization, development, design, civil works, supply, installation, testing, turn-over of the data centers for the online lottery system.

In line with this project, the PCSO requires and shall hire an IT-Gaming Consultancy Firm (IT-GC Firm) which will guide, assist and help the Bids and Awards Committee (BAC) and its Technical Working Group (TWG) in all aspects of procuring the aforementioned project.

II. OBJECTIVES

The objective of the IT-GC Firm is to advise the BAC and the TWG specifically on the following and other related matters:

- (1) technical standards and specifications for the data centers and all its components, including online lotteries; and,
- (2) regulatory and commercial frameworks that governs the Gaming Industry.

In addition, the IT-GC Firm shall help in the preparation of pertinent documents in the procurement of the said project.

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III. SCOPE OF WORK OF THE IT-GC FIRM'S SERVICES

The IT-GC Firm's services will be engaged to assist the PCSO in the procurement of the data centers and all its components for the NOLS.

Specifically, the consulting services shall:

1. Review and improve, if necessary, the Data Centers' specifications, as well as the NOLS Technical Specifications;
2. Prepare the Lottery System Architecture and General Security Requirements;
3. Assist in the Preparation of Bidding Documents, including Minimum Performance Standards and Specifications (MPSS) and all necessary documentary requirements;
4. Validate the Approved Budget for the Contract (ABC) of the NOLS Project;
5. Assist in answering technical queries during the bidding process;
6. Be available for PCSO queries via phone call and email communications during the NOLS bidding process; and,
7. Assist in all matters related in the conduct of the procurement of the NOLS.

IV. DELIVERABLES

The IT-GC Firm will be required to submit the deliverables enumerated, following the Timeline provided herein:

1. Work Plan detailing the methodology for any assignment allocated by PCSO;
2. Written expert advice based on online lottery system technologies, data center standards and best practices;
3. Lottery System Architecture with Security Requirements;
4. Revised Technical Specifications with MPSS;
5. Validated Approved Budget for the Contract (ABC) for the Procurement of the Data Centers and its components for the NOLS;
6. a Sworn Undertaking that it shall transfer knowledge, such as, but not limited to, information, materials and learnings in connection with the IT-GC Firm's rendition of the consultancy services relative to the PCSO NOLS Project. For this purpose, the GPDMS, GTD and any other officers of PCSO designated as such shall be the authorized recipients of this transfer of knowledge; and,

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7. Other documentary requirements as may be required by laws, rules and regulations.

Note: All reports shall be submitted and presented in a format approved by PCSO.

V. TIMELINES

All documentary requirements (i.e. *Terms of Reference/Technical Specifications, Work Plan, Validated ABC, Status Reports, Bidding Documents*, etc.), shall be completed by the IT-GC Firm within a period of **one (1) month**, upon receipt of the Notice to Proceed (NTP).

The IT-GC Firm shall also assist PCSO in answering queries during the bidding process, Post-Qualification process, and other matters relating to the project.

The detailed Timeline are as follows:

PERIOD	DELIVERABLES
Not later than the end of the 1st Month (To report to the End-User)	<ol style="list-style-type: none">1. Documentary review and comment on the Terms of Reference/Technical Specifications;2. Work Plans for the consultancy service;3. Documentary reports to prove the accuracy of the Approved Budget for the Contract;4. Reports on the assistance extended on the preparation and finalization of the Bidding Documents to include, but not limited to the Special Conditions of the Contract, Service Level Agreement(s), etc.; and,5. All other reports that may be relevant to the foregoing, including a Comprehensive Report and Certification on the consultancy services provided for this period.
2nd-3rd Month (To assist End-User and BAC)	<ol style="list-style-type: none">1. Attend the Pre-Procurement Conference;2. Attend and assist in answering technical queries during the Pre-Bid Conference and Clarificatory Conferences, if any;3. Attend and assist during the Opening of Bids;4. Attend and assist in the Detailed Bid Evaluation (technical, legal and financial aspects); and,5. Comprehensive Report and Certification on the consultancy services provided for this period.

