



**SPECIAL BIDS AND AWARDS COMMITTEE II  
SUPPLEMENTAL BID BULLETIN  
ADDENDUM NO. 1**

**REF: REPAIR AND RENOVATION OF CEBU BRANCH OFFICE BUILDING  
November 17, 2017**

The Special Bids and Awards Committee II (SBAC II) hereby issues this Supplemental Bid Bulletin or Addendum No. 1 to inform the Prospective Bidders of the modifications made to the Bidding Documents for the Repair and Renovation of Cebu Branch Office Building as follows:

AS INDICATED IN THE BIDDING DOCUMENTS	MODIFICATION
<b>Invitation to Bid</b>	
A complete set of Bidding Documents may be acquired by interested bidders on <b>November 9, 2017 (Thursday) up to 1:00pm of November 16, 2017 (Thursday).</b>	A complete set of Bidding Documents may be acquired by interested bidders on <b>November 9, 2017 (Thursday) up to 8:30 am of November 29, 2017 (Wednesday).</b>
Bidding Documents may be acquired by interested bidders in the amount of <b>Ten Thousand Pesos (Php10,000.00)</b>	Bidding Documents may be acquired by interested bidders in the amount of <b>Five Thousand Pesos (Php5,000.00)</b>
Financial Proposal (Envelope 2) Page 138, Item No. 2.C  Cash flow by quarter or payment scheme	Financial Proposal (Envelope 2) Page 138, Item No. 2.C  Cash flow statement
<b>Terms of Reference</b>	
Corrections on pages 86 and 87 of the Bidding Documents.	The SBAC II issues the hereto attached revised pages 86 and 87 of the Bidding Documents.

**ALL OTHER MATTERS NOT INCLUDED IN THIS ADDENDUM ARE HEREBY MAINTAINED BY THIS COMMITTEE.**

For the guidance and information of all concerned.

  
**Atty. ANNA LIZA P. INCIONG**  
SBAC II Vice- Chairman

**The Financial Proposal shall contain the:**

**(ENVELOPE 2)**

1. Financial Bid Form, which includes bid prices and the bill of quantities, in accordance with ITB Clauses 15.1 and 15.3; and
2. Any other document related to the financial component of the bid as stated in the BDS such as:
  - a. Bid prices in the Bill of Quantities;
  - b. Detailed estimates, including a summary sheet indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid; and
  - c. Cash flow statement.

**NOTE : SUBMIT ONE (1) ORIGINAL AND SIX (6) PHOTOCOPIES OF ALL THE REQUIREMENTS STATED ABOVE. PLEASE PUT A LABEL (TABBINGS) FOR EACH DOCUMENT FOR EASY BROWSING.**

## TERMS OF REFERENCE

### I. INTRODUCTION

The proposed renovation and repair of PCSO Office Building in Cebu City, Cebu is in line with the mission/vision of the Philippine Charity Sweepstakes Office (PCSO) to generate funds for the purpose of providing timely and responsive health and welfare assistance in every province. The PCSO Office Building in Cebu will provide an office that will cater to PCSO's clients, agents and patients in the province.

The office building is located along Osmeña St., North Reclamation Area, Cebu City, Cebu.

### BASIC INFORMATION OF THE PROJECT

- |                                   |  |
|-----------------------------------|--|
| 1. Budget for the project:        | Php 3,100, 000.00  |
| 2. Site:                          | Osmena St., North Reclamation Area,<br>Cebu City, Cebu                   |
| 3. Type of Construction:          | Renovation and Repair Works of<br>Existing Office Building and Warehouse |
| 4. Estimated Construction Period: | Five (5) Months  |

### II. GENERAL NATURE AND SCOPE OF WORKS, REQUIREMENTS AND SPECIFICATIONS

#### A. GENERAL INTENTION

1. It is the declared and acknowledged intention to provide and secure for the Owner (PCSO) a complete and ready to use, renovated and repaired PCSO Cebu Branch Office and Warehouse Building herein mentioned, as well as the other concomitant phases or trades of work necessary for the completion of all works required.
2. The Renovation and Repair Works at the PCSO Cebu Branch Office and Warehouse Building stipulated under this specifications and related contract and documents prepared for this project shall be in conformity with all applicable National Laws, Local Ordinances, and Building Rules and Regulations of the National Building Code.

## **B. SCOPE OF WORKS**

1. Work contemplated under this project shall consist of furnishing all materials, labor, equipment, tools, utilities, transportation, superintendence and satisfactory performance of all conditions of the contract.
2. The Contractor shall prepare detailed shop drawings of the building herein mentioned to be approved by the PCSO.
3. The Contractor shall follow the agreed timetable for the project. Any delay shall incur liquidated damages, hence penalty will be imposed for any delays made by the Contractor.

## **C. EXISTING CONDITIONS AT JOBSITE**

1. The Contractor shall verify at the jobsite all existing conditions relevant to this project to obtain first-hand information of the extent of work to be done especially the portions that need extra work.
2. The contractor shall be responsible in providing the necessary protection of areas not part of the construction; in case damage was caused by the contractor, necessary corrective measures shall be done to restore any damaged parts or areas to its original serviceable form solely to the contractor's cost.

## **D. SECURING OF ALL PERMITS AND LICENSES**

All necessary permits, licenses and documentary requirements required for the implementation of the Project shall be paid by the Contractor; any expenses incidental to secure all permits, licenses and documentary requirements shall be borne by the Contractor, who shall acquire the same, and shall surrender the original Official Receipt/s and the original permits to the PCSO, upon completion and full acceptance of the Project.

## **E. PROTECTION OF WORK, PROPERTY, AND PERSONS**

1. The Contractor shall protect the work of its employees and equipment at the PCSO's property and adjacent property if any, from damage for any cause whatsoever, and shall be responsible for any damage or injury (including death) due to his act or neglect.
2. The Contractor shall be responsible for any injury, loss or damage to any presently existing improvements on the premises caused by him or his employees, and in the event of such injury, loss or damage shall