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4th-6th Month (To assist End-User and BAC)	<ol style="list-style-type: none"> 1. Attend and assist in the Post-Qualification; 2. Attend and assist in the determination of the Lowest/Single Calculated and Responsive Bid/Winning Bidder; 3. Assist in the Contract Preparation, specifically on the Service Level Agreement(s); and, 4. Comprehensive Report and Certification on the consultancy services provided for this period.
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VI. QUALIFICATIONS, EXPERIENCE AND INDEPENDENCE

The IT-GC Firm shall have the following experience and capabilities:

1. a minimum of fifteen (15) years' experience in testing online lottery system, including Quality Assurance. This shall also include experience in the information technology, gaming and betting industry as an Attorney-at-Law or Regulator or Consultant;
2. a minimum of two (2) years accreditation as Security Standards Auditor of the World Lottery Association (WLA) with proven knowledge in international legislative and regulatory issues in the gaming industry; and,
3. has at least ISO/IEC 17025: 2005 Certification for competence of testing and calibration laboratories.

To ensure its professional independence, integrity and objectivity, the IT-GC Firm as well as the consultants, officers and key staff working for said IT-GC Firm (who may be directly or indirectly associated with prospective bidders/proponents/non-consulting firms that may have an interest in or bias towards the PCSO NOLS project), shall be selected only if they agree to limit their role to that of consultants and will disqualify themselves and their affiliates for bidding for the PCSO NOLS project.

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VII. QUALIFICATION OF PERSONNEL TO BE ASSIGNED TO THE STUDY

The IT-GC Firm for the procurement of the data centers and all its components for the NOLS shall have the following minimum composition, one (1) for each position:

1	Project Manager/Online Lottery Consultant
2	Gaming Specialist, and
3	Research Associate

The above personnel must have working knowledge and experience on online lottery systems and business architecture. Details of their specific qualifications and responsibilities are described below:

1. One (1) Project Manager/Online Lottery Consultant

The Project Manager/Online Lottery Consultant will be reporting to the Assistant General Manager for Gaming, Product Development and Marketing Sector (GPDMS) and/or the Manager of the Gaming Technology Department (GTD). S/He shall serve as the Gaming Monitoring, Evaluation and Learning Consultant, assist on all matters concerning the procurement of the NOLS Project and shall carry out the following functions:

↳ **Planning:**

- a. Review and assess the data center standards and all its components for the NOLS including online lottery policies, procedures, resources and practices;
- b. Develop practical recommendations on online lottery system and framework; and,
- c. Formulate gaming-related risk plan, training plan, testing strategy and implementation strategy in accordance with the Technical Specifications and World Lottery Association (WLA) standards.

↪ Execution:

- a. Assist the GPDMS/GTD, TWG and the BAC in the checking and management of the data centers' standards and all its components for the NOLS, i.e. evaluation of bids for the new online lottery and implementation;
- b. Facilitate, coordinate and disseminate information relating to project execution to all relevant stakeholders including reporting on status of initiatives;

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- c. Prepare and submit all required reports; and,
- d. Conduct Quality Assurance Tests of the new online lottery system(s) during post qualification stage.

↳ **Organization:**

- a. Orient team members on the activities to be conducted to comply with the documentary requirements for the NOLS;
- b. Provide overall direction and guidance in the conduct of primary/secondary data gathering; and,
- c. Consolidate and review all outputs prepared by the Consulting Firm to be signed by its authorized signatory prior to submission to PCSO.

↳ **Monitoring and Evaluation:**

- a. Advise the GPDMS in the determination of cause/s and in taking corrective actions of any deviations from planned performance of the deliverables.

The following shall be the minimum Qualification Standards for the **Project Manager/Online Lottery Consultant:**

Education Requirements	Degree in Business/Computer Science/Economics/Project Management or any related fields.
Work Experience	With at least eight (8) years of experience in managing medium to large scale completed/fully implemented projects in developing and/or testing of online lottery systems in the gaming industry, within the immediate past 20 years.
Trainings/ Skills/ Knowledge	<ul style="list-style-type: none"> ▪ Knowledge on the WLA set standards; ▪ Extensive knowledge on established project management standards, methodologies and tools; ▪ Proven management, leadership and consultancy skills; ▪ Global thinking ability with strong decision-making skills, good judgment and the ability to

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	<p>manage details within a multi-tasking environment; and,</p> <ul style="list-style-type: none"> ▪ Excellent interpersonal skills working within an internal/external customer-based environment including well-developed written and oral communication skills.
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2. One (1) Gaming Specialist

- ↪ Provide technical expertise and assistance during the review and/or improvement of the Terms of Reference;
- ↪ Develop IT-related specifications for the online lottery system and assess new technologies that may improve the online lottery technical specifications of PCSO;
- ↪ Assist the GPDMS in setting technology requirements, including but not limited to data center specification and standards, software selection and implementation; and,
- ↪ Provide technical expertise and assistance in the bidding process especially during the pre-bid conference, bid evaluation and post-qualification activities.

The following shall be the minimum Qualification Standards of the **Gaming Specialist**:

Education Requirements	Degree in Information Technology/Computer Science/ Computer Engineering, or any related fields.
Work Experience	With at least five (5) years of experience in gaming technology, within the immediate past 10 years.
Trainings/ Skills/ Knowledge	<ul style="list-style-type: none"> ▪ Knowledge on the WLA set standards; ▪ Extensive knowledge with established project, methodologies and tools; ▪ Global thinking ability with strong decision-making skills, good judgment and the ability to manage details within a multi-tasking environment; and,

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	<ul style="list-style-type: none"> ▪ Excellent interpersonal skills working within an internal/external customer-based environment including well-developed written and oral communication skills.
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3. One (1) Research Associate

- ↳ Develop research design including models and tools for data gathering and analysis for the draw operations;
- ↳ Conduct data gathering, including review of relevant literature and generation of working datasets;
- ↳ Conduct analysis and interpretation of data; and,
- ↳ Undertake tasks assigned by the Project Manager, as required.

The following shall be the minimum Qualification Standards of the **Research Associate:**

Education Requirements	Degree in Research and Development Management/ Business Administration/Project Management, or any related fields.
Work Experience	With at least two (2) years of experience in research and development, preferably in the gaming industry.
Trainings/ Skills/ Knowledge	<ul style="list-style-type: none"> ▪ Knowledge on the WLA set standards; ▪ Extensive knowledge with established project, methodologies and tools; ▪ Global thinking ability with strong decision making skills, good judgement and the ability to manage details within a multi-tasking environment; and, ▪ Excellent interpersonal skills working within an internal/external customer based environment including well developed written and oral communication skills.

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VIII. SELECTION CRITERIA

A. Shortlisting

Rating Factor [Hurdle Rate: Seventy-Five Points (75 pts.)]	Rating
1. Applicable experience of the IT-GC Firm in developing/customization of online lottery system projects as well as experience in project management consultation on the implementation of contemplated lottery system.	Fifty Points (50 pts.)
1.1. Years in testing online lottery systems, including Quality Assurance, and/or IT-Gaming System Consultancy Service (25 pts.)	
1.2. Previous engagements in similar and/or relevant completed contracts for the last 10 years (10 pts.)	
1.3. Current engagements in similar and/or relevant contracts for an up and running gaming system (10 pts.)	
1.4. Years in auditing security standards services for WLA (5 pts.)	
2. Qualification of the consultant, officers or key/organic personnel who will be assigned for the job	Thirty Five Points (35 pts.)
2.1. Project Manager / Online Lottery Consultant (Experience, Education, Training) (15 pts.)	
2.2. Gaming Specialist (Experience, Education, Training) (10 pts.)	
2.3. Research Associate (Experience, Education, Training) (10 pts.)	
3. Current workload of personnel relative to capacity	Fifteen Points (15 pts.)
3.1. Project Manager / Online Lottery Consultant (No. of on-going projects being handled) (5 pts.)	
3.2. Gaming Specialist (No. of on-going projects being handled) (5 pts.)	
3.3. Research Associate (No. of on-going projects being handled) (5 pts.)	
TOTAL	One Hundred Points (100 pts.)

Note: Please refer to detailed Shortlisting Criteria (ANNEX A)

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B. Technical Evaluation

The IT-GC Firm shall be shortlisted using the Quality-Cost Based Selection (QCBS) procedure under the Revised Implementing Rules and Regulations (IRR) of RA 9184, based on the following criteria:

- i. **Technical Proposal** - Eighty Percent (80%)
- ii. **Financial Proposal** - Twenty Percent (20%)

The criteria for evaluation of the Technical Proposal are as follows:

Rating Factor [Hurdle Rate: Seventy Five Points (75 pts.)]	Rating
1. Qualification of Personnel to be assigned to the NOLS Project.	Thirty Points (30 pts.)
1.1. Project Manager / Online Lottery Consultant (Education & Training) (12 pts.)	
1.2. Gaming Specialist (Education & Training) (9 pts.)	
1.3. Research Associate (Education & Training) (9 pts.)	
2. Plan of Approach and Methodology	Thirty Points (30 pts.)
2.1. Substance of the proposal (20 pts.)	
2.2. Oral Presentation of deliverables (10 pts.)	Thirty Points (30 pts.)
3. Experience and capability of the IT-GC Firm	
3.1. Previous experience (20 pts.)	
3.2. Financial capacity (10 pts.)	
4. Knowledge Transfer	Ten Points (10 pts.)
4.1. Knowledge Transfer Method or Plan (10 pts.)	
TOTAL	One Hundred Point (100 pts.)

Note: Please refer to detailed Technical Evaluation Criteria (ANNEX B)

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IX. DUTIES AND RESPONSIBILITIES OF THE IT-GCFIRM

The IT-GC Firm:

1. thru its authorized representative, and its Project Manager/Online Lottery Consultant, Gaming Specialist, Research Associate, and all other key personnel of the IT-GC Firm, whether directly or indirectly involved in this consultancy (collectively, the *Affiants*), **shall** individually execute a sworn *Statement of Full Disclosure* before commencing with the performance of the duties and responsibilities under this Technical Specifications/Terms of Reference (TOR).
- 1.1 The sworn *Statement of Full Disclosure* shall be in the form prescribed by PCSO, and shall contain detailed statements on the following matters, thus:
 - (a) the personal or professional or relationship in any other capacity of the *Affiants* to any one, some or all of the following:
 - (i) officials and employees of PCSO;
 - (ii) prospective bidders/proponents to the PCSO *Nationwide Online Lottery System (NOLS)* Procurement Project; and
 - (iii) any of the officers and employees of the prospective bidders/proponents of the NOLS;
 - (b) *Affiants'* financial interest with any of the prospective bidders/proponents of NOLS.
- 1.2 In case any of the relationship or interest described in (a) and (b) of the preceding paragraph arises during the performance of the duties and responsibilities of the IT-GC Firm under this Technical Specifications/TOR, the concerned *Affiant* shall execute another sworn *Statement of Full Disclosure* and shall submit the same to PCSO within five (5) days after the relationship or interest arises or knowledge of such fact.
- 1.3 The sworn *Statement of Full Disclosure* (**ANNEX C**) shall also contain the following undertakings, that:
 - a. the *Affiants* involved directly or indirectly in this consultancy shall be selected only if *Affiants* agree to limit its/his/her role to that of consultant/key personnel of the IT-GC Firm; and

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- b. it/he/she will disqualify itself/himself/herself and its/his/her affiliates for bidding for the PCSO NOLS project.
2. shall be working under the supervision of the GPDMS and/or the GTD, in the performance of its duties and responsibilities as stated in this Technical Specifications/Terms of Reference (TOR), and in all necessary and incidental matters;
3. shall be responsible for the timely delivery of results/outputs;
4. shall be directly reporting to the GPDMS and/or the GTD to provide regular updates on their activities and outputs, and make themselves physically available for consultation as the need arises;
5. shall accept full responsibility for the consulting services to be performed under this Technical Specifications/TOR for which the consulting firm is liable to PCSO;
6. shall accommodate/allow at least ten (10) PCSO counterparts for the purpose of capacity-building and technology transfer;
7. shall not assign nor sub-contract any part of the professional services under this Technical Specifications/TOR to any person or firm;
8. shall not at any time communicate with any person or entity any information disclosed to them or that they may have acquired for the purpose of these services, nor shall the consultant make public, any information as to the recommendations formulated in the course of or as a result of services. For this purpose, a Non-Disclosure Agreement (NDA) (**ANNEX D**) prepared by the PCSO shall be executed by the IT-GC Firm to ensure confidentiality of the project and its details;
9. shall provide and be responsible for their own equipment (e.g. computing devices, printers, laptops, etc.);
10. (a) be prohibited from replacing its key personnel before the awarding of Contract, except for the following: (i) justifiable reason as may be determined by the BAC (such as, illness, death, or resignation), provided it is duly supported by relevant certificates; or (ii) any delay caused by the PCSO. **If unjustifiable replacement of personnel by the first ranked IT-GC is made, the PCSO, thru the BAC, shall immediately consider negotiation with the next ranked consultant.**

12. Statement of Full Disclosure and Non-Disclosure Agreement is herein attached as Annexes C and D, respectively.

X. APPROVED BUDGET FOR THE CONTRACT

The Approved Budget for the Contract (ABC) is **Forty-Six Million Two Hundred Ninety-Seven Thousand Eight Hundred Twenty-Two Pesos (PhP46,297,822.00)**, inclusive of all applicable Philippine government taxes and charges, professional fees, and other incidental and administrative costs.

The IT-GC Firm's Contract for its Consultancy Services for the PCSO NOLS Project is a fixed price contract. Thus, any request for extension of the contract timeline due to delay attributable to the IT-GC Firm shall **not** involve any additional cost to PCSO.

XI. PAYMENT SCHEME

The payment of the IT-GC Firm's fee shall be made as follows:

1. A sum equal to **FORTY PERCENT (40%)** of the lump sum fee shall be paid to the IT-GC Firm upon submission of all of the following:
 - 1.1 Work Plan detailing the methodology for any assignment allocated by PCSO;
 - 1.2 Written expert advice related to PCSO lottery system and operations based on online lottery system technologies, data center standards and best practices;
 - 1.3 Lottery System Architecture with Security Requirements including review and enhancements of the Technical Specifications for the Nationwide Online Lottery System (NOLS) project; and,
 - 1.4 Written Evaluation, validation, and recommendation on the following:
 - 1.4.1 Approved Budget of the Contract (ABC); and
 - 1.4.2 Costing per component of the NOLS.

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2. A sum equal to **SIXTY PERCENT (60%)** of the lump sum fee upon the prospective bidder/s submission of the following documents during pre-bid conference, bid evaluation, post qualification processes and determination of Lowest/Single Calculated Responsive Bid (L/SCRB) for the NOLS project (short of an award):

2.1 Comprehensive Report and Certification on the consultancy services provided for the following:

- 2.1.1 Attendance in the Pre-Procurement Conference;
- 2.1.2 Attendance and assistance in answering technical queries during the Pre-Bid Conference and Clarificatory Conferences, if any;
- 2.1.3 Attendance and assistance during the Opening of Bids;
- 2.1.4 Attendance and assistance in the Detailed Bid Evaluation (technical, legal and financial aspects); and,

2.2 Comprehensive Report and Certification on the consultancy services provided for the following:

- 2.2.1 Attendance and assistance in the Post-Qualification;
- 2.2.2 Attendance and assistance in the determination of the Lowest/Single Calculated and Responsive Bid/Winning Bidder
- 2.2.3 Assistance in the Contract Preparation, specifically on the Service Level Agreement(s).

No final payment shall be made until the IT-GC Firm submits to the PCSO a Certification to the effect that the undertaking provided herein has been satisfactorily completed and finally accepted by the end-user.

XII. EXCLUSIVE USE AND OWNERSHIP OF THEREPORTS / DOCUMENTS / PROJECT OUTPUTS

PCSO shall have exclusive use and ownership of all reports, documents, gaming/lottery system architectures and other materials prepared and generated by the IT-GC Firm in the course of the performance of its primary and incidental undertakings under this Technical Specifications/TOR. The same shall belong to and remain as exclusive property of the PCSO. The IT-GC Firm shall turn over these materials to PCSO before final payment be made, in digital format stored in a secured storage media. All reports needed for submission shall be in printed format.

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XIII. CONFORMITY WITH THE EXISTING LAWS

The procurement process for this undertaking shall be executed in accordance with Republic No. 9184 (*The Government Procurement Reform Act*) and its 2016 Revised IRR and all other relevant laws, rules and regulations.

THE TECHNICAL WORKING GROUP (TWG) FOR THE PROCUREMENT OF CONSULTANCY SERVICES FOR THE PCSO NOLS PROJECT



MAY V. CERELLES

TWG-Head



BERNARDO E. CUEVAS, JR.

Member



RUBY MAE A. LAMBENGCO

Member

ATTY. SALVADOR JUSTINO E. OCCIANO

Regular TWG Member



DENNIS C. CRUZ

Member



FE T. BERGANCIA CELEBRADO III

Member



ANA LIZA O. MANLAPAZ

Regular TWG Member

